



Lord Roberts Parent Council Meeting Minutes

September 27, 2023

Chair: Heather Wright

Secretary: Megan Janssen

Attendance: Dana Petrzelka, Leanne Chernetz, Megan Janssen, Heather Wright, Stacey Quinn, Kensie Simpson, Toby Cygman, Kathleen Hartie, Cecile Koop, Michelle Street, Shanna & Shawn Beharry, Shoni Madden, Kendra Monk, Gideon Omotosho, Tammy, Kendra, Melissa Street, Amy Helbren, Jenny Adams, Tami Nicoll

Call to Order

- Meeting started at 7:18 PM.
- Introductions.

Approve Agenda

- Kathleen seconded motion to approve agenda. Carried.

Approve Previous Meeting Minutes

- Amy approved minutes; Michelle seconded the motion. Carried.

PAC AGM Voting

- Michelle nominated Sam Harvie as chair. Melissa Street seconded nomination. All in favor, approved.
 - Toby nominated herself for Vice Chair. All in favour, approved.
 - Melissa Street nominated Megan Janssen, Stacey and Kathleen Seconded the motion. All in motion, approved.
 - Amy nominated herself. Shoni nominated herself as a second secretary. All in favour, approved.
- Chair – Samantha Harvie
 - Vice Chair – Toby Cygman
 - Treasurer – Megan Janssen
 - Secretary – Amy Helbren

Reports

- Administration
 - Wonderful start to the school year. Happy to be back to a normal school year.
 - Great turn out for meet the teacher.
 - Community report from last year is now posted on the school website.
 - Lots of mixture of cultures moving into the neighborhood, very eclectic community forming.
 - Surprise fire drill. No fire, but everyone evacuated promptly and safely.
 - Terry Fox run is tomorrow, September 28, 2023. Thank you to all students who brought in funds to support the run.
 - Picture day is this Friday, September 29th, 2023.
 - This weekend is the National Reconciliation Day for Truth and Reconciliation. The school will acknowledge this/have orange shirt day on Monday, October 2nd.
 - Peek of the Market Fundraiser – Farm to Table. Money raised will be used for technology.
 - Looking for a parent rep, south district. Parent voice beyond the school – 3 to 4 meetings throughout the year. Connects you beyond the school to different information about the community.
 - Goal of getting a digital sign at the end of the field near Daly, Rathgar, and Beresford. A way to promote events and activities throughout the school year. We have extra funds from the play structure that could be used towards the sign.
 - We have a new lunch program coordinator, Cori-Lee Roberts. She works as an educational assistant in the morning but will be available for lunch program, payroll, banking, and communication in the afternoon. Dana has suggested that the parent council consider increasing the lunch program coordinator position from 1.5 to 2.5 hours daily.

Reports from Representatives from Other Organizations

(Trustee, School Board Member)

- Nothing to report.

New Business

- Discuss lunch coordinator program budget next meeting.
- Kathleen is wondering about a subsidy program available at the beginning of the school year for those parents who can't afford to bring their children home.
- Create a budget for lunch program.
- Create a budget to see where the money is going.
- Would like to create a basket for lunch program to provide children with extra snacks if needed.
- Discuss zoom or teams account next meeting for virtual meetings.
- Will discuss next meeting if we are going to move from every other month to once a month.

Unfinished Business for Decision and Action

- Nothing to report.

Compliments and Concerns

- Michelle would like to compliment Heather and Megan for all their hard work on PAC.
- Heather wanted to thank Megan for all her hard work and support throughout the year.
- Cecile would like to support Michelle Street for coordinating Grade 6 grade.
- Everyone wanted to thank Dana and Leanne for everything they do and all the support they've provided.
- Megan would like thank Dana for being there for the parent council to answer any questions Heather and Megan may have had.

Next Meeting Date, Snack, and Adjournment

- Next meeting November 8th, 2023 at 6:30pm.
- Meeting adjourned at **8:36pm**. Michelle moved to end the meeting, toby and Cecile seconded the movement.



Treasurer's Report – September 27, 2023

General PAC

RBC Account Balance as of May 31, 2023: **\$2,091.46**

Expenses:

Bank Fees: \$12.00

RBC Account Balance as of August 31, 2023: **\$2,083.46**

Lunch Program

RBC Account balance as of May 31, 2023: **\$10,391.24**

Actual Acct Balance May 31, 2023: \$10,391.24

Revenue:

Parent Dues & Milk Dues 2022-2023: \$460.00

Expense:

May - June Payroll \$5,027.59

May – August Banking Fees: \$46.50

May – June Milk \$563.19

WCB – WCB Premium: \$215.15

Lunch Program Supplies: \$239.78

(Supplemental snacks/indoor recess supplies)

RBC Account balance as of August 31, 2023: **\$7,182.31**

Actual Acct Balance August 31, 2023: \$7,182.31