



Lord Roberts Parent Council Meeting Minutes

September 21, 2022

Chair: Kendra Monk

Secretary: Cheyllynn Plese

Attendance: Dana Petrzelka, Leanne Chernetz, Megan Janssen, Nadia Piasco, Heather, Eunnah Dhlwayo, Katie Doerksen, Lira Guiao, Tyson Price,

Call to Order

- Meeting started at **8:01 PM**

Approve Agenda

- Katie seconded motion to approve agenda. Carried.

Approve Previous Meeting Minutes

- Not required since this is the first meeting

PAC AGM Voting

- Chair – Katie Doerksen
- Vice Chair – Heather Wright
- Treasurer – Megan Janssen
- Secretary – Megan Janssen

Reports

- Administration
 - New normal, no restrictions
 - Still recommended people stay home when sick
 - Assembly last week
 - Meet the Teacher turnout was great
 - Updating school website by end of September
 - Community Report for last year will be on website
 - Enrollment: 238, still a few trickling in
 - Week at a Glance instead of Monthly Newsletter
 - 2 teacher candidates in the school this year
 - Fire Drill went very smoothly
 - Terry Fox Run will be with the whole school at the same time this year on Sept 29th
 - Sept 29th Orange Shirt Day (no school on Sept 30th)

- School Count Day on Sept 29th (final count for registration) which affects school budgeting
 - As long as student has attended, been registered, and has a verified absence they will be counted
- Fundraising for a Digital Sign request
- Professional Development was staff wide this month
- District Advisory Council, LR is part of the South District, Parent Rep is requested this year from the PAC
- All division buildings being upgraded, our front door will be updated with a more secure lock
- Lunch Program
 - Nothing to Report
- Treasurer
 - Report at end of minutes
- Fundraising
 - Will discuss in future meetings with new PAC executives

Reports from Representatives from Other Organizations

(Trustee, School Board Member)

- Nothing to report

New Business

- Nothing to report

Unfinished Business for Decision and Action

- Nothing to report

Compliments and Concerns

Next Meeting Date, Snack, and Adjournment

- Next meeting Wednesday Oct 26, 2022 at 7pm
- Meeting adjourned at **9:10 PM**



Treasurer's Report – Sept 21, 2022

General PAC

RBC Account Balance as of May 31, 2022: **\$3,808.44**

Expenses:

Bank Fees:	\$12.00
Babysitting Facilitator Fees:	\$100.00
LR Staff Appreciation Lunch:	\$200.00
Grade 6 Farewell:	\$368.98

RBC Account Balance as of August 31, 2022: **\$3,127.46**

Action Pac: Remaining Balance \$550.00 – to be used towards field trips grades N – 6

Lunch Program

RBC Account balance as of May 31, 2022: **\$9,897.97**

Actual Acct Balance May 31, 2022: \$9,898.07

Revenue:

Parent Dues & Milk Dues 2021-2022:	\$35.00
Fee Refunds 2021-2022:	-\$94.00

Expense:

Payroll June and July:	\$3,019.04
Banking Fees June, July, August:	\$33.00
April, May, and June Milk:	\$502.00
LP Appreciation Lunch:	\$156.62

RBC Account balance as of August 31, 2022: **\$6,128.31**

Actual Acct Balance August 31, 2022: \$6,128.31

WCB Premium: \$123.40 Hasn't come out of account yet

AGENDA

6:00 pm

1. CALL TO ORDER

- Approval of Agenda

2. APPROVAL OF PREVIOUS MEETING MINUTES

3. REPORTS FROM PAC EXECUTIVE AND OTHER COMMITTEES

- Admin report

- Lunch program report

- Treasurer report

- Fundraising report

4. REPORTS FROM REPRESENTATIVES FOR OTHER ORGANIZATIONS (e.g. trustee/school board member etc.)

5. UNFINISHED BUSINESS FOR DECISION AND ACTION

6. NEW BUSINESS FOR REFERRAL

7. COMPLIMENTS AND CONCERNS

8. NEXT MEETING DATE AND ADJOURNMENT