



POLICY  
SUBJECT:

KI  
FUNDRAISING FOR CHARITABLE  
ORGANIZATIONS

APPROVAL DATE:

July 5, 1960

REVISION DATE:

June 20, 2005

PAGE:

1 of 1

---

## 1. GENERAL

- 1.1 The Winnipeg School Division believes that there is social and educational benefit from participating in and making a contribution to charitable fundraising activities.
- 1.2 Community and charitable organizations of a non-profit and non-commercial nature may approach schools/division offices regarding fundraising activities.

## 2. CHARITABLE FUND RAISING IN THE DIVISION

### 2.1 Students

- 2.1.1 Student councils may participate in charitable fund raising activities provided that there is an educational component to the activity and such activities do not unduly interfere with the instructional day.
- 2.1.2 As far as possible, charitable fund raising activities shall take place before school, at noon hour or after school unless prior permission has been received from the Principal.
- 2.1.3 All charitable fund raising activities by the student council must be reviewed and supported by the Principal.
- 2.1.4 The Principal shall review with the parent council all proposed charitable fund raising activities by the student council.
- 2.1.5 Donations may be made by student councils to registered charitable organizations.

### 2.2 Staff

- 2.2.1 Division staff may participate in charitable fund raising activities during the work day provided that it does not interfere with the regular operation of the workplace.
- 2.2.2 Proposals for solicitation of donations from staff members shall be reviewed and approved by the Principal/department supervisor.

- 2.3 Participation in any charitable fund raising activities by staff or students shall be entirely voluntary.
- 2.4 The principal/department supervisor shall ensure that accounting procedures and records clearly indicate revenue and expenditures for each charitable collection of funds.
- 2.5 School budget allocations cannot be used for donations to community or charitable organizations.