

LORD ROBERTS PARENT COUNCIL LUNCH PROGRAM INFORMATION

Welcome to Lord Roberts Parent Council Lunch Program. Our objective is to provide a safe and pleasant environment for the children staying for lunch.

The Lunch Program is a non-profit organization. The lunch fees are used to pay the wages of the adult supervisors who provide supervision over the lunch hour inside the school and on the playground. If your child is not in Daycare and remains at school or joins the playground during the scheduled lunch hour then **you must register and pay for this program.**

Students may be enrolled full time, or can attend on a casual basis.

Children need to bring a **NUT, and FISH FREE**, healthy lunch and beverage. Children are not allowed to share or trade lunches. Heat ups are limited to 1 minute or less. We are lucky to have this ability. However, it may not always be available.

Only children with accounts **PAID IN FULL** (previous years) will be accepted. If you have an outstanding balance in your child's account, it must be paid in full before your child can re-enter the program.

All lunch Program students are expected to follow the Lord Roberts School Code of Conduct.

- Keep your hands to yourself.
- Use kind words to solve problems.
- Ask a grown-up for help and listen to all adults supervising.
- **ROAR** (RESPECT, ON TASK, ACCEPTANCE, RESPONSIBILITY)

STUDENT'S GUIDELINES

- Students are responsible for their own belongings at all times. Please put your child's name on his/her lunch bag. Lunch Staff will not be responsible for missing items.
- Toys, games, or electronics should not be brought to school.
- We will not tolerate physical violence, abusive language, or disruptive behaviour. Suspension will likely occur.
- It is very important that children show respect to the staff and each other. Please do not touch, or make comments about other student's lunches. Sharing food is not allowed.

EXPECTATIONS FOR PARENTS

- To support the guidelines and rules of the Lunch Program. Please support the consequences your child receives when the rules are not followed.
- Please make sure your financial responsibilities are up to date at all times and if not, please make arrangements with the Coordinator.
- *Do not send food containing peanut, nuts, fish, and seafood. Reminder Hazelnut are nuts to.*
- Send a note or verbal consent if your child will not be attending the Lunch Program a particular day. This is for your child's safety.

CONSEQUENCES FOR NOT FOLLOWING THE RULES

- Your child will be given two verbal warnings.
- Lunch staff will follow up with a consequence during outside recess.
- Students with unacceptable behaviour will have their name and incident recorded by coordinator.
- If three incidents occur, a phone call will be made to the parent/guardian.
- If the behaviour does not improve, the child will be suspended for a maximum of one week or parents will be asked to make ongoing alternative arrangements for the lunch hour.

Lunch Program must be informed if your child will be away by calling the school at 204-453-6639 and leaving a message for the Lunch Program, or by emailing lrpclubprogram@gmail.com

Payment Information

All PAYMENTS BY CASH, CHEQUES OR ETRANSFER go to lrpclubprogram@gmail.com

THE FOLLOW PAYMENT OPTIONS ARE AVAILABLE BELOW

** If fees are paid in FULL By September 20, 2024 you save \$50 per child with a reduced lunch program fee of \$310 for the year, per student. This savings is no longer just for families with multiple children.

NSF cheques and late fees will be charged a \$20.00 fee.

It's your responsibility to remember your payments on time! (If not post dated checks)

YEARLY FEES		THREE OPTIONS TO PAY: (based on 1 child)	DUE:
Discounted fee per student	\$310	In Full: \$310	<ul style="list-style-type: none"> Sept. 20, 2024
Regular fee per student	\$360	2 payments: <ul style="list-style-type: none"> \$180 (1st payment) \$180 (2nd payment) Monthly Payments: <ul style="list-style-type: none"> \$36 due the 20th of each month September to June 	<ul style="list-style-type: none"> Sept. 20, 2024 January 20, 2025 Due the 20th of each month
Casual Attendance (registration must be filled out)	\$4/Day	Casual fee due day of care, cash or e-transfer only	<ul style="list-style-type: none"> Due on day of care
CHEQUES MADE PAYABLE TO:		LORD ROBERTS PARENT COUNCIL	



LORD ROBERTS PAC LUNCH PROGRAM

REGISTRATION FORM 2024-2025

PARENT/GUARDIAN INFORMATION

1.

Child's Information (Please print)		Grade/Room #	Health Check all the apply – My Child:
Name: First & Last		Grade	<input type="checkbox"/> has allergies <input type="checkbox"/> carries an Epi-pen <input type="checkbox"/> has Asthma/carries inhaler <input type="checkbox"/> wears a Medical Alert Bracelet
MB Health Medical # (9 digit)		Room#	
Name: First & Last		Grade	<input type="checkbox"/> has allergies <input type="checkbox"/> carries an Epi-pen <input type="checkbox"/> has Asthma/carries inhaler <input type="checkbox"/> wears a Medical Alert Bracelet
MB Health Medical # (9 digit)		Room#	
Name: First & Last		Grade	<input type="checkbox"/> has allergies <input type="checkbox"/> carries an Epi-pen <input type="checkbox"/> has Asthma/carries inhaler <input type="checkbox"/> wears a Medical Alert Bracelet
MB Health Medical # (9 digit)		Room#	
If you checked any of the information under Health, please provide additional details (i.e. – Cause of allergy, type of medical condition)			
Manitoba Health Registration # (6 Digits)			
Last Name:	First Name:	Relationship to child:	
Address:			Postal Code:
Home Phone:	Cell Phone:	Work Phone:	
Email Address:			

2. If different from above

Last Name:	First Name:	Relationship to child:	
Address:			Postal Code:
Home Phone:	Cell Phone:	Work Phone:	
Email Address:			

EMERGENCY CONTACTS & AUTHORIZED TO PICK UP

(1) Name:	Relationship to child:	Phone:
(2) Name:	Relationship to child:	Phone:

Additional person(s) who have permission to pick up my child/children

Payment Selection – Please Select (✓)

- ONLY PAYMENTS IN FULL BY CASH, CHEQUE OR ETRANSFER WILL BE ACCEPTED.
- ONE TIME PAYMENT, TWO PAYMENTS, PLUS MONTHLY PAYMENT OPTIONS ARE AVAILABLE
(It's your responsibility to remember your payments on time, if not post dated checks)

Payment Options		
Please select		✓
One Time	Paid in full (by cash, cheque or e-transfer to lrpclunchprogram@gmail.com) Cheques made payable to: Lord Roberts Parent Council	
Two Payment Option	1 st payment due September 20, 2024 (by cash, cheque or e-transfer) 2 nd payment due January 20, 2025	
Monthly Payment option	Due every month on or by the 20th of the month. If you can't make the payment please contact the coordinator to make arrangements. Late fees may apply	
Casual Attendance (registration must be filled out)	\$4.00/Day per student (cash or e-transfer)	

I have read and understood the information stated in this document. I understand and agree to abide by the payment terms as outlined.

Signature

Date