



## *Lord Roberts Parent Council Meeting Minutes*

November 2, 2021

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Chair: Kendra Monk  
Secretary: Cheylenn Plese  
Attendance: Leslie MacGillivray, Fernando Batista, Kim McNeil, Jason Pope, Amanda Pope, Ashley Pharazyn, Vero, Dana Baxter, Kathleen

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### Call to Order

- Meeting started at **6:02** PM
- Moved by **Kendra**. Seconded by **Jason**. Carried

### Approve Previous Meeting Minutes

- No reports
- Moved by **Kendra**. Seconded by **Ashley**. Carried

### Reports

- Administration
  - Accessibility Plan
    - Must be reviewed every year for reduction of barriers and increase accessibility for all
    - Barrier is anything that limits or prevents a person from accessing or learning
      - Attitudinal – knowledge/awareness, inclusive language, learning. Need to improve gender neutral language. Change lingo from “parents” to “your grown up” to be inclusive to kids in non-traditional homes.
      - Architectural/Physical – nothing to share
      - Communication – EAL students might have parents that also have EAL, so trying to make sure the whole family is aware of communication and their needs are being met.
      - Technological – nothing to share
      - Systemic – nothing to share
  - Winter Camp this year for Grade 6s
    - Still awaiting if they will approve it, likely won't be approved
  - October Activity Report
    - Staff v students soccer Oct 1<sup>st</sup>
    - Terry Fox Run Oct 1<sup>st</sup>
    - 150<sup>th</sup> anniversary for WSD
      - LR History every morning
      - Singing happy birthday and live presentation of some dignitaries

- Breakfast program has increased 20-30 students per day
  - Mindful Moments will be once a week with School Psychologist
  - Kimoshi for N/K class, run by School Psychologist
  - Every Friday will be Pride Day
  - Professional Learning Communities: looking at data, reading, how to improve pedagogy, working collaboratively, looking at trends, reporting learning
  - Fire Drill on Oct 21<sup>st</sup>, evacuation drill same day
  - Oct 22<sup>nd</sup> Provincial PD Day
  - New staff member, Mrs Gomez in Room 26
  - Halloween
  - Hearing Screening on Nov 2
  - Immunization for Grade 6 on Nov 4
  - Remembrance Nov 10<sup>th</sup> virtually
  - Report Cards sent online Nov 25<sup>th</sup>
  - Parent Teacher Conferences online on Nov 17, 18, 19, 22
- Fundraising
  - Nothing to report.
  - Library is an ongoing need, no proper staffing to give us a list of needed items. More digital access for library has also been beneficial.
  - Loaned out 60 devices last year for remote learning, those are back in inventory now
- Lunch Program
  - Account Balance \$22,328.41
  - Registration
    - 79 kids
      - One or two behind
      - Milk program set up, 35-38 kids getting milk
    - Payworks set up and running now
      - Paying semi monthly instead of biweekly
      - Kim will be added to bank account, as well as Kendra
        - Should be completed by December meeting
- Treasurer
  - Cheylynn is assuming the role of Treasurer
  - No report this month due to changing Treasurer
    - No money in or out this month
    - Will report if any change next month

## Reports from Representatives from Other Organizations

(Trustee, School Board Member)

- No reports

## New Business

- No reports

## Unfinished Business for Decision and Action

- No reports

## Compliments and Concerns

- Kendra: thanks Cheylynn for stepping up, very appreciated, good job with prompt notes
- Leslie: concerned for Charles, who was sent home sick

## Next Meeting Date, Snack, and Adjournment

- Meeting adjourned at **6:39** PM
- Next meeting Tuesday **December 7, 2021** at **6:00** PM over Zoom



## Treasurer's Report – October 5, 2021

### General PAC

Account Balance as of August 31, 2021 = **\$4,044.44**

**Expenses:**

Bank Fees: \$4.00

Account Balance as of September 30, 2021 = **\$4,040.44**

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**Action Pac: Remaining Balance \$550.00 – to be used towards field trips grades N – 6**

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**Lunch Program**

Account balance as of August 31, 2021 **\$11,163.75**

**Actual Acct Balance August 31, 2021 \$9,531.00**

**Revenue:**

Fee's 2021-2022: \$12,218.20

**Expense:**

Payroll: \$1,140.72 \*

Bank Fee's: \$8.75

Honorariums: \$100.00 \*

Lunch Table: \$1,860.37

Account balance as of September 30, 2021 **\$19,880.08**

**Actual Acct Balance September 30, 2021 \$18,639.36\***