



ÉCOLE SACRÉ-COEUR PARENT ADVISORY COUNCIL

GENERAL MEETING MINUTES

March 22, 2023 online using TEAMS

In attendance: Susan Radstrom, Jenny Kidder, Andrika Tittenberger, Meagan Robinson, Cristina Dias-Acquisto, Krystal Payne, Daniel Simone, Dayna Nickle, Ronald Sison, Lydie M'Vondo

Regrets:, Lisa Calvez, Monica Zurrin, Mibrak Tsegay

Welcome and Call to Order at 6:04pm - Susan

Land Acknowledgement - Susan

Agenda Item	Discussion
<p>1. Review and approve minutes from previous meeting Jan 19, 2023 - Susan</p>	<p>- Motion to approve the January 19, 2023 meeting minutes as presented by Susan and seconded by Andrika. All in favour – yes, motion passed.</p>
<p>2. Principal and/or Vice-Principal Report - Cristina</p>	<p>- Last Friday the Lunch Program staff received 2 hours of paid training on various items including how to handle student medical issues, fire drills and hold and secures. The goal is to renew this training annually the first Tuesday in September and to make a reference/resource handbook for LP staff. Cristina conducted the training so there was no external cost at this time.</p> <p>- Susan thanked Cristina for training the Lunch Program staff.</p> <p>- 20 kids successfully completed the 8-hour Babysitter's Course. The school provided snacks and pizza. We would like to continue offering this each year. Note that it is easier to provide this course on a PD day versus over 8x1hr lunches. The Parent Council will look at budgeting for the annual Babysitting Course with lunch provided.</p> <p>- The water safety program is returning for Grade 4 students. The program offers 1hr on land and 3hr in the water.</p> <p>- The school will be holding a Walk-a-Thon on May 4th, 2023. Pledge sheets will be sent out shortly. Money raised will be going towards French Cultural Activities.</p> <p>- Festival du Voyageur was a success with many activities and a pancake breakfast.</p> <p>- With having a new music teacher this year and getting back into a regular music program routine we will not be having a Spring Concert but expect to resume Concerts in the 2023-2024 school year.</p>

<p>3. Financial Report - Andrika</p>	<ul style="list-style-type: none"> - All account balances were presented. - There is still \$5400.00 owing to the Lunch Program. - We are spending more than what is coming in. We have a small cushion (from during Covid when EAs were working instead of the Lunch Program staff) but it will be depleted this year if families do not pay what's owed. - The Lunch Program is still short staffed but with our current finances we may not be able to afford any more staff. Could we possibly have a roving LP staff for a few classes (possibly grade 7&8s)? - With minimum wage increasing in April we may need to look at raising LP fees. - We should draft a letter to families about the wage increases and that we will not be doing a free month this year. We need to stress the importance of LP fees being paid. -April wage increase will only apply to minimum wage earners at this time. - Susan and Leah have been emailing and calling families to collect outstanding balances and it's been really hard. - Two families have asked for LP fee Subsidy. - Motion to approve request #1 presented by Susan and seconded by Andrika. All in favour – yes, motion passed. - Motion to approve request #2 presented by Susan and seconded by Andrika. All in favour – yes, motion passed. - Motion to approve the financials as presented by Susan and seconded by Meagan. All in favour – yes, motion passed.
<p>4. Working Group's Report – Susan and Daniel</p>	<p>a. Central District Advisory Committee (WSD) - Susan</p> <ul style="list-style-type: none"> - Susan spoke with Rebecca: WSD is looking at different ways to fund the lunch program. <p>b. French Immersion Advisory Committee (WSD) - Daniel</p> <ul style="list-style-type: none"> - French Immersion plan is going out for review. - New Policy is coming out in May, - Discussion happened about French exams for placement and not requiring it. - Dual track credits at high school/university credits at UofB to develop new French teachers. - There were approx 15-16 people at this meeting; some parents, some trustees. <p>*If you would like more details please reach out to Susan or Daniel</p> <p>c. Other - Krystal</p> <ul style="list-style-type: none"> - Parent Council records – we need to know what the School Division's expectations are. -Non-profit guidelines and Employment guidelines all vary which is making it difficult to organize. -A lot of boxes to go through. Looking to have help from others mid to late April. -Could we digitize our records?
<p>5. Lunch Program Coordinator's Report - Susan from her meeting with Michelle</p>	<ul style="list-style-type: none"> - Staffing is still an issue. We need more on call subs. There has been a lot of last minute call-in-sick calls.

6. Additional items - Susan	- None at this time.
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Meeting adjourned at 7:25pm - Susan

Next PAC General Meeting: Tuesday Apr 18, 2023 at 6:00pm - Susan