



Lord Roberts Parent Council Meeting Minutes

October 5, 2021

Chair: Kendra Monk
Secretary: Cheyllynn Plese
Attendance: Leslie MacGillivray, Fernando Batista, Carmen Forberg, Kim McNeil, Tamara Herntier, Ashley Pharazyn, Amanda Pope, Jason Pope, Melissa Mowrey, Kathleen

Call to Order

- Meeting started at **6:14 PM**
- Moved by **Kendra**. Seconded by **Carmen**. Carried

Approve Previous Meeting Minutes

- No reports
- Moved by **Kendra**. Seconded by **Ashley**. Carried

PAC AGM Voting

- Chair – Kendra Monk
- Vice Chair – Jason Pope
- Treasurer – **no candidate, vacant until position filled**
- Secretary – Cheyllynn Plese

Reports

- Administration
 - Great beginning to the 2021 – 2022 school year
 - We have 238 students registered from Nursery to Grade 6
 - All classrooms and staff following Public Health orders and WSD protocols
 - Covid-19 Screening Questions – Students asked everyday the questions.
 - We are given updated Public Health orders as the WSD receives them.
 - Weekly Information Updates sent out via School Messenger.
 - Water fountains are not available; however, the filling station is available for students and staff to fill individual water bottles.
 - PE classes will be conducted outside...until November (weather permitting)
 - Social Distancing protocol of 1 meter is enforced as students move through the school to PE and Music.
 - Designated washrooms for students to use to maintain cohorts.
 - Masks for all students is mandatory.
 - Staff Vaccination verification in effect.
 - PLCs (Professional Learning Conversations) are up and running.

- Classroom teachers and our SERTs (Special Education Resource Teachers) make up these groups.
- We have 3 Teacher Candidates from the U of W in our school.
- N/K students began September 13
- School PD – Reading – Developing a Comprehensive Literacy Program – September 20
- We have two School Success Teams – (one is the Academic Committee and the other is the Community Committee)
- School Fire Drill practice – September 21
- Terry Fox Run Week – September 27 to October 1st
- Mindful Moments virtually with our school psychologist started – Sept 27
- WSD150 – Tree ordered for the school grounds – September 29 (will be planted in spring)
- WSD Count Day – September 29
- School Library up and running – September 29
- Orange Shirt Day – September 29
- National Truth and Reconciliation Day – September 30 (No school that day)
- Students vs Staff Soccer Extravaganza – October 1
- Terry Fox Run Day (during PE classes) – October 1
- WSD 150 Celebrations have begun – WSD turns 150 years old on October 30th. Many events happening throughout this school year.
- School registration banner was taken
- Fundraising
 - Nothing to report.
 - Motion to defer by Kendra, motion carried.
- Lunch Program
 - Official report at end of meeting minutes
 - Registration
 - 76 kids
 - 2 parents with outstanding accounts, making headway with those
 - 5 staff
 - Payroll set up with Payworks for next payday
 - Emergency lunches had to be arranged
 - Milk program forms sent home to families with children staying at school over the lunch hour. Good response and that will start late this week or next week
 - Surplus went toward tables, walkie talkies
 - Suggestion: Low income families paying in installments as opposed to lump sum payments
 - Already being offered but not commonly known
 - Suggestion: use surplus to subsidize LP fees
 - This would mean families would have to apply and can cause issues over who qualifies more than others
- Treasurer
 - Located at end of report

Reports from Representatives from Other Organizations

(Trustee, School Board Member)

- No reports

New Business

- No reports

Unfinished Business for Decision and Action

- No reports

Compliments and Concerns

- Leslie: thank you Carmen for your diligent work and we'll miss you
- Tamara: thank you for everything Carment
- Cheylynn: we will miss you, it was a pleasure serving on the council with you
- Kathleen: please do come back anytime Carmen
- Kendra: compliments to Carmen
- Carmen: thank you everyone. Compliments to everyone. She was new to the area and started on this and she loved every aspect of it, such a diversity of people, taught her kids acceptance. Loves LR. Thank you to Leslie, it's been fabulous to work with you.
- Leslie: we're really blessed, we have very committed individuals, tight knit community.
- Kendra: compliments to the universe

Next Meeting Date, Snack, and Adjournment

- Meeting adjourned at **6:42** PM
- Next meeting Tuesday **November 2, 2021** at **6:00** PM over Zoom



Treasurer's Report – October 5, 2021

General PAC

Account Balance as of August 31, 2021 = **\$4,044.44**

Expenses:

Bank Fees:	\$4.00
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Account Balance as of September 30, 2021 = **\$4,040.44**

Action Pac: Remaining Balance \$550.00 – to be used towards field trips grades N – 6

Lunch Program

Account balance as of August 31, 2021 **\$11,163.75**

Actual Acct Balance August 31, 2021 \$9,531.00

Revenue:

Fee's 2021-2022:	\$12,218.20
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Expense:

Payroll:	\$1,140.72 *
Bank Fee's:	\$8.75
Honorariums:	\$100.00 *
Lunch Table:	\$1,860.37

Account balance as of September 30, 2021 **\$19,880.08**

Actual Acct Balance September 30, 2021 \$18,639.36*