



**POLICY**  
**SUBJECT:**  
**APPROVAL DATE:**  
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**JG**  
**SAFE SCHOOLS**  
September 19, 1988  
February 20, 2006, June 17, 2019  
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## 1. GENERAL

- 1.1 In accordance with the Public Schools Act, school boards are required to ensure that each student is provided with a safe and caring school environment that fosters and maintains respectful and responsible behaviours.
- 1.2 The Winnipeg School Division (WSD) is committed to the safety of all staff and students in school and during authorized school functions.
- 1.3 WSD recognizes that the development of social skills, inclusive environments, respect for others and positive relationships with peers and adults, are components of the educational process.
- 1.4 The Board of Trustees supports staff in the maintenance of proper conduct and providing a safe learning environment within the schools.
- 1.5 WSD will incorporate a continuum of supports including positive and preventative / intervention approaches and strategies as outlined in the Provincial Code of Conduct and Safe and Caring Schools documents.
- 1.6 Each school in WSD shall ensure that the behaviour management plan incorporates:
  - (a) a code of conduct for student, staff and parent behaviour that is consistent with the Provincial and WSD Code of Conduct;
  - (b) a process for dealing with inappropriate behaviour which identifies who will be responsible at each stage of the process; and
  - (c) a mechanism to inform parents, students and staff on an annual basis of the expectations for behaviour during school hours and/or school sponsored activities.

## 2. RESPONSIBILITIES

### 2.1 Directors

The appropriate Director shall review with each school principal, the code of conduct, and emergency response plan developed by the school annually.

### 2.2 The Principal

To establish and maintain a safe and orderly school environment the principal shall:

- (a) establish a process (which includes participation by staff, parents and students) for the development and implementation of a school code of conduct and an emergency response plan;
- (b) establish school-wide/classroom procedures for teaching expected behaviours; and
- (c) facilitate professional development for staff on managing behaviours and conflict resolution; and
- (d) ensure that disciplinary consequences for violations of the Code of Conduct are consistent with directives from the Minister of Education.

### 2.3 Teachers

Teachers shall be responsible for maintaining a safe and orderly environment in their classrooms and the adjacent hall and other areas as assigned. During the assembling or dismissing of the school, teachers shall, under the direction of the principal, supervise the movement of students to and from the room.



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**2.4 Students**

A Student is expected to:

- a) attend school and classes regularly and punctually.
- b) comply with school and school division discipline and behaviour management policies.
- c) behave in a respectful manner and comply with the school code of conduct.
- d) complete assignments and other related work required by teachers or other employees of the school division.
- e) treat with respect school property and the property of others who are employed at or attending the school.
- f) assume responsibility if he or she destroys, damages, loses, or converts by an intentional or negligent act school or division property.

**2.5 Parents**

Parents/Guardians are expected to:

- a) cooperate fully with teachers and other school/division employees to ensure their child complies with school/division discipline and behaviour management policies and the school's code of conduct.
- b) take all reasonable measures to ensure the child attends school regularly.
- c) assume responsibility with the child where school/division property is damaged, lost, or converted by the intentional or negligent act of that child.  
(Note: Teachers and students whose personal property is damaged or lost may bring action under *The Parental Responsibility Act*).