



**École Luxton School  
Parent Advisory Council Meeting Minutes  
May 27, 2026 at 6:30 PM.**

**Call to Order:** The meeting was called to order at 6:32 PM.

**Adoption of the Agenda:** Motion to adopt the agenda as amended was made by Jill; seconded by Noreen. All in favor.

**Approval of the Minutes:** Motion to approve the minutes from April 29, 2026, was made by Noreen; seconded by Kim. All in favor.

**PAC Elections:**

Chair: Austin nominated Jose  
Vice Chair: Jose nominated Onyi  
Co-Treasurers: Jose nominated Austin and Simon  
Co-Fundraising Chairs: Jennifer nominated Jill, Angie and Carissa  
Communications Chair: Simon nominated Kim  
Secretary: Jennifer nominated Reesa

**Motion to elect the slate of parent council board members was made by Noreen; seconded by Kim. All in favor.**

**Chairperson's Report:**

- Gillian Crawford sent a reminder to PAC about the Dr Crawford Foundation Memorial Run on June 14<sup>th</sup>, 2026. The foundation will be providing an award to a grade 8 student with excellence in math and science.

**Administration Report:**

- The end of year is approaching fast. We hear teachers talking about the amount of growth they have seen in their students over the course of the year.
- Students are still engaged in projects: room 26 doing science fair; raising and observing butterflies in Ms. Maddy's room.
- Students have enjoyed the fun lunches – thank you to the parent volunteers for making it such a success.
- Middle Years Talent Show was a huge success. There were 12 acts that performed: many dance performances, but some singers and a piano performance as well.
- Seven teachings assembly on truth and honesty was led by rooms 23 and 25 with the support of Ms. Zeglinski. The students did an incredible job presenting in front of the whole school reading their respective pieces.
- So many activities have taken place in May:
  - o Michif language program made wooden spoons and did some cooking at Niji Mahkwa School
  - o Grades 7 and 8 badminton players had their final mini tournament of the season in early May

- Seven students in room 25 participated in the Winnipeg School Division Honour Choir
- Rooms 9 and 23 went to a Goldeye's game
- Rooms 6 and 7 went to the Children's Museum
- Rooms 18, 19 and 27 went to The Leaf at Assiniboine Park
- Room 26 went to the public library and swimming at Cindy Klassen Rec Complex
- Final "Future Cities" engineer visits were in May. Students in rooms 18 and 27 presented to a panel of engineers online.
- There was a Welcome to Kindergarten evening yesterday where families received a bag of activities, they can do with their children at home to help get them "school-ready".
- The front doors have been installed, but we aren't sure on the timeline of the electrical work (which is the next step).
- Next year there will be a grades 7 and 8 band program at Luxton.

### **Executive Reports:**

**-Secretary Report:** Attended the French Immersion Advisory Committee meeting May 7, 2026. Update provided on staffing and recruitment. The Division reports that all full time vacancies for French Immersion teachers have been filled (this excludes any retirements or maternity leaves that have not yet been announced). Still recruiting for some support positions. Information was also provided on the mandatory universal reading screening that will start this Fall for grades 1-3 in English and Kindergarten to grade 2 in French Immersion. There is no funding to hire more reading clinicians or speech-language pathologists to help with the potential increase in students who are identified as needing further support with reading. Explicit instruction for teachers in structured literacy is also not being prioritized. There are only 2 reading clinicians in the Division that can speak French.

**-Family Room:** There are 3 remaining literacy program sessions for the year. There will be a goodbye party and a Father's Day craft on the same day. Angie is requesting to do a food bingo again this year on June 18<sup>th</sup>.

**-Treasurer's Report:** Austin has a meeting with the bank tomorrow to make some deposits. Need to make a new motion regarding the money for the grade 8 farewell from the 50/50 as the previous motion indicating PAC would give all of the money to the school goes against Division policy.

**Motion to use the money raised from the 50/50 to pay the vendors directly for the photobooth and DJ for the grade 8 farewell made by Austin; seconded by Noreen. All in favor.**

**ACTION: Austin to connect with teachers organizing the grade 8 farewell to get invoices.**

**Current accounts:** Account balances were not presented today. Austin will have them prepared for the next meeting.

The minutes from the previous meeting still need to be taken to the bank to have the outgoing treasurer Jeffrey Leighton removed as signing authority and to have the

principal, Kerry Kutcher added as a signing authority. These minutes will also have to be taken to the bank to have Simon (newly elected co-treasurer) added as a signing authority.

**Motion to add Simon Hall, newly elected Co-Treasurer, as a signing authority for PAC made by Austin; seconded by Noreen. All in favor.**

**ACTION: Jose and Austin to coordinate having the minutes from the April meeting and the minutes from the May meeting sent to the bank to update signing authorities.**

**-Fundraising Coordinator's Report:**

- Oh Donuts will be the next fundraiser. They will likely be sold for \$25/box of 12.
- McDonalds Fun Lunch is coming up in June. There will be Happy Meal options but also adult-size meal options.
- Peak of the Market has been booked for October 17<sup>th</sup>. Will need to book the gym for the afternoon and would like some help from grade 8 students if possible.
- Still waiting for the cheque from the Moose fundraiser.
- Lottery license has been completed for next year.
- Will plan to do Mitchell Soups fundraiser in November.

**-Committee Reports:**

- No update

**Old Business:**

- PAC website – A request for feedback about the PAC website was placed in the May newsletter however no feedback was received. Discussion to close down the website as the information that is on the website can also be found on the school's website and Kim now has access to both Facebook and Instagram accounts to post important information.

**Motion to close down the PAC website as soon as possible made by Carissa; seconded by Kim.**

**New Business:**

- Need to make a plan on housing PAC finance information at the school as per the parent council constitution (this was brought up at the November 2025 meeting with Brenda Lapointe). Need to discuss if PAC will have to purchase a filing cabinet or if the school has one. Will also need to figure out where it will be located.

**Next Meeting:** Thursday, September 24<sup>th</sup> at 6:30 PM in the library.

**Motion to Adjourn:** A motion to adjourn the meeting at 8:10 PM was made by Austin; seconded by Angie.