



École Luxton School
Parent Advisory Council Meeting Minutes
November 26, 2025 @ 6:30 p.m.

Call to Order: The meeting was called to order at 6:35pm.

Adoption of the Agenda: Motion to adopt the agenda was made by Angie; seconded by Keith. All in favor.

Approval of the Minutes: Motion to approve the minutes from October 29, 2025 was made by Kim; seconded by Angie. All in favor.

Special Guest: Brenda Lapointe discussed the role of a PAC and reviewed the general constitution and by-laws.

Chairperson's Report:

- Discussed the vacant position of Vice-Chair. A motion to appoint Onyi was made by Kim and seconded by Angie. All in favor.
- Jeff has officially stepped down as Treasurer. There are currently two signees (Jose and Austin). The principal Kerry should be an emergency signee and will need to be put on the account at the credit union.
- Austin has agreed to be the PAC representative at the North District Advisory Council meetings. There are still a couple committees that don't have a PAC representative.
- PAC received some emails from parents with concerns.
 - o Large class size for grade 7/8 English. The principal stated they had an online meeting yesterday and have come up with a solution but need to discuss it with the Division before informing parents.
 - o Can the gym be open after school? The principal stated this could be done if the gym wasn't already rented out, the parents would have to organize it and a staff member has to be present (some teachers may be interested as they can do volunteer hours to get time off)
 - o Are there additional resources that parents can access to help their kids (Mathletics, CrazyGames, Minecraft Education etc)? The principal suggested contacting the classroom teacher as each teacher does something different. Some programs were not renewed by the Division.

Administration Report:

- Remembrance Day ceremony went very well. We had veteran Captain Wil Lozie and a student cadet participate in the ceremony. There were student MCs and students participating as readers (both in English and in French).
- Rooms 20, 25 and 26 went on a field trip to the Manitoba Museum.
- Swimming Counts program (a divisional initiative) had had an in-school session and one pool session so far. There are two more pool sessions in December.
- Triple ball mini tournament for grades 5/6 students at Machray School went well. The grades 5/6 students had lots of fun and represented the school extremely well.
- Staff PD: Mandatory Treaty Training Day #2 on November 21, 2025.

- Patrols had a sundae party to thank them for their service yesterday over the lunch hour.
- Room 26 is going on a field trip swimming tomorrow.
- Tri-Conferences are tomorrow evening and Friday morning.
- Winter clothing drive and Scholastic Book Fair tomorrow after school/evening.
- Holiday Store on Wednesday, December 3, 2025. All classes will visit it and each child will be able to select an item to give as a gift to a family member.
- Winter School Concert: The theme for this year's holiday concert is "One". There will be two performances on Wednesday, December 10, 2025: 2:15pm and 6:30pm. This concert will feature nursery to grade 4 students (including all students in room 25).

Executive Reports:

-Secretary Report: Discussed main points from the French Immersion Advisory committee meeting November 13th (changes to guidelines for board advisory committee meetings, French language classes for teachers, EAs and clerks, inclusion in French immersion, teacher recruitment and the budget). The Committee also provided PACs with the WSD PAC Feedback Tool: Childcare, Nursery, and Kindergarten to be reviewed at a PAC meeting as many parents have expressed wanting childcare to be part of the upcoming budget. The tool was discussed with staff at Mary Kardash daycare and with parents at the meeting. Responses will be summarized and submitted to the Division to be reviewed during the budget consultation.

-Family Room: Received the permit approval. Both Debbie and Angie got their Food Handler's certificate. Still have programs running on Tuesdays. Will have a holiday open house for staff and families on December 17th from 9:30am-2:30pm. Will look into doing a Christmas Bingo again.

-Treasurer's Report: The budget was presented. Motion to accept the budget was made by Keith; seconded by Mauritz. All in favor.

Current accounts: \$2,250.00 General Account; \$8,498.06 Playground Account

-Fundraising Coordinator's Report:

- o Peak of the Market fundraiser was completed. We raised \$1050. One outstanding item is a bag of bad parsnips that was delivered.
- o Bothwell Cheese and Archie's Meats fundraising forms are all complete. There is \$2493 to be deposited. No invoice from them yet so unsure how much the profit will be. We will need a cheque ready by mid-December to pay the invoice.
- o Shelmerdine's fundraiser closed yesterday but the link is still up and may be up until next Tuesday. If you forgot to order please get your orders in ASAP. Money all goes through Shelmerdine's and they will send us a cheque in January.
- o Delivery for both Bothwell and Shelmerdine's is December 9th. Pick up is in the Family Room. Jill is requesting help that day from 2:30-4:30. **Angie volunteered to help.**
- o 50/50 raffle is well underway. The pot is currently sitting at \$347. The letter to go home was held until after the other fundraisers closed. Those will be dropped at the school for distribution next week. Draw date is December 18th at 9:30am. Will ask to have the QR code in the Holiday Concert publication or a poster on each seat in the gym.
- o In January we are looking at doing a pizza night with Little Caesar's. This would only be for one night at the Main and Redwood location with a portion of the

sales going to PAC.

- February will have the Read-a-thon.
- Parents have been asking about another movie night or possibly a dance. This could potentially happen in April.

-Committee Reports:

- Committee has not met yet. Jessie offered to help on the committee.

Teacher's Report:

- No teacher was available for the meeting. The principal reported that the Holiday Store will be next Wednesday. A letter will be sent home with details

Old Business:

- Jill will connect with Angie about a paint night fundraiser.
- The polar bear may be able to be used in the road to reconciliation. May be able to get a local artist to repaint the bear.
- PAC minutes are now being posted on the school's website.
- Parents continue to ask about transportation options (bus, walking school bus etc). Parents with specific concerns/questions should contact the Division as they are the ones who make decisions about buses not the principal.
- Parents also raising concerns about lack of daycare spaces in the community. This will be part of the budget consultation but can also be brought up with the province.
- Th Environmental Advisory Committee put out a survey regarding extending 30km/h speed limits. Some parents said the link didn't work but others were able to access the survey.
- Would like to invite the school trustee Tamara Kuly to a PAC meeting to listen to parent concerns.

New Business:

- No new business brought up

Next Meeting: January 28th, 2026 at 6:30pm in the library.

Motion to Adjourn: A motion to adjourn the meeting at 8:50 was made by Angie; seconded by Keith.