École Luxton School
Parent Advisory Council Annual General Meeting (AGM) Minutes
October 29, 2026 @ 6:30 PM

Call to Order: The meeting was called to order at 6:40 PM

Adoption of the Agenda: Motion to adopt the agenda was made by Jill; seconded by Angie. All in favor.

Approval of the Minutes: Motion to adopt the Minutes from September 24, 2026, was made by Maggie; seconded by Noreen. All in favor.

Chairperson's Report:

- Elections:
  - **Chair**: Angie nominated Carissa Grandpre for Chair. No other nominations. Carissa was acclaimed.
  - **Vice-Chair**: Kim nominated Onyi Azubuike for Vice Chair. No other nominations. Onyi was acclaimed.
  - **Treasurer**: Maggie nominated Simon Hall for Treasurer; Simon nominated Jose Xec as Co-Treasurer. Jose declined the nomination. Simon was acclaimed.
  - **Secretary**: Carissa nominated Reesa Swift for Secretary. No other nominations. Reesa was acclaimed.
  - **Fundraising Coordinator**: Maggie nominated Jill Stockwell for Fundraising Coordinator; Simon and Onyi nominated Angie Houston for Co-Fundraising Coordinator. No other nominations. Jill and Angie were acclaimed.
  - **Communication Coordinator**: Jill and Onyi nominated Kim Sankar for Communication Coordinator. No other nominations. Kim was acclaimed.
- Discussed pursuing adding a virtual option to PAC meetings. Maggie volunteered to connect with Kerry and Anita to possibly set this up.
- Will start the process to invite School Trustee Tamara Kuly to the PAC meeting in November.
- The PAC constitution was revised to better align with the Division's guidelines. A draft was sent out to families on October 20, 2026 for review. No concerns were raised at the meeting.
  Motion to accept the revised version of the PAC Constitution was made by Noreen; seconded by Maggie. All in favor.

Principal's Report:

- The Division is transitioning to a new student information system called PowerSchool. As this is being implemented there will be changes to the report card process. Report cards will go home on December 2nd this year.
- Grades 7/8 girls' volleyball team practices during lunch hour and has both home and away games after school. The season goes until mid-November
- Friday October 30th – Halloween Fun!
  - Parades at 11:10 and 2:30
  - Whole school dance party from 2:50-3:20 in the gym. There will be two alternate locations for those who need a less stimulating environment.
  - Door decorating contest: our grades 7 and 8 classrooms have decorated their doors for Halloween. Classes will vote for their favorites.

- Tri-conferences will still take place November 19th and 20th.
- The Manitoba government recently announced a directive prohibiting school staff from communicating one-on-one with students through personal text messages, social media accounts, or other private messaging apps. We will send out a letter from Matt Henderson, Chief Superintendent, tomorrow.
- The Luxton Literacy Program will start on November 3rd in the library. It will run every Tuesday morning from 9:30 to 11:30 AM.
- Mme Ledger has begun her leave. Coach Jeph will be taking over the grades 7/8 French Immersion.
- A decision was made to close the Family Centre as a new grade 1/2 classroom for the English program was needed. Parents raised many concerns about how the closure occurred. Parents reported that Division policy of consulting with parent council, families and community was not adhered to when making the decision to close the Family Centre. Simon said that it appears there was a deliberate choice made to hide the decision to close the family centre to parents until it was a fait-accompli which could not be easily reversed. Kerry said that she was too busy to inform parents of the change. Simon asked Kerry if she was too busy to send an email to which there was no response. Parents reported feeling the decision was exclusionary, especially for families with children with additional needs. Parents listed all of the uses of the Family Centre (i.e. space for nursing mothers, quiet place for parents to eat lunch with their children, warm space where parents can wait with younger children for pick-ups and drop-offs, space to connect with other families in the community, microwave and fridge space for children with dietary restrictions needing special lunches, safe space for parents to help children regulate, etc.) and the important role it plays for children who need support to transition. Although this support should be provided by school staff there is not enough funding for support staff to help all the children in need. Access to the Family Centre had already been reduced at the beginning of the year to half time. This decision was not discussed either and the rooms that were offered as alternatives for quiet lunch space and transition space (room 10 for lunch and the regulation room) restrict access to children only, not allowing parents to be with their children when they need their assistance. Parents raised concerns about what appears to be a culture shift in the school, moving away from a sense of community and no longer being welcoming to parents. Parents requested alternatives if the Family Centre closes such as allowing parents to go into the regulation room. The Principal and Vice Principal stated this would violate privacy rights of other children and could also be a safety concern if some children are throwing items. Parents reported that when the school was initially adding grades 7 and 8, the superintendent Matt Henderson said that the growth in the school and need for middle school programming such as band would not come at the expense of the Family Centre. Kim asked for justification for the need of a new classroom and asked if parents could be provided with the actual enrolment numbers, and numbers of students per classroom. Alternatives would be pursued such as pod classrooms. Parents are also concerned about what will happen to the furniture and appliances in the Family Centre (could they be donated). Parents are requesting that the decision to close the Family Centre and turn it into a classroom be put on hold until further discussion and proper consultation with families and the community can occur with the administration.

Executive Reports:

- **Secretary Report:** No information has been provided by the Division about the French Immersion Advisory Committee or the North District Advisory Committee. Neither Kerry nor Anita have heard anything either.

- **Treasurer's Report:** Simon has just taken over from the previous Treasurer. He has gone to the school to review all of the financial documents, but many are still missing. He will have a more comprehensive report for the next meeting. Jose presented the current account balances. With new elections PAC needs to change the signing authorities with the bank. Minutes from this meeting will need to be taken to the bank to do so.
  Motion to add Simon Hall (Treasurer), Kerry Kutcher (Principal) and Carissa Grandpre (Chair) as signing authorities made by Jill; seconded by Maggie. All in favor.

  Motion to remove Jose Xec (outgoing Chair) as a signing authority made by Jill; seconded by Onyi. All in favor.

- **Fundraising Coordinator's Report:**
  - Manitoba Moose game will be on November 22nd at 2:00 PM. The link is now live and will be circulated to families and posted on social media. Some families will be in section 124 if others want to join in the same area.
  - Mitchell's Soup online link will close in 5 days. Soups will be sent home with students once they arrive.
  - Did not quite reach fundraising goal for Peak of the Market.
  - Bothwell Cheese fundraiser and Purdy's Chocolates are coming up next.
  - Carissa is working with a contact at Source for Sports to set up an online clothing store. This time there will be more options for smaller sizes. Link will be circulated soon.
  - Questions arose regarding the possibility of a market. The Division does not allow this.
  - There will be a bake sale coming up.
  - Discussed running an event out of town. Will review the Division policies to see if this is allowed.
  - Looking for volunteers to join the Fundraising Committee.

- **Family Centre Report:** Closure of the family centre was discussed during the Administration Report. Please see that section for details.

- **Committee Reports:** No report.

Old Business:

- No old business.

New Business:

- No new business.

Next Meeting: Wednesday November 25, 2026, at 6:30 PM in the library.

Motion to Adjourn: A motion to adjourn the meeting at 7:50 PM was made by Angie; seconded by Rick.