



August 2024

Dear Parents/Guardians,

At Winnipeg School Division, one of our greatest priorities is ensuring that all our students arrive safely at school each and every day.

To enhance our existing absence-checking procedure, Kelvin parents/guardians are requested to utilize our student absence reporting system called **SafeArrival**. This system reduces the time it takes to verify student attendance, and makes it easy for you to report your child's absence. For ease of use, ensure the school has up-to-date email addresses for all parents/guardians.

With **SafeArrival**, you are asked to report your child's absence in advance using any of these 3 convenient methods:

- ◆ Using your mobile device, download and install the **SchoolMessenger** app from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>). The first time you use the app, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
- ◆ Use the SafeArrival website, <https://go.schoolmessenger.ca>. The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
- ◆ Call the toll-free number **1-855-278-4513** to report an absence using the automated phone system.

These options are available 24 hours/day, 7 days a week. Future absences can be reported at any time. To prevent attendance calls home, the cut-off time is 1:00 pm.

Please report absences in advance using **SafeArrival** instead of sending notes or calling/emailing the school.

The school will be using the **SafeArrival** notifications to let you know if your student is absent (when you haven't reported the absence in advance).

If you have children attending other schools, please continue to report absences using the existing procedures for those schools.

Thank you for your cooperation.

