



WINNIPEG SCHOOL DIVISION

ÉCOLE LAURA SECORD SCHOOL

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Wade Gregg
Principal/Directeur

Sandra Benson
Directrice-Adjointe/Vice Principal

March 5, 2024

To Families of École Laura Secord School,

Re: March 14 evening & 15 daytime, 2024 - Grades N to 6 Student-Led Conferences

Student-Led Conferences are an important opportunity for teachers, students and parents/guardians to sit down and discuss your child(ren)'s progress in school. Report cards will be emailed home on **Tuesday, March 12, 2024**. Parents are encouraged to review the report card and come to the in-person conference prepared to receive, interact and share information about their child(ren)'s progress.

Teachers will be connecting with families in-person.

Student-Led Conferences are scheduled for:

Thursday, March 14, 2024	4:00 p.m. - 7:30 p.m.
Friday, March 15, 2024	9:00 a.m. - 3:00 p.m.

Please Note That There Will Be No Classes on Friday, March 15, 2024.

ONLINE SCHEDULING

École Laura Secord School utilizes an online appointment scheduling tool. We are asking parents/guardians to follow the instructions below to register for a conference time. If you are unable to attend these conference times, please contact individual teachers for an appointment on another day. If you are unable to schedule an appointment online, you may email your child(ren)'s classroom teacher for assistance.

ALL PARENTS/GUARDIANS: The conferences will be scheduled at **30 minute intervals** for a maximum 4 families at a time. Follow the instructions below **starting Tuesday, March 5th at 8:00 a.m.** to schedule an appointment. Refer to the staff list on the reverse to see a list of teachers. The system will **close on Tuesday, March 12th at 8:00 a.m.** Once the system closes, the families who have not scheduled a conference time will be provided with a time which will be sent home with their child(ren).

École Laura Secord School staff are eager to work with all families to support each student's success. Let us know if you need any assistance with this online scheduling process.

Sincerely,
Mr. Gregg & Mme Benson

School Appointments – Parent Instructions

1. Go to our school appointments web site: <https://laurasecord.schoolappointments.com>
2. Register for an account by clicking the “**REGISTER**” menu tab and filling in the online form. Choose a user id and password for yourself and then click the “**Register Now**” button.
3. Add your child(ren) into the system by clicking the “**Add a Student**” button. Click “**Insert New**” button to add more child(ren).
4. Click the “**date**” icon beside each child(ren)'s name to schedule appointments.
5. Select the staff you wish to book appointments with. Use the “**Ctrl**” or “**Command**” key to select multiple staff to view at the same time.
6. Select “**In Person**” Appointments for your meetings.
7. Then click the “**View Calendars**” button.
8. Click on available time slots to book your appointments to make your bookings.

PLEASE NOTE:

- ✓ **No Confirmation will be sent home with your child(ren).**
- ✓ **The selected appointment times should be recorded or printed.**

École Laura Secord School

Teaching Staff 2023 - 2024

English Program

Nursery/Kindergarten A.M./P.M.	Room	204	Shannon Bowley	sbowley@wsd1.org
Grades 1/2	Room	103	Crystal Savinkoff	csavinkoff@wsd1.org
Grades 2/3	Room	213	Brenna Campbell	bcampbell@wsd1.org
Grades 3/4	Room	201	Lauren Connors	lconnors@wsd1.org
Grades 3/4	Room	201	Marjury Miranda	mmiranda@wsd1.org
Grades 5/6	Room	314	Jill Joanette	jjoanette@wsd1.org
Grade 6	Room	313	Jackie Cleave	jcleave@wsd1.org

French Immersion Program

Kindergarten A.M./P.M.	Room	105	Trish Nobre	pnobre@wsd1.org
Grades 1/2	Room	101	Natalie Marchand	nmarchand@wsd1.org
Grades 1/2	Room	104	Alyssa Graff	agraff@wsd1.org
Grades 1/2	Room	110	Lindsey Griffin	lgriffin@wsd1.org
Grades 1/2	Room	116	Lindsay Rakowski	lrakowski@wsd1.org
Grades 1/2	Room	115	Erin Glover	eglover@wsd1.org
Grade 3	Room	203	Nelia Marchione	nmarchione@wsd1.org
Grade 3	Room	214	Chantal Côté	ccote@wsd1.org
Grades 3/4	Room	303	Erin Porter	eporter@wsd1.org
Grade 4	Room	301	Eric Wolfe	ewolfe@wsd1.org
Grade 5	Room	319	Mona-Élise Sévigny	msevigny@wsd1.org
Grade 5	Room	317	Lauren Hall	llhall@wsd1.org
Grades 5/6	Room	304	Ashley Cole	acole@wsd1.org
Grade 6	Room	309	Anne-Lise Perreault	anperreault@wsd1.org

Support and Specialist Teachers – These staff members will also be available throughout the conferences. Please contact them directly via email to arrange an appointment.

IERT/Inclusive Education Resource Teacher	Keith Robins	krobins@wsd1.org
IERT/Inclusive Education Resource Teacher	Rose Neufeld	rneufeld@wsd1.org
Guidance Counsellor	Megan Dyck	mdyck@wsd1.org
Physical Education	Colin Jones	cojones@wsd1.org
Physical Education	Guillermo Vodniza	gvodniza@wsd1.org