

# ***Lord Roberts Parent Council Meeting Minutes***

October 1, 2019

**Facilitator:** Tamara Herntier

**Notetaker:** Kendra Monk

**Attendees:** Tamara Herntier, Cristin Ronning, Melissa Street, Dana Baxter, Rikke McFeetors, Jason Pope, Amanda Pope, Michelle Street, Carmen Fredborg, Becky Caria, Linda Berry, Leslie MacGilivray, Kendra Monk

## **1. Meeting commences; Greetings/Introductions**

Meeting commenced at 6:41 pm.

## **2. Approval of Minutes**

Minutes from last meeting were approved. Going forward, meeting minutes will be posted on the website for the school/community to view. Jason approved and Rikke seconded motion to approve.

## **3. Re-elections & AGM - November 5, 2019**

Election for members on the Parent Council will be held on November 5<sup>th</sup>. Positions available include: chair, vice chair, treasurer, secretary, and five members at large.

## **4. Fundraisers**

- a. My Action Pack books – they are \$25 per book, and includes 24 coupons. Plan is for the books to be distributed at the beginning of November, and return November 15<sup>th</sup>. Agreed to send out a PDF of form in email as well. There will be a reward for the top 1-3 sellers.
- b. Pancake Breakfast – will be at Applebee's on March 8<sup>th</sup>, from 8-10 am. Volunteers will need to be there for 7:15-7:30 am.

## **5. Administration Report**

- a. Fundraising plans – for next apparel order. Considering Action Pack fundraiser (above), school will hold off on this until later in the year. There will also be a plant sale in the spring.
- b. Numbers currently stable, although down a bit as projections were a bit off. Nursery/kindergarten is especially high with 29 and 27-28 children respectively. There are 248 students total in the school, while projections were for 253.
- c. We have some new teachers – team seems to be melding, good vibes in building, excited for where we are going!
- d. Entry routine has changed – this is a lot safer to manage. Staff administration appreciate everyone's help and support.
- e. Changed newsletter format – trying to be more concise and use the website more.

- f. Closure date changed – originally was going to be November 1<sup>st</sup>, but there is an opportunity to attend professional development as a whole building. Will be closing school on November 26<sup>th</sup> instead.
- g. Picture day October 22<sup>nd</sup> with Lifetouch. Retakes schedules for November 7<sup>th</sup>.
- h. Babysitting course – Tammy received email asking about this. Leslie talked to grade 6 teachers and they will take it on. Usually takes place during the school day. Will not be done until May.
- i. Book fair – LRPC is providing volunteers if needed.
- j. Breakfast Program – parent members asked if kids can come with something to do in between eating and heading outside. Admin will talk to Linda about this, as there is not a lot of space/time.
- k. Annual BBQ – admin staff were looking at the calendar. The date of the BBQ typically conflicts with retirement receptions (usually the first Thursday in June). Can we bump this a week? To discuss more next meeting.

## **6. Comments, Questions, Concerns**

- a. Question about holding a bake sale. Answer: usually done during the annual BBQ.
- b. A member brought forth idea about Lacoste sale for wreath, pointsetta, etc. as a fundraiser. To keep in mind for next year.

## **7. Next Meeting: AGM, November 5<sup>th</sup>, 6:30 PM**

- a. Dana to bring snack

## **8. Closure of General Meeting: 7:56 pm**