



POLICY:
SUBJECT:

KD
PUBLIC PARTICIPATION AT
BOARD MEETINGS

APPROVAL DATE:
REVISION DATE:
PAGE:

February 3, 2020
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1. GENERAL

All Regular and Special Meetings are open to the public.

2. DELEGATIONS

- 2.1 Delegations will be received from WSD residents, parents/guardians, stakeholders and students provided they have registered with the Board and Community Liaison Officer by 12:00 noon the Thursday prior to the Board meeting. Should the number of registered delegations reach the maximum number of five, priority shall be given to Division residents, parents/guardians and students.
- 2.2 Regular meetings of the Board will normally be held during the first and third weeks in the months during the school year at 7:00 p.m. The agenda will include the hearing of delegations.
- 2.3 When regular meetings of the Board are held, the agenda will include the hearing of delegations provided that such delegations have registered and provided a verbal or written brief outline of the topic to the Board and Community Liaison Officer in accordance with clause 2.1 of this policy.
- 2.4 A delegation shall be granted permission to address the Board on programs and services that support and/or impact students, families and/or community members which is within the jurisdiction of the Board. If a delegation request does not meet the requirements of the Procedural By-Law, the Chair of the Board will provide written notice that the delegation is denied. Delegations that are denied, may submit their presentation in writing to the Board of Trustees for information.
- 2.5 The maximum number of delegations scheduled for any Regular meeting shall be five (5) unless otherwise determined by the Chair of the Board.
- 2.6 Requests from Delegations for action or consideration shall be referred to a future Board or Committee Meeting for discussion.
- 2.7 Division employees wishing to address the Board in their role as an employee will only be received through representation by their respective employee group provided the employee group has registered with the Board and Community Liaison Officer, as required under clause 2.1 of this policy.
- 2.8 Delegations appearing before the Board shall be introduced by the Chair of the Board or designate.
- 2.9 Delegations shall be granted a maximum of ten (10) minutes to make their presentation to the Board. Unless extended for an additional ten (10) minutes by 2/3 majority vote of trustees in attendance.
- 2.10 Members of the Board may not enter into debate with the delegation; questions only for clarification will be permitted. The Chair shall determine the order of speakers and may limit the time available to any one speaker during question period.
- 2.11 All Regular and Special Meetings of the Board will be recorded and livestreamed with the exception of Business Matters as defined in Rule 44.7.
- 2.12 All delegations will be notified by the Board and Community Liaison Officer that all meetings are recorded and livestreamed and obtain consent of the delegation.