



Kelvin Career Education: Grade 12 Post-High Planning Guide

2023 -2024

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“Your work is going to fill a large part of your life, and the only way to be truly satisfied is to do what you believe is great work. And the only way to do great work is to love what you do. If you haven't found it yet, keep looking. Don't settle. As with all matters of the heart, you'll know when you find it.” - Steve Jobs

Post High – What Comes Next?

Direct Entry University: For high school grads who know what they want to study in college or university.

College: Colleges offer a range of diploma and certificate programs that focus on practical skills and hands-on training.

University 1 (U1): A program for high school students who plan to go to university but aren't sure what they want to study yet.

Apprenticeship: Apprenticeship programs combine on-the-job training with classroom instruction, allowing individuals to learn a skilled trade or craft while earning a wage.

Travel: Experiencing new things before committing to further education or a career.

Volunteer Exchanges: Volunteer exchanges involve participating in volunteer programs abroad, offering the chance to contribute to communities and gain valuable life skills

Gap Year: Typically a year break, taken after high school, before starting college or university. Individuals may travel, work, volunteer, or engage in personal development activities to gain new experiences and perspectives.

Work: Some high school graduates enter the workforce directly, seeking employment opportunities in order to gain work experience.

Research: What Should I Do?

Identifying a clear path after high school can be challenging. Here are a few ideas to help you better explore your personal/professional interests.

Self-Reflection: Ask yourself some of the following to get started: What are my values, beliefs, and principles? What are my strengths and weaknesses? What are my passions and interests? What makes me happy or fulfilled?

Explore your Interests: Identify if there is work related to your hobbies,

Assess Skills and Interests:

Self-assessment: Reflect on your skills, interests, and values. Consider your strengths, weaknesses, and what you're passionate about. This will help you align your career goals with your personal attributes.

Career assessments: Take advantage of career assessment tools and tests that can provide insights into suitable career paths based on your personality, interests, and abilities.

Ask us about [myBlueprint](#) a personal portfolio app provided at no cost to students equipped with self-reflection/career quizzes, information on job streams, post-secondary and acts as a resume writing app

Research: What Should I Do?

Research and Learn: Look into post-secondary, attend info sessions, open houses, visit their web pages, and ask alumni. Identify labour market trends and identify how your interest may line up.

Set Goals and Priorities: Define any short/long term goals. Prioritize your values as to what is most important to you to help guide your decision-making.

Network: Ask people from the profession you are interested in, and talk to those around to see if they can connect you to people in the industry (your parents, friends' parents, teachers, volunteer hubs, etc.)

Use Social Media as a Professional Platform: follow job banks, post-secondary, career advisors, local event pages.

Research: Ask Questions

Talk to people about their work. You might consider making some “cold calls” to arrange short meetings with family members, friends, their network, and industry professionals.

- Ask them the following to help decipher if you are really interested in the role:
- What do people in this line of work do day-to-day?
- What are the usual working conditions (atmosphere, hours, etc.)?
- What are the pros and cons of this work?
- What type of education or training is required? What training level do most people have?
- Where is the required training offered? How long does it take to complete? How much does it cost?
- What are the future employment prospects? Will this type of work still be needed in 5 years? What are the opportunities for promotion and transfer?
- What is the typical salary range for this type of work? (be mindful not to ask about their salary directly)
- Do you have to belong to a professional association or a union to do this work?
- How can I prepare for this work now? (Courses to take, skills to develop, people to meet)
- What are some related jobs/occupations/careers?

Research: Labour Market Trends

Use Labour Market Trends to help plan your future!

It's important to have a job that you enjoy, and that coincides with your values, interests and experience as an individual.

It is equally important to know what the potential for growth is in your chosen career, and what the outlook for employment opportunities are in your region.

Some good questions to consider when looking at different occupations are:

- Employment rates for your chosen profession (is there a rise in employment rate)
- Job Growth and Industry Demand (which occupations are in demand)
- Wage Trends (are they increasing or stagnant)
- Education/Skill Requirement (is a Bachelor's, certificate or vocational training needed)
- Job Stability (turnover could indicate a competitive market)
- Geographic Consideration (job demands may be different based on region)
- Economic Conditions (will a recession hurt job availability – are people hiring)

Research: Labour Market Resources:

Canadian Job Bank: <http://www.jobbank.gc.ca>

Use the Canadian Job Bank website to explore careers and job market trends
Click on “Wages”, to see how a prospective career generally pays in each province,
Click on “Outlook”, for retirement and job opening projections.

Manitoba Economic Development, Investment and Trade:

<https://www.gov.mb.ca/jec/lmi/outlook/index.html>

Information on Manitoba’s Economy and Labour Market 2022 – 2026:

Manitoba Career Prospects: <http://manitobacareerprospects.ca/133/students>

Allows you to see what types of careers are available, salary ranges, industry associations, and employers, and read about people who are already working in the area.

Labour Market Trends: 2024 In-Demand Jobs

12 most in-demand jobs in Canada for 2023-2024 due to Canada's growing economy and talent shortage.

Pharmacist

Project Manager

Engineer (various fields)

Human Resource Officers

Registered Nurse

Software Developer

Accountant

Welder

Business Development Officers

Doctors

Marketing Officers

Customer Service Representatives

Reference: "12 Most In Demand Jobs in Canada for 2023-2024" by Brijesh Dave, Jun 23, 2023, Aspire Square Pvt Ltd. Retrieved from: <https://aspire-square.com/most-demanding-jobs-in-canada/>

Labour Market Trends: 2023 In-Demand Skills

The article titled "11 Trending Skills Canadian Employers Want in 2023" discusses the skills that are in high demand among Canadian employers.

Data Analysis

Customer Centricity

Operations Planning

Business Development and Sales

Coding and Programming

Digital Marketing

Budgeting

Agile Project Management

Human Resources Management

Administrative Support

Accounting

Randstad Canada. (2023, January 4). 11 Trending Skills Canadian Employers Want in 2023. <https://www.randstad.ca/job-seeker/career-resources/job-search-tips/top-skills-2023/>

Post Secondary: Looking into the Future

UNIVERSITY INFO SESSIONS

Learn more about post secondary in Manitoba



**University
of Manitoba**

Tuesday, October 10th
Slot B & C
Kelvin High School - Library



THE UNIVERSITY OF
WINNIPEG

Wednesday, October 11th
Slots A & B
Kelvin High School - Library



Université de
Saint-Boniface

Friday, October 13
Slot C
Kelvin High School - Library



RRC POLYTECH

Wednesday, October 18th
Slot D
Kelvin High School - Library

PARENTS NIGHT

Open to parents/guardians.

U of M, U of W & RRC
6:00 - 8:00 PM
Kelvin High School - Library
Thursday, October 12th

Students will be excused from class but are responsible for missed work

University of Manitoba



**University
of Manitoba**

University of Manitoba – Open Houses

Fall Open House: Wednesday, October 25, 2023
5:30 – 8:30 pm CST
UMSU University Centre, Fort Garry Campus
**(Grade 12 Students Register and attend their in-person event for a chance at one of three \$1000 tuition prizes)*

**Virtual Open House
for International Students:** Wednesday, January 17, 2024
7:00 am – 12:00 pm CST
Online Event

Winter Open House: Thursday, February 22, 2024
9: 00 am – 3:00 pm CST
UMSU University Centre, Fort Garry Campus

University of Manitoba – Open Houses

Preparing for University: Sunday, May 5, 2024
1:00 pm – 5:00 pm CST
In Person: UMSU University Centre, Fort Garry Campus

Welcome to UM: Online Tours
Wednesdays at 7:00 pm

Register for the above events here: <https://umanitoba.ca/admissions/recruitment-info-sessions>

Campus Resources:

Faculty Presentations: <https://umanitoba.ca/explore/campus-events/open-house#winter-open-house>

Campus Tour Information: <https://umanitoba.ca/explore/explore-our-campuses/campus-tours#online-tours>

University of Manitoba: Admission & Programs

Direct Entry Programs Applicant Information Bulletin 2024 – 2025

Applications Open: Early Fall
Entrance Scholarship Deadline: March 1st, 2024

Program-specific requirements and deadlines can be found at:

<https://umanitoba.ca/explore/undergraduate-admissions/undergraduate-admission-requirements>

Application Deadlines

Fall 2024:

Music - January 15, 2024

Diploma in Agriculture (International Applicants) - March 1, 2024

Diploma in Agriculture (Canadian Citizens & Permanent Residents) - May 1, 2024

University 1 (International Applicants)- May 1, 2024

University 1 (Canadian Citizens & Permanent Residents) – August 1, 2024

All other Direct Entry programs - March 1, 2024

Winter 2025:

Environment, Earth and Resources, Arts and Science - October 1, 2024

University 1 (International Applicants) - October 1, 2024

University 1 (Canadian Citizens & Permanent Residents) – December 1, 2024

Summer 2025:

Environment, Earth and Resources, Arts and Science - February 1, 2025

University 1 (International Applicants) - February 1, 2025

University 1 (Canadian Citizens & Permanent Residents) - April 1, 2025

University of Manitoba: Admission Resources

Program-specific requirements and deadlines can be found at:

<https://umanitoba.ca/explore/undergraduate-admissions/undergraduate-admission-requirements>

Admission Resources:

U of M Admission Pre-Requisites: <https://umanitoba.ca/sites/default/files/2021-08/umviewbook2022-admissionrequirements-web.pdf>

Direct Entry Programs: https://umanitoba.ca/explore/sites/explore/files/2020-11/direct_entry_bulletin.pdf

Learn How to Apply: <https://umanitoba.ca/explore/undergraduate-admissions/learn-how-apply>

Video: Finalizing Your Application and Transitioning to University: <https://youtu.be/6dJWQF2SVOo>

University of Manitoba: International Baccalaureate Transfer Credits

Credit transfers are assessed after applications are received.

The University of Manitoba recognizes the International Baccalaureate (IB) program for admission, scholarships, and university transfer credit. Credits will be transferred as follows:

IB Equivalencies: 7 = A+; 6 = A; 5 = B+; 4 = B; 3 or less = No Credit

For information on how to claim these credits and for a list of university transfer credit granted, visit:
<https://umanitoba.ca/sites/default/files/2020-09/ap-and-ib-approved-courses-for-credit.pdf>

Official results will need to be transferred to the U of M.

University of Manitoba: Entrance Scholarships

Entrance scholarships are monetary awards given to students who demonstrate academic intelligence.

Some entrance scholarships require students to apply, but many are awarded automatically based on the student's admission average.

Scholarship Consideration: March 1st to be automatically considered.

- Eligibility Minimum 85% average across five Grade 12 (40S) courses from [approved list](#).
- Amounts awarded vary – one-time award, non-renewable.
- Awarded based on final first term & midterm second term grades (not adjusted on final)
- Students must enroll in an 80% minimum course load in their first year to hold this scholarship (24 credit hours over fall & winter terms)

University of Manitoba: Entrance Scholarships

Variable Award Amounts

Grade 12 INTERIM Average	Award Amount
95 - 100%	\$3,000
90 - 94.9%	\$2,000
85 - 89.9%	\$1,000

Consideration Deadline: March 1st

University of Manitoba: Awards Requiring Application

For eligibility information: <https://umanitoba.ca/financial-aid-and-awards/entrance-awards>

Fairfax Financial Holdings Ltd. Entrance Award
(University of Manitoba Entrance Bursary Application)
Three bursaries valued at \$6 000
Students apply individually
Deadline: Mid-July

Chown Centennial Scholarship
\$1000 per student
Self-nomination process
Deadline: June 30th

Premiers Healthy Living Scholarship for Youth

- o \$1000 up to 10 people
- o Self-nomination process
- o Deadline: August 1

The Asper Foundation Entrance Bursary

- o Up to \$1000
- o Self-nomination process
- o Deadline: July 15

International Baccalaureate Entrance Scholarships

Offered to first-time university students on the basis of the full International Baccalaureate Diploma varying between \$1,100 - \$3,500.

University of Manitoba: BMO Financial Group Leader & Indigenous Leader of Tomorrow Scholarship

- Application available in October – Deadline December 1st
- Eligibility: Minimum 90% average on final select 30S grades
- Demonstrated evidence of leadership qualities, future potential, and high level of communication skills.
- Active record of community/school involvement.
- \$16, 000 (\$4,000/year over 4 years)
- Applicant must complete an application for admission, pay application fee, and complete the LOT/ILOT application by Dec.1

Application Deadline: December 1st

University of Manitoba: Scholarship Resources:

Entrance Awards:

http://umanitoba.ca/student/fin_awards/school_entrance/1475.html

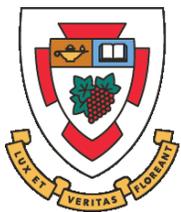
Approved Courses for Entrance Scholarships:

<https://www.umanitoba.ca/sites/default/files/2020-09/approved-40s-courses.pdf>

Have questions about U of M scholarships? Call Financial Aid and Awards at: 204-474-9531

Note: Quotas for scholarships may be set for each UM Faculty/School.

University of Winnipeg



THE UNIVERSITY OF
WINNIPEG

University of Winnipeg: Open House

UWinnipeg Info Session

International: Wednesday, October 25, 2023
5:00 – 6:00 pm CST

Future Students Night

Tuesday, November 28, 2023
6:00 – 8:30 pm (Doors open at 5:30 pm)
David F. Anderson Gymnasium in Duckworth Centre (400 Spence St)

Winter Open House:

February 21, 2024
Time TBD
UWinnipeg Campus

To register for events:

1. Visit <https://uwinnipegca.elluciancrmrecruit.com/Apply/Events>
2. Register for the presentation of your choice
3. Event's login information will be sent to you by email after registering

University of Winnipeg: Admission

Applications Open: Early Fall

Entrance Scholarship Deadline: March 1, 2024

Final Admission Deadline: July 2, 2024

High School Prerequisites:

<https://www.uwinnipeg.ca/future-student/requirements/hs-pre-req-majors.html>

Note: When you apply, make sure to choose a major, even if you are uncertain because some entrance awards are faculty or program-specific.

University of Winnipeg: Admission Resources

Program Information: <https://www.uwinnipeg.ca/academics/programs/index.html>

How to Apply: Creating an Account at UW: <https://youtu.be/Yf2vmaZYKHs>

How to Apply: Domestic High School Students: https://youtu.be/8t_XgkLBleQ

How to Apply: Faculty of Education: <https://youtu.be/d9-7zRBpLwo>

Faculty of Education – High School Pre-Req:

<https://www.uwinnipeg.ca/future-student/requirements/hs-pre-req-faculty-of-edu.html>

University of Winnipeg: Available Programs

A public research university
offering faculties in:

Arts
Business and Economics
Education
Kinesiology and Applied Health
Science
Graduate Studies
Theological Studies

Program Information:

<https://www.uwinnipeg.ca/factsheets/>

University of Winnipeg: International Baccalaureate Transfer Credits

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IB Equivalencies: 7 = A+; 6 = A; 5 = B+; 4 = B; 3 or less = No Credit

For information on how to claim these credits and for a list of university transfer credits granted, visit: <https://www.uwinnipeg.ca/future-student/requirements/ap-and-ib-info.html>

University of Winnipeg: Entrance Scholarships

These scholarships are for all students who are new to The University of Winnipeg and have not taken credits or completed a degree here before.

To Apply: Fill out a UW Application including payment

Consideration Deadline: March 1st

Monetary Value Ranges from \$100 - \$5 000

For more details see: <https://www.uwinnipeg.ca/awards/awards-bursaries-and-scholarships/entrance-awards.html>

University of Winnipeg: Special Entrance Scholarships

For Grade 12 students coming directly from a high school in Canada, students do not need to apply, the university assesses your application for the scholarship.

Consideration Deadline: March 1st

Eligibility Notes:

- Students must have at least an 85% final Grade 12 award average,
- Submit a complete application for admission including payment by March 1,
- Enroll in a minimum of 18 credit hours for the Fall/Winter, and
- Have not received a UW Entrance award valued at more than \$5,000.

University of Winnipeg : Special Entrance Scholarships

Monetary Value:

Grade 12 ADMISSION Average	Award Amount
95 - 100%	\$2, 250
90 - 94.9%	\$1, 750
85 - 89.9%	\$1, 100

Scholarship average is averaged by:

- o Best 40S English (Comprehensive Focus, Literary Focus or Transactional Focus), and
- o Best 40S Math* (Pre-Calculus, Applied Math or Essential Math), and
- o One other 40S or higher-level full credit course.

For eligibility information: <https://www.uwinnipeg.ca/awards/awards-bursaries-and-scholarships/entrance-awards.html>

University of Winnipeg: Additional Entrance Awards

AP & IB Transfer Credit Scholarship:

- o **Deadline:** Submit a completed Request for University Credit by October 31
<https://www.uwinnipeg.ca/future-student/requirements/ap-and-ib-info.html>
- o Value ranging from \$150 - \$250 based on results

IB Entrance Scholarship

- o Students must achieve their International Baccalaureate Diploma with a minimum grade total of 30, including the extended essay and the Theory of Knowledge course, and with no grade below 4 on the three higher level and three subsidiary level papers.
- o Valued at \$2 500
- o Admissions will confirm eligibility

University of Winnipeg: The Opportunity Fund Youth in Care Tuition Waivers

Bursary Program: designed to help learners who have financial need and are from under-represented student populations

Youth-in-Care Tuition Waivers: for current or former youth-in-care
Application-Required Entrance Awards (\$100 - \$40, 000)

Application is due March 1st 2022. Eligibility criteria vary widely.

For more information: <https://www.uwinnipeg.ca/awards/awards-bursaries-and-scholarships/entrance-awards.html>

Opportunity Fund Webpage: <https://www.uwinnipeg.ca/community/opportunity-fund.html>

Université de Saint-Boniface



Université de
Saint-Boniface

Une éducation supérieure depuis 1818

Université de Saint-Boniface: Open Houses

Open House Wednesday, November 15, 2023
On Campus
Date and registration coming soon

Ongoing Guided Tours Register Online <https://ustboniface.ca/en/tour>

Student for a Day Between Monday, February 26 & Friday, March 1, 2024
Register Here: <https://ustboniface.ca/en/studentforaday>

Program Information: <https://ustboniface.ca/en/study-programs>

Université de Saint-Boniface: Admission

Applications Open: Early Fall
Entrance Scholarship Deadline: March 1, 2024

IMPORTANT for Applicants Currently in a Manitoba High School:

<https://ustboniface.ca/en/applicants-currently-studying-at-a-high-school-in-canada>

High School Prerequisites:

<https://ustboniface.ca/file/exigences-dadmission-des-programmes.pdf>

USB enrolls approximately 40% of French Immersion students yearly, with many supports in place to help navigate a Francophone college.

Université de Saint-Boniface: Admission Resources

How to Apply: <https://ustboniface.ca/en/how-to-apply>

Admission Application: <https://ustboniface.ca/en/admission-application>

Program Descriptions: <https://ustboniface.ca/en/programs>

Université de Saint-Boniface: Available Programs

General and specialized university degree programs, technical and professional training, and continuing education. <https://ustboniface.ca/en/programs>

Faculty of Arts

School of Translation

School of Business Administration

Faculty of Science

School of Nursing Sciences and Health Studies

School of Social Work

Technical and Professional School

Faculty of Education

Université de Saint-Boniface: International Baccalaureate Transfer Credits

Credit transfers are assessed after applications are received.

As of early July, when USB is able to access your International Baccalaureate grades, we will notify you by email of the credits that are eligible for transfer.

You may choose to accept or decline the offer to transfer credit.

IB Equivalencies: 7 = A+; 6 = A; 5 = B+; 4 = B; 3 or less = No Credit

For information on how to claim these credits and for a list of university transfer credit granted, visit:

<https://ustboniface.ca/en/international-baccalaureate>

Université de Saint-Boniface: Entrance Scholarships

To Apply: Fill out a USB Application including payment

Consideration Deadline: March 1st

Eligibility Notes:

- Canadian citizen or permanent resident;
- diploma from a Canadian high school;
- minimum cumulative GPA of 80% at the end of Grade 12. This average is calculated based on the results in French 40S and Mathematics 40S (Pre-calculus 40S, Applied Mathematics 40S or Consumer Mathematics 40S) and in an additional 40S-level course in which the student received his or her highest mark;
- registration as a full-time student in a university program (18 credits minimum) or part-time in a college program (60% course load).

Grade 12 ADMISSION Average	Award Amount
95 - 100%	\$3, 250
90 - 94.9%	\$2, 500
85 - 89.9%	\$1, 750
80 – 84.0%	\$ 1, 000

Université de Saint-Boniface: Additional Scholarships

Scholarship	Award Amount		
International Baccalaureate Scholarship – 1st Level	\$4,750 for university programs, Bachelor of Nursing and Practical Nursing Diploma; \$2,500 for 2-year college programs	Cultural Activity Achievement Scholarship	Festival théâtre jeunesse: \$250 to \$750 for receiving an award for best actor or best supporting actor; Chicane électrique: \$500 per first-place recipient, up to a maximum of \$2,500 per group
International Baccalaureate Scholarship – 2nd Level	\$4,000 for university programs, Bachelor of Nursing and Practical Nursing Diploma; \$2,000 for 2-year college programs	Canadian Parents for French (CPF) Concours d’art oratoire – Provincial	\$1,000
International Baccalaureate Scholarship – Certificate	\$250 for a higher-level course with a passing grade of 7; \$200 for a higher level or standard level course with a passing grade of 6	Canadian Parents for French (CPF) Concours d’art oratoire – National	1st prize \$20,000 over 4 years; 2nd prize \$12,000 over 4 years; 3rd prize \$8,000 over 4 years.
Le Français pour l’avenir Scholarship	\$1,500 over 1 year; \$3,000 over 2 years	Official Minority Language Bursary - Manitoba’s Bureau de l’éducation française	\$500 Official Minority Language Bursary offered by the province of Manitoba’s Bureau de l’éducation française to Manitoba
Entrance Scholarships, Bachelor of Education – ÉFM	\$750		
Entrance Scholarships, Bachelor of Education - USB	\$500		

Red River College – Poly Tech



Red River College Poly Tech: Open Houses

Open House Wednesday, February 21, 2024
On Campus
Date and registration coming soon

Information Session October 19, 2023
November 16, 2023
January 18, 2024
Register Online at <https://www.rrc.ca/student/>

Virtual Campus Tours: <https://www.rrc.ca/student/tours/>
Program Explorer: <https://www.rrc.ca/explore/>

RRC has online and on-demand general and program-related information sessions. This includes a general overview of programs, admission requirements, student supports, financial aid & awards and instruction on how to apply.

Red River College Poly Tech: Admission

Applications Open: Continuous Intake

Entrance Scholarship Deadline: Program Specific

High School Prerequisites:

- A Grade 12 or mature student high school diploma
- any pre-requisite courses identified in the program admission requirements.

How to Apply: <https://ustboniface.ca/en/how-to-apply>

Admission Application: <https://ustboniface.ca/en/admission-application>

Program Descriptions: <https://ustboniface.ca/en/programs>

Red River College Poly Tech: Program Information

Offers full-time, part-time, and online programs: <https://catalogue.rrc.ca/Programs/WPG/Fulltime>

- Apprenticeship
- Business
- Community Services
- Computer and Information Technology
- Transportation Technology
- Creative Arts
- Education
- Engineering and Construction Technology
- Health Sciences
- Hospitality
- Indigenous Education
- Skilled Trades

Red River College Poly Tech: Scholarships & Bursaries

Red River College Polytechnic administers awards, bursaries and scholarships donated by corporations, community organizations and individuals.

Applying for an Award, Scholarship or Bursary: <https://www.rrc.ca/future-students/awards/>

Available Scholarships: <https://catalogue.rrc.ca/AvailableAwards.aspx>

Application for Awards, Bursaries, and Scholarships: <https://www.rrc.ca/wp-content/uploads/sites/1/2018/02/AwardApplication-13x56wd.pdf>

Canadian University/Colleges: Admission Information

Check admission requirements and deadlines early!

Many universities require out-of-province students to apply earlier than domestic students. Keep in mind that studying in another province can cost \$10, 000 - \$20, 000 more per year.

Universities in Ontario:

If you are applying to **any Universities in Ontario (Toronto, York, Waterloo, Western, etc.):** applications must go through the Ontario Universities Application Centre (OUAC) here:

<https://www.ouac.on.ca/ouac-105/>

- Many math and science-based programs will require applicants to take Advanced Math Calculus in addition to Pre-Calculus.

University of British Columbia: Applicants must fill out a personal profile that outlines their community involvement: <https://you.ubc.ca/applying-ubc/how-to-apply/personal-profile/>

United States: You may need to write the SAT or ACT early in your grade 12 year (*check with your university of choice, some are no longer requiring entrance exams*).

Post-Secondary: Colleges, Trade Schools, and Continuing Education

Specialized training programs offer students practical training directly related to their area of study.

Students gain hands-on, experiential knowledge to train for a specific career in a short period of time.

There are over 55 trade programs in Manitoba including Mechanical, Hair Styling, Construction, Welding, Metals, Cooks, Mechanics and more. Information on all trades can be found here:

<https://www.gov.mb.ca/aesi/apprenticeship/discover/mbtrades/index.html>

Before you choose a program, consider:

- | | |
|----------------------------------|--|
| Program Length: | Programs can range from a few weeks to two years in length |
| Program Cost: | Depends on the length and institute. Private institutes charge more. |
| Co-op/Work | |
| Experience Placements: | These may or may not lead to full-time employment. |
| Accreditation/ | |
| Employment Opportunities: | Is the certificate, diploma, or degree valid in Manitoba? |

Post-Secondary: Colleges, Trade Schools, and Continuing Education

Colleges and Trade Schools	Offering
Red River College – Poly Tech	Diploma and certificate programs are 2 years or less
Manitoba Institute of Technology and Trades	Business, Health Care, Graphics, IT, Skilled Trades, etc.
Assiniboine Community College	Diploma and certificate programs are 2 years or less
Université de St Boniface – L’Ecole technique et professionnelle	Diploma and certificate programs are 2 years or less
Robertson College	Accounting, Payroll, Admin, Massage Therapy, Medical Laboratory Assistant, Pharmacy Technician
Herzing College	Business, Healthcare, Legal Studies, Technology and Media
CDI College	Business, Accounting, Healthcare, Art & Design, Dental, Legal and Technology
Booth University College	Business, Humanities, Social Science, Social Work, Continuing Studies.
Louis Riel Arts & Technology Institute	Hotel & hospitality, Early Childhood, Admin Assistant, Information Systems, Web Design and more).
Tec-Voc Post-High Programs	(Free for Winnipeg School Division students)

Post-Secondary: Colleges, Trade Schools, and Continuing Education

Colleges and Trade Schools	Offering
RB Russell Post-High Programs	<i>Child Care, Carpentry, Graphic Design, Hairstyling, Healthcare, Horticulture, (First 4 credits are free for Winnipeg School Division students) *Welding and Print Media are not available post-high</i>
Aveda Institute	<i>Hairstyling</i>
M.C. College	<i>Hairstyling, Esthetics, Nails</i>
Manitoba Tourism Education College	<i>Hospitality & Tourism</i>
The Canadian Beauty Academy	<i>Hairstyling, Skin Care, Esthetics, Nails</i>
Mid Ocean School of Media Arts	<i>Audio Production</i>

Specialized Programs: Emergency Services

Emergency Services	Enrolment
The Canadian Armed Forces	<p><i>Be a Canadian citizen or permanent resident</i></p> <p><i>Be at least 18 years old (17 years old with parental consent), except:</i></p> <ul style="list-style-type: none"><i>○ For the Paid Education programs — you may be 16 years old (with parental consent)</i><i>○ For the Primary Reserves—you may be 16 years old (with parental consent) and must be enrolled as a full-time student</i> <p><i>Have completed at least Grade 10 or 24 credits of Secondary IV in Quebec (some jobs need higher levels of education)</i></p>
The Royal Canadian Mounted Police	<p><i>Be a Canadian Citizen or have permanent resident status.</i></p> <p><i>Be 18 years old to apply and 19 years old to be on officer.</i></p> <p><i>Fluent in English or French.</i></p> <p><i>Valid drivers license without restrictions.</i></p> <p><i>Highschool diploma or equivalent.</i></p>
The Canadian Army	<p><i>Be a Canadian citizen or permanent resident.</i></p> <p><i>Be at least 18 years old (17 years old with parental consent), except: ...</i></p> <p><i>Have completed at least Grade 10</i></p>

Specialized Programs: Emergency Services

Emergency Services	Enrolment
The Royal Canadian Navy	<i>Be a Canadian citizen or Permanent Resident; Be at least 17 years old* Have completed Grade 10 Meet the Canadian Armed Forces common enrollment medical standard.</i>
The Royal Canadian Air Force	<i>Be a Canadian citizen or permanent resident. Be at least 18 years old (17 years old with parental consent). Have completed at least Grade</i>
Firefighter - Manitoba Emergency Services College	<i>Firefighter Pre-Requisites: Full Time Program IFSAC or ProBoard Accredited program</i>
Firefighter - Southern MB Academy of Response Training	<i>Firefighter Pre-Requisites: Full Time Program IFSAC or ProBoard Accredited program</i>

Specialized Programs: Emergency Services

Emergency Services	<i>Enrolment</i>
Paramedic - Criti Care	High school requirements: <ul style="list-style-type: none">○ Biology (Grade 11 or Grade12)○ Chemistry or Physics (Grade 11 or Grade12)○ English (Grade 11 or Grade12)
Winnipeg Police Services	The Winnipeg Police Force looks at a number of things including physical, medical and psychological assessments, in-depth background checks, and educational background.
North West Law Enforcement Academy	(They have \$1000 scholarships for high school applicants that apply online) <ul style="list-style-type: none">○ Note that no education/training/experience guarantees you a spot on the Winnipeg Police Service. It is a lengthy and competitive application process.

English Language Requirements: University and College

Applicants are required to meet University or College approved English Proficiency Standards, either through an approved waiver or the successful completion of an approved English proficiency test.

This can be completed by completing onsite English Proficiency Testing or students can provide proof of proficiency via:

- Successfully completing a three-year secondary school program in Canada
- Completing two 40S English credits in high school prior to sending your application (U of M: 75%)
- Completing one credit of 40S English (U of W: 70%).
 - *EALR4S does not meet the English credit requirement but can be used as one of the 5 40S admissions credits.*
- Attaining specific grades in International Baccalaureate Higher Level English or Advanced Placement English courses.
 - Credits must be earned by June for acceptance.

English Language Proficiency Resources:

University of Manitoba:

<https://umanitoba.ca/student/admissions/international/english/exempt-countries.html>

University of Winnipeg: <https://www.uwinnipeg.ca/future-student/international/lang-req.html>

Universite de Saint-Boniface Standardized English Tests: <https://ustboniface.ca/en/programs>

Red River College – Poly Tech: <https://catalogue.rrc.ca/Information/ELR>

Transcripts

When applying for admission, you will need to self-report your expected marks.

Manitoba universities will automatically request official final Grade 12 transcripts from high schools for all students who apply **before the deadline**.

If you do NOT apply before the deadline, you will need to send the university your transcripts.

Please be courteous to staff when asking for transcripts. You may have to wait one or two business days to receive them.

Sourcing Scholarships

1. **Entrance Scholarships:** Apply to University by March 1st for eligibility. (Manitoba)
2. **Research your University/College:** Do a thorough search of all awards available at the university/college you are planning to attend.
3. **Winnipeg School Division Website:** <https://www.winnipegssd.ca/page/9688/financial-help>
4. Use **Websites** such as:
 - a. [Scholartree](#)
 - b. [Scholarships Canada](#)
 - c. [yconic](#)
 - d. [Student Scholarship.org](#)
5. **Kelvin Awards:** Second semester award nomination forms allow you to nominate/self-nominate for scholarship opportunities.
6. **Scholarship Bulletin Board:** Award information will be posted outside the Guidance regarding scholarship and bursary opportunities.
7. **Career Advisor Instagram:** Follow [@KelvinCareerAdvisor](#) for scholarship posts/shares.
8. **Connect with your Career Advisor:** located in the Guidance Offices

Finding Financial Aid

There are opportunities for financial support that will help you with tuition.

Manitoba Student Aid: <https://www.edu.gov.mb.ca/msa/>

The MSA application opens every June. Depending on your family's income, students may be eligible for grants and bursaries.

Indigenous Services Canada: <https://rb.gy/7ajlz>

Supporting First Nations in providing eligible students with funding to access education opportunities at the post-secondary level.

Student Loans: <https://rb.gy/0eax5>

Canada Student Loans are now interest-free under the Canada Student Financial Assistance Program

Gap Year: Taking a Year Off

A gap year is a good option for graduates who are unsure about what to take or are not ready to move ahead in school.

Pros of taking a year off:

- Take time to figure out what/if you would like to continue studying
- Make and save money
- Explore your options
- Gain life, travel, work, and/or volunteer experience
- Take a breather from school
- Time to sample possible career paths

Cons of taking a year off:

- Easy to relax or become unmotivated.
- Will miss out on scholarship opportunities.
- Things learned in high school may be harder to recall when returning to post-secondary.

Volunteering: Relatable Experience

Volunteering is an excellent way to determine your interests, make connections, and build confidence.

For example:

- If you want to work in healthcare, volunteer at a hospital like Misericordia Health Centre.
- If you want to work in the film industry, contact Winnipeg Film Group to see if they need any volunteers.

Volunteer Manitoba: https://www.volunteermanitoba.ca/volunteer_opportunities.php

Showcases provincial volunteer opportunities from long-term commitments to one-off events.

Volunteering is a great way to develop skills for your resume and build relationships with supervisors who can eventually be your references for job and scholarship applications.

Travel Volunteers: International Opportunities

Traveling when you are young has many advantages. First of all, your schedule is more flexible. And secondly, with an International Student Identity Card (ISIC) or International Youth Travel Card (IYTC), you can get great deals on hostels, tours, entrance fees to tourist attractions and historical sites, Eurorail passes, and more!

See your local travel agency or check online for more details: www.isic.org

There are many traveling options; short-term, long-term, with a program, on your own, or with a friend.

Do some research; think about what type of experience you are looking for, and talk to people you trust.

Travel Volunteers: International Opportunities

Organization	Summary
Canada World Youth	Volunteer exchange programs.
SWAP	Live and work abroad.
Explore Program	Five-week French language bursary program.
Volunteer Eco Students Abroad	Provides people with the opportunity to fully immerse themselves within a country through our program of community based volunteer work and adventure activities.
Teach English Overseas	Your TEFL certification shows that you're not only a native English speaker, but it shows that you're professionally trained to teach the English language.
Student Exchange Programs	Living in another country for a school year is something most people never have the opportunity to do. You'll return with new knowledge, cultural understanding, maturity and lifelong friends from your host country
WWOOF	Live and learn on organic farms worldwide.
Volunteer and Intern Abroad	The lead and global standard in international volunteering.

Work Experience: Finding a Job

Finding a job can seem like a full-time job itself. When it comes time to look for employment, we need to pinpoint exactly what we want to do before we go search for it.

1. Google different employment websites:
 - a. **Indeed:** <https://ca.indeed.com/> **Canada Job Bank:** <http://www.jobbank.gc.ca> **Kijiji:** <http://www.kijiji.ca>
 - b. **Monster:** <https://www.monster.ca/>
 - c. **LinkedIn Jobs:** www.linkedin.com (you need an account)
 - d. **Facebook:** has different groups you can join
 - i. Winnipeg Jobs
 - ii. Winnipeg Jobs and Employment Seekers
2. **Check out hiring firms:** Pinnacle, People First, Summit Search Group, etc
3. **Research specific organizations** you are interested, and find their “Employment” or “Careers” page within their website.

Work Experience: Finding a Job

Search for a job that aligns with your professional education, skills, and qualifications. Be sure to search different names and roles, as opposed to sticking to your education stream. Try industry, areas of interest, sector, or alternative titles.

Ask yourself:

- Does the job interest me?
- Is the location somewhere I am able to access easily?
- Am I qualified for this position?
- Do my skills and educational background align with the outlined details?
- Can I easily explain examples of my work that would translate to this role?

Google the companies that are hiring for the role.

Note: it is important to research the organization as you can build upon what you know about the company within your resume/cover letter at a later date.

Finding Employment: Seasonal Jobs

When you are applying for a job keep in mind the season in which you are applying. If it is summer there are all sorts of summer-only jobs that open up such as landscaping, camp counselling, working at greenhouse, a golf course, a campground/park, and movie theaters etc.

The government also offers summer student opportunities through its STEP Services and Green Team programs. These jobs start as full time or part-time summer employment with a great wage and often lead to longer positions with the government.

Check out: <http://www.gov.mb.ca/cyo/studentjobs> for more information and apply today.

References/Letters of Recommendation

When it comes time to choose your references, we cannot ask our family or friends to speak to our employability. Employers can tell based on the biased tone or inability to draw from professional experiences. Instead, choose one out of the following people to be a reference:

- Teacher
- Boss
- Mentor
- Volunteer Coordinator
- Someone who can speak to your leadership/community involvement
- Someone you've done odd jobs for

Once you have identified who you want to be a reference, you will need to ask them if they can help with the request. Should you not ask them, they may not be comfortable providing information about you.

References/Letters of Recommendation

Many jobs, volunteer experiences and scholarships require references. Employers want to know if you have the skills and responsibility to handle the tasks required.

A **professional reference** is someone who can vouch for your qualifications while a **personal reference** is someone who can speak to your character and abilities.

Give them lots of time to write. For example, if the reference is for a scholarship, give them three weeks to write it.

The reference format is either (1) telephone, (2) an electronic letter or (3) the organization emails the reference with questions on your character. Make sure that the person knows you well so they can provide the best possible reference for you

Example how to structure your reference

First Last Name
Job title
Organization
Email
Phone
Relationship to you (e.g. supervisor, colleague)

Important Dates: University Deadlines

Early Fall: Most University Applications open

Entrance Scholarship Deadline: March 1st, 2024

(University of Manitoba, University of Winnipeg and Université de Saint-Boniface)

Entrance scholarships are based on demonstrated excellence in academics, leadership or extracurriculars via university choice

Deadlines for Admission:

U of M: August 1st (U1 program)

U of W: July 2nd

Université de St. Boniface: July 1st (U1 program)

Note USB: Nursing Application Deadline: April 1st

Important Dates: Kelvin Events

University of Manitoba Info Session: B and C Slot on Tuesday, October 10th - Kelvin Library

University of Winnipeg Info Session: A and B Slots on Wednesday, October 11th - Kelvin Library

Université de Saint-Boniface Info Session: C Slot on Friday, October 13th - Kelvin Library

Red River College Polytech Information Session: D Slot on Wednesday, October 18th - Kelvin Library

Parents Night - M, UW, USB, and RRC Polytech: Thursday, October 12th, 6:00 pm - 8:00 pm - Kelvin Library

Kelvin Career Education: Career Advisor

What can the career advisor do for you? Located in the Guidance Offices, we can help with:

- Post-secondary information
- Career exploration
- Scholarships and bursaries
- Resumes and cover letters
- Job searches and applications
- Volunteer opportunities
- Interview Skills

Follow [@KelvinCareerAdvisor](#) on Instagram for updates.