

École Sir William Osler

Parent Council Meeting Minutes

Date/Time: 16 September 2025

Meeting Location: ÉSWO Library

Meeting Chair: Carmen Baldes

Minutes Taken By: Katie Schriver

(9 Participants)

Chair Greeting & Land Acknowledgement (Carmen)

Adoption of Minutes

- Adoption of minutes from May - Moved by Carmen, First by Amy, seconded by Alisha, approved

Treasurer Report (Amy)

- Lunch Program Account Closed
- PAC Account
 - September opening and current balance \$10,425.52
 - Expenditures - Minimal Service Fees
 - Revenue - Provincial Grant of \$4460.00 Received in August

Principal Report (Mme Ostermann)

- **SWO Priorities for 2025/26**
 - **French Oral Language:** continued development of French oral language Strategies ensuring students can consistently express themselves academically and socially in French throughout the day
 - **Literacy:** to provide a structured and balanced literacy program including both explicit teaching and engaging reading & writing activities on a daily

basis and to provide a choice of books to satisfy children's curiosity. Students will identify themselves as competent readers and creative authors by understanding that reading and writing are a reflective and interactive process.

- **Numeracy:** to foster confident and experienced mathematicians in a safe, supportive and inclusive environment encouraging risk taking, independence and communication of a range of strategies and approaches using the French language
- **Truth and Reconciliation:** Staff and students will have meaningful and purposeful dialogue and decisions regarding Truth and Reconciliation, as well as actions to be taken. Students will be empowered with educational awareness and competency regarding Indigenous peoples in Canada and traditional Indigenous cultures, worldviews, spiritualities and histories. Staff will focus on best practices where education will not only unearth the past but also empower the students to see how reconciliation is possible for the future. Staff and students will discover and be able to articulate what reconciliation looks like to each of them and to us as a school and community.
- **General:**
 - **Drop off/Pick Up** - Dropping off at 8:10-8:20 and picking up at 3:00 will remain outside at the southwest doors for students in grades 1-6. Nursery-Kindergarten will be out front at the northeast doors due to temporary fencing out back (will change again in the future)
 - **Fire, Evacuation & Lockdown Drills**
 - First fire drill was successfully completed
 - Evacuation Drill scheduled for Friday 26 September 2025 in the afternoon (weather permitting). The whole school will be walking to the evacuation site (Brock Corydon School)
 - The school division mandates that we complete 10 fire drills, 3 lockdown drills, 3 hold & secure drills and 1 evacuation drill
 - **Terry Fox Run** - 25 September 2025. Online donation form was sent out and donations are coming in. We received a \$195 donation from 6 students who held a Lemonade Stand and donated the proceeds.
 - **Orange Shirt Day** - Monday 29 September 2025. There will be an assembly either in the gym or in the outdoor classroom.

- **Truth and Reconciliation Day** - No School Tuesday 30 September 2025 for Truth and Reconciliation Day
- **Illness** - Children must be able to participate in all school activities (class, recess, phys ed, etc.) to attend. If your child is sick and unable to do so please keep them home until symptoms improve. If they are vomiting or have diarrhea please keep them home until they are 24 hours vomit/diarrhea free.
- **Fun Lunches** - there will be 5 fun lunches throughout the year, ordering now open online.
 - 23 October 2025 is Subway - Orders must be placed by 16 October 2025
 - 18 December 2025 is Wayback Burgers
 - 19 February 2026 is IHOP (this will be for lunch this year, not breakfast as it was last year)
 - 23 April 2026 is Boston Pizza
 - 18 June 2026 is McDonalds
- **Inservice Days - No School**
 - 8 October 2025 is a division wide inservice
 - 24 October 2025 is a province wide inservice
- **Book Fair** - Friday 22 November 2025 (8:30-11:00) book fair will take place (probably in the hallways)
- **Enrolment** - 208 as of 15 September 2025 (max capacity is 200-250)
 - Nursery - 28
 - Kindergarten - 28
 - Grade 1 - 26
 - Grade 2 - 25
 - Grade 3 - 32
 - Grade 4 - 16
 - Grade 5 - 32
 - Grade 6 - 21
- **Construction**

- Building construction I running behind. Anticipated completion is currently in January with an estimated occupancy around Spring Break once permits, inspections and any deficiencies are completed.
- Playground construction - it is hopeful that the playground will be functional by the end of October
- **Lunch Program** - Now school/division run
 - 4 EA's that supervise rooms 1, 2, 3, 4, 5, 7.
 - 1 EA in each of the younger grades 1/2 (rooms 1 & 3) at all times, 1 EA that goes between rooms 2 & 4 and 1 EA that goes between rooms 5 & 7
 - All grade 6 students are divided into 4 groups and eat lunch in rooms 1-4. We do not have student lunch monitors this year as there is no mild program or attendance, they do help out with opening wrappers and fruit cups etc but they do not take the lead in supervision.
 - Classrooms with anaphylactic allergies are clearly indicated so that anyone in the room is aware

Teacher Representative (Mme Allegro)

- The teachers and students are starting back to basics in oral French creating engaging conversations such as "Which would you rather"

NEW BUSINESS

Playground (Mme Ostermann & Carmen)

- Shade Structures are on the radar, looking into sails
 - The recent provincial grant funds should cover the cost as they are less expensive than hard topped shade structures
 - Anything done on school property must go through the School Division Building Department and they find the contractor
- Mme Ostermann is also looking into Funnel Ball Baskets (Funnel-like structure on a post with 4 holes at the bottom) instead of basketball nets (more cost effective)
- There are 2 baseball diamonds and 1 soccer pitch included in the landscape plans. Whether they include netting is to be determined

- The school is very short on recess equipment. It seems to go missing very quickly
 - discussed having the older students who are responsible for collecting the equipment look a little further into the grounds for stray balls etc.
 - Mme Ostermann to remind Daycare staff they are to use their own outdoor equipment
 - Mme Ostermann will issue another call out to families for donations of used equipment
- ★ **MOTION:** to allocate up to \$500 to purchase outdoor equipment for all seasons (sports balls, sleds, shovels etc) - Moved by Carmen, 1st Amy, 2nd Katie, all parents in attendance in favour

Fundraisers (Carmen & Mme Ostermann)

• Current

- Farm to School: going well, currently at \$1430 of which we receive 50%. Orders close at midnight on 21 September 2025
 - Grade 6's to help pack the orders on arrival
 - Pick up on 2 October 2025 - Volunteers needed to hand them out. Carmen & Katie volunteered to be there

• Upcoming/Potential

- Wine Raffle: Seems to have run its course, donations were difficult to get last year. Suggested to try again with more prizes of smaller amounts
- Shelmerdine Holiday Fundraiser: Poinsettia, Wreath & Swag orders. Mme Ostermann to provide contact to PAC to look into it further
- Student/Teacher Friendly Competition: Suggested by Alisha
 - Each class competes to earn a special treat such as cookies and hot chocolate or ice cream
 - Each teacher's school photo is posted and students can purchase a "dot" to place on their teacher's photo to create a beard. The teacher with the most dots aka biggest beard's class wins the treat.
 - Mme Ostermann suggested this would be fun for Festival Week
- Glenlea in Spring
- 50/50 at the end of year picnic

- Possibly do a winter Bake Sale

Meet & Greet (Carmen)

- Organization of the event is coming together well. Hot dog cart is booked and they are permitted to set up on the school grounds. The school has potato sacks, tug of war & giant checkers games that can be used. Discussed setting up craft tables using paper and markers from the school as well.
- PAC will need to pay for the costs of the Sundaes (Ice Cream - nut free, bowls, spoons, toppings - sauces, sprinkles, whipped cream) and name tags. Estimate of 400 people.

★ **MOTION:** to allocate up to \$500 for the Meet & Greet expenses - Moved by Carmen, 1st Alisha, 2nd Amy, all parents in attendance in favour

School Directory (Mme Ostermann)

- This directory was compiled by the PAC with the assistance of the school. It seems to have been well received. Reminder that it is for social use outside of school and any school related concerns must go through the appropriate channels within the school

South District Advisory Committee (Andrew)

- The meetings have not started yet for this year however they are an opportunity for parents and/or school representatives to provide feedback to the board of trustees. The schools should be advised by the end of September on when the meetings will be and if there are any changes.
- Prior to the last meeting on 2 June 2025, there were concerns with how these meetings were being run and lack of accountability. Andrew and Caitlin gave a presentation to the board at that meeting but have yet to receive any feedback. A new Chairperson for the board of trustees has been/will be elected since this last meeting.
- **Funding Policies:** There are not a lot of restrictions on PAC and how they raise or spend funds. The restrictions are more on the schools end. The PAC can not use funds to purchase items that the school/school division/province should be providing (ie. Chromebooks).
- **Lunch Program:** We seem to be well staffed under the new program. If anything changes we can revisit.

PAC meeting Schedule & Childcare (Carmen & Mme Ostermann)

- The dates are on the school calendar, currently they are the 3rd Tuesday of every month. Some parents raised concerns with it always being on a Tuesday

as when there are weekly commitments on a Tuesday they can never attend. It was discussed that meetings alternate between Tuesday and Wednesday from one month to the next. Discussion on in person meetings vs. Virtual or a hybrid option was had and if childcare would be beneficial for those wanting to attend in person.

- **Decision:** PAC meetings will continue to be held in person with a virtual option for those who prefer. Childcare can be available as needed for those attending in person.

Lunch Program (Mme Ostermann)

- Nothing more to discuss beyond what was mentioned in Principal Report and South District Advisory Committee items

Meeting Adjourned (Carmen)

- Motioned by Carmen, 1st Amy, 2nd Meg, Meeting adjourned.