



École Luxton School
Parent Advisory Council Meeting Minutes
September 24, 2026 @ 6:30 PM

Call to Order: The meeting was called to order at 6:32 PM.

Adoption of the Agenda: Motion to adopt the agenda was made by Angie; seconded by Maggie. All in favor.

Approval of the Minutes: Motion to approve the minutes from May 27, 2026 was made by Maggie; seconded by Angie. All in favor.

Chairperson's Report:

- **Elections:** were held in May according to the PAC constitution that was on the PAC website. However, a newer version of the constitution was found which indicates elections should occur no later than October 1st. Information provided by the Division also indicates that elections should occur at the AGM, which should be the first PAC meeting of the school year. In order to better follow the current constitution, to bring things closer in line with the recommendations from the Division, and to allow families new to the school an opportunity to be involved in the PAC will hold an AGM this year in October with new elections for the PAC executive. All members present were in agreement with this.
- **Virtual PAC meetings:** the school has all of the equipment available to add a virtual option to the PAC meetings to potentially increase attendance. Kerry indicated that PAC could possibly access the schools TEAMS account. Kim also mentioned she has a Zoom account that PAC could potentially use. Further discussion needed at the next PAC meeting in October.
- **Inviting school trustee Tamara Kuly to a PAC meeting:** an official request must be made to the Division with a purpose for the invitation listed in the request. Discussed having her attend the November PAC meeting. Possible reasons include community involvement, discussion of splash pad at the community centre.
- **Revisions to the PAC constitution:** The PAC constitution currently being followed on the PAC website is from 2012 however a newer version that had been approved in 2017 was recently provided to the PAC executive. The Division has also provided an example constitution for all PACs to follow. PAC executive would like to review all three documents and create a new constitution which better aligns with Division policy. Discussed many sections of the constitution.

ACTION: Reesa to draft a new version of the constitution including all suggestions made at the meeting to be voted on at the AGM in October. The draft will be available for families to review prior to the October meeting.

Administration Report:

- Ms. Gilman sends her regrets.
- Our student population is growing. We currently have about 345 students.
- The Winnipeg School Division has recently transitioned to a new Student Information Management System, PowerSchool. While the transition has presented some

challenges, we are working through them, and this has resulted in a slower start to some of our office operations.

- The Michif program is continuing this year. It is funded by the Manitoba Métis Federation. This year, the program will run in two French Immersion classrooms (rooms 24 and 25) as well as one English program classroom (room 20).
- Room 11 has an official name: it is our regulation room. This space is **intentional and purposeful** to help students learn to regulate and become engaged learners in their classrooms. It is **NOT** a space to go to play. The room will provide the input needed to help ALL students regulate their emotions and behaviours and to reduce stressors through movement, sensory, and quiet/calm activities.
 - o The goal is to improve students' focus, concentration and communication and to decrease stressors that cause behaviours to escalate.
 - o It will have various tools and activities to either stimulate (up-regulate) or calm (down-regulate) students. Students will go to Room 11 when they need to regulate. Once in the room, they will choose the appropriate regulation tools/activities needed at the time with adult support. Once regulated, they will return to class. Students must be accompanied by an adult in the regulation room.
- Room 10 is the room where our clinicians have offices and where we have meetings during school hours. However, during the lunch hour, room 10 has been designated as a quiet eating space for students who may prefer a calmer, lower-stimulation environment than the hallway. This is available for the students who eat first and second half of the lunch hour.
- This school year, all schools are implementing universal early reading screening.
 - o In the Winnipeg School Division, students in the English program will be screened twice a year in grades 1, 2 and 3 using a tool called DIEBELS.
 - o In the Winnipeg School Division, students in the French Immersion program will be screen twice a year in Kindergarten, grade 1 and grade 2 using a tool called THAaFOL.
 - o Results of the screener will be communicated on the report card.
- This year, there is a new Science curriculum which is organized around five interconnected strands:
 - o **Indigenous Knowledge Systems** — First Nations, Métis, and Inuit ways of knowing, being and doing.
 - o **Science Identity** — students seeing themselves as capable participants in science.
 - o **Practical Science** — investigation, measurement, tools, engineering/design, and science in society.
 - o **Nature of Science** — how scientific knowledge is developed, tested, communicated, and distinguished from misinformation/pseudoscience.
 - o **Scientific Knowledge** — the core concepts, facts, principles and theories of science.
 - o The biggest shift from the previous curriculum is from a more content/cluster-oriented framework toward a more integrated, inquiry- and literacy-oriented curriculum.
- The province is also piloting a new Physical Education and Health curriculum. Luxton will be piloting the physical education piece of the new curriculum, but not the health curriculum at this time.
- Yesterday, we honoured the legacy of Terry Fox with an assembly in the gym where we watched a short video and students from Ms. Drewniak's room shared information about Terry Fox with the whole school. We then went outside for a walk/run in the school field.

- Next week, we will be recognizing the National Day for Truth & Reconciliation. Many classes are participating in activities at The Healing Forest at St. John's Park. There will be an outdoor school-wide assembly on Tuesday at 2:45pm. Individual teachers also recognize the day in various ways in their own classrooms.

Executive Reports:

-Secretary Report: Reesa is agreeable to continue to attend the French Immersion Advisory Committee meetings.

-Treasurer's Report: There is still a deposit from June that needs to be made at the bank. Jose said Austin indicated he would do it this Saturday. A financial report was not provided to the school in June as requested. Austin has decided to step down as treasurer. All financial records need to be brought to the school. Kerry will find a location to store them.

ACTION: Jose to pick up all of PAC's financial documents from Austin and bring them to the school. Jose to ensure Austin has made the deposit from June.

Current accounts: Account balances were presented today.

-Fundraising Coordinator's Report:

- Peak of the Market fundraiser is still underway. They have allowed the link to stay open a few extra days if people have late online orders. We have hit our minimum to ensure delivery. Right now we will be making \$528 if no more order are placed. This is a bit below what was projected. Delivery is October 7th. We will need volunteers to help move the vegetables. PAC is asking if some students may be able to help.
- Two other fundraiser links are live right now if people want to order ahead of time (Mitchell's Soups and Purdey's Chocolates).
- A link to order tickets for the Moose game on November 22nd will be coming soon.
- The first hot lunch will be NuBurger on October 15th. There will be a junior meal option as well as a larger meal option.
- Movie Night: the Community Centre is agreeable to give up their last gym night on Thursday in December for a movie night. They will also lend their staff to help out if we want. They already have the permit for the gym that night so there would be no need to apply for one. If we want to go ahead with this Jill needs to get back to the Community Centre Board with our commitment. All members present are in agreement with this.

ACTION: Jill to connect with the Community Centre Board to move forward with the movie night.

- A list of all fundraisers planned for each month was provided along with projected income from each. Projected total revenue for the year was \$4,600.

-Family Room Report: the room is now being used by the French Learning Support teacher however it can still be used on alternate days by Angie for her programming. The room can also be used for special activities as needed (hot lunch prep, fundraiser distribution etc) as long as advanced notice is given to the teacher.

-Committee Reports:

- Kerry reached out to the superintendent to find out what part of the playground is included in the Division's planned improvements. Unsure if it is just the field area

(which is what PAC was intending to improve with fundraising previously). New wear and tear has been noted on the play structure and reinforcements have been put in place. Kerry is waiting to hear from the superintendent's executive assistance to set up a meeting for the superintendent and the director of facility management to come and look at the playground. Kerry would still like for the PAC to be involved in getting community feedback about what improvements they would like to see for the playground.

Old Business:

- PAC website – PAC is no longer paying for the website subscription however the website is still currently up until the subscription runs out.

New Business:

- No new business

Next Meeting: Annual General Meeting will be Thursday October 29th at 6:30 PM in the library.

Motion to Adjourn: A motion to adjourn the meeting at 7:56 PM was made by Angie; seconded by Kim.

Minutes prepared by PAC Secretary, Reesa Swift