



Lord Roberts Parent Council Meeting Minutes

Meeting date: March 6, 2024

Chair: Sam Harvie

Secretary: Amy Potter Helbren (absent)

Attendance: In-person at LR:

Sam Harvie samanthalindsay28@gmail.com

Cecile Van Niekerk

Dana Petrzela principal

Leanne Chernetz vice-principal

Toby Cygman toby.cygman@gmail.com

Attendance ON-LINE through WEBEX:

1. Ashley Cook
2. Dana Weins-Baxter
3. Michelle Street
4. Megan Janssen megann.janssen@me.com
5. Kensie Simpson

Call to Order

- 6:37pm Sam H. called the meeting to order.

Approve Agenda

- Toby C. approved tonight's agenda, seconded by Cecile V.

Approve Previous Meeting Minutes

- Addendum- Toby C was the person who asked at previous meeting about Black history month, under reports, not Megan J., approval to make addendum to previous meeting approved and seconded by Michelle S. Dana Petrzela to update.

Reports

Principal's Report as shared by Dana P.:

- Grade 6 winter day camp was a great success—students were well-behaved and had lots of fun. Next day camp is in June.
- We had lots of wonderful guest readers (ie: radio hosts, pilot, tattoo artist, firefighter, LR alumni...) during the month of February as well as lots of literacy activities and contests for all students to participate in.
- Teachers offered various learning opportunities in their classrooms that were grade appropriate for Black History Month. Had one parent volunteer to come speak to a couple rooms.
- Upcoming intermediate concert will be on April 18th.
- We are continuing to promote ROAR as school-wide expectations (ROAR stands for respect, on-task, acceptance and responsibility). Signs will be updated for common area expectations across the school as well as training for all in the spring.
- Term 2 report cards will be sent home March 13th.
- March conferences next week will be student-led; students leading/explaining and sharing/celebrating their learning (March 14 evening and March 15 morning).
- We will be able to add at least one more homeroom next year to keep N-3 classes around 20 students—the division has redistributed staffing for this.
- Heads-up that the grade 6 Farewell is June 26, and the NK Farewell is June 27.
- Had a visit earlier this week from trustee Lois Brothers. She would be happy to attend a PAC meeting.
- We will have a visit from Matt Henderson, chief superintendent, in April.
- Glenlea fundraiser in progress. Funds will go towards school-wide technology needs as well as partially to grade 6 camp and grade 6 farewell
- Starting our journey with Val Vint, who will be the school's official grandparent (former term of elder or knowledge-keeper)

Treasurer's Report by Megan Janssen:

- \$304 still MIA, 2017-present bank statements acquired
- Popcorn fundraiser \$3040 total, cheque written to The Toy Lady for \$2128, \$912 profit going towards June BBQ

Reports from Representatives from Other Organizations

- Lunch program payment concerns brought up by Lunch program Co-ordinator (absent) to Chair will be handled by Administrative

New Business

- Ashley C. mentioned Helping Hands Funds- donations for lunch program
- Dana will investigate subsidy- lunch program
- June BBQ- Cecile offered for students in Sunday Art Club will draw poster for parent teacher interview Thursday March 14th
- Donations for BBQ silent auction so far from Game Knight & Chaeban Ice Cream- picked up

Compliments and Concerns

- Sam H. thanked everyone who ordered popcorn, and Megan J thanked all the sub-committee parent volunteers who handed out all the bags of popcorn. Also, if we do the popcorn fundraiser again, we will have a spot on the order form for student's name and room number- easier for pick up!

Next Meeting Date, Snack, and Adjournment

- Next meeting: Thursday, May 9, 2024, 6:30pm

Meeting adjourned 7:29pm



Treasurer's Report – March 6, 2024

General PAC

RBC Account Balance as of December 31, 2023: **\$1,927.46**

Expenses:

Bank Fees:	\$8.00	
Item Returned Unpaid:	\$60	
Item Returned Fee:	\$7	
Toy Lady Cheque for Popcorn:	\$2,128	
Unaccounted for funds:	\$304 =	\$2,020.46

Revenue:

Popcorn Fundraiser:	\$2,600
To be transferred to PAC for May meeting: -popcorn funds in LP account	\$393

RBC Account Balance as of February 29, 2024: **\$2,324.46**

Lunch Program

RBC Account balance as of December 31, 2023: **\$16,315.92**

Actual Acct Balance December 31, 2023: \$16,315.92

Revenue:

Parent Dues & Milk Dues 2022-2023: \$3,690.00

Expense:

Milk Invoice Payments: \$64.72
Payroll: \$5,837.28
Banking Fees: \$19.20
Lunch Program Supplies: \$100.00
(popcorn bought for LP)

RBC Account balance as of February 29, 2024: **\$14,367.72**

Actual Acct Balance February 29, 2024: \$14,367.72