



Lord Roberts Parent Council Meeting Minutes

November 4, 2024

Chair: Cecile Koop
Vice Chair: Ashley Cook
Treasurer: Megan Janssen
Secretary: Stacey Quinn
Vice Secretary: Cintia Serra

Attendance: Dana Petrzelka, Leanne Chernetz, Cori-Lee Roberts, Ashley Cook, Cintia Serra, Cecile Koop, Kathleen Hartie, Tami Nicoll, Kensie Simpson, Megan Janssen, Augusto Hellvig, Michelle Street, Stacey Quinn.

Call to Order

- Meeting started at 6:32 PM.

Approve Agenda

- Motion to approve agenda moved by Kensie; seconded by Cecile. Carried.

Approve Previous Meeting Minutes

- Motion to approve the previous meeting minutes moved by Cintia; seconded by Megan. Carried

Principal's Report

- What a busy 2 months!
- Highlights include the Terry Fox Run, Common Area Training for "ROAR", Assembly and awareness walk for the National Day For Truth & Reconciliation, Bus Ridership, Picture Day, Hearing Screenings, First Hot Lunch of the year, and Halloween Celebrations.
- Lunch clubs have begun for grades 4-6 (Textile Club, Violin Club and Grade 4-6 Intramurals)
- Upcoming events are Remembrance Service this Friday, Nov. 8th (community welcome to attend), Term 1 Report Cards being sent out on Nov. 20th Parent-Teacher Conferences and the Scholastic Book Fair on Nov. 21 & 22, Mobile Vision Care Clinic Dec. 4th, Primary Winter Concerts (Rooms 2-4-6-24-28 on Dec. 12 and NK on Dec. 13)
- We have the potential to get funds for one big item from the Winnipeg School Division – a digital sign outside or a new sounds system in the MPR/upper Gym
- The breakfast program is in full swing with many students accessing it daily
- Our new nutrition grant is covering milk costs for lunch program – families don't need to pay

- Lord Roberts/the WSD is working towards planning a no fee lunch program for next school year – this would be based on a balanced school day model (Daycare has already been looped in as we'd still coordinate with them for supervision support)
- The WSD South District Advisory Council meets on Tuesday, November 19, 7:00 pm at Queenston School, 245 Queenston Street. If anyone is interested in attending on behalf of Lord Roberts as a community voice, let me know
- We are continuing the relationship we began in the spring with Val Vint (known as Aunty Val). She is what we call our school grandparent (former language of Elder).

Treasurer's Report

The Treasurer presented the status of the parent council bank account and the lunch program account (attached at the end of the minutes).

- Motion moved by Cecile to approve the report; seconded by Cintia. Carried

Lunch Program Report (Lunch Program Coordinator)

- Registrations expected to fluctuate as new students might register and students leaving Lord Roberts de-register (example of refund due to a student leaving was shared). Not many drop-ins.
- Cori-Lee confirmed the lunch program salary expense has increase due to wage increase (approved per prior parent council meeting), and to the increase to 7 paid helpers.
- Confirmed that each lunch table currently has one adult supervisor, which helped to avoid incidents during lunchtime.
- Discussed changes made to snacks offered based on response from students.
- Nutrition grant obtained, which is expected to help cover lunch programs costs. Parent council offered to cover potential costs, if needed.
- Parent inquired about microwave availability (linked to long lines to heat-up food). Cori-Lee explained that due to breakers at the gym, no additional microwaves can be added. Confirmed there is another microwave on a different location but that only the adult at the table could utilize that one.

New Business:

Fundraising

- The school division's new policy on fundraising to promote equity was discussed.
- Dana noted the school plans to continue hot lunch, the Glenlea plant fundraiser and is considering a frozen pizza fundraiser.
- Mabel's Labels Update:
Expected to run until the end of November, not much movement observed yet.
- Long and Short-Term Fundraising Goals:
Mabel label's fundraiser has been designated for recess equipment and outdoor activity needs. The parent council confirmed that the main fundraiser goal will be the annual BBQ, and potentially helping with the grade 6 farewell and lunch program snacks.
- Future Fundraising Ideas:
The majority considered the pop-corn fundraiser the most popular at school, but confirmed it requires almost a daily visit to the school for order and funds pick-ups (cash fundraiser)
Other fundraiser ideas mentioned: Lacoste, chocolate sale, frozen pizzas, Krispy Kreme.

Ashley suggested investigating some of these options, along with any other, to identify how time-consuming vs profitability each option is. Information obtained to be discussed at the next parent council meeting. All should come to the next meeting with researched ideas.

Lunch Program Fees

- Possibility to offer discount for families who pay in installments as well. (Next year) N/A at this point due to a potential upcoming no fee lunch program.

BBQ

- Sub-committee: Megan, Augusto, Michelle, Kathleen, Kensie, Ashley. Cecile will order the food. Advertising for additional volunteers will be included in the school newsletter.
- First Meeting Date: December 9th – 6:30 pm.
Dana will secure the permit to hold the meeting in the school library.
Meetings will be held every 2 months to start, with more frequent meetings as the event date approaches.

Unfinished Business for Decision and Action

- Fundraiser options.

Compliments and Concerns

- Nothing to report.

Next Meeting Date and Adjournment

- Next meeting will be held on January 27, 2025, at 6:30 PM.
- Meeting adjourned at 7:32 PM. Motion moved by Michelle; Seconded by Kathleen. Carried.



Treasurer's Report – November 4, 2024

General PAC

RBC Account Balance as of August 31, 2024: **\$3,869.94**

Expenses:

Bank Fees:	\$12.00
BBQ Expense - Costume Characters	\$106.25

RBC Account Balance as of October 31, 2024: **\$3,751.69**

Lunch Program

RBC Account balance as of August 31, 2024: **\$4,292.94**

Expense:

Monthly Fees:	\$7.50
Payroll:	\$6,765.58
Banking Fees:	\$24.35

RBC Account balance as of October 31, 2024: **\$14,658.11**