

Parent Council Meeting – October 19<sup>th</sup>, 2022

Call to order 708pm by Susan

In attendance: Bjorn Radstrom, Cristina, Daniel Simeone, Dayna Nickle, Leah Y, Jenny, Lisa Calvez, Lydie M'Vondo, Monica Zurrin, Susan Radstrom, Andrika T., Helen, Fuad A, Krystal Payne, Mibrak, Ronald Sison, Selemawit, Michelle R.

Regrets: Meagan R.

Land acknowledgement, introductions of executive and bookkeeper.

Susan opens up the floor for interest in Vice Chair position, Jenny Kidder nominated by Andrika, seconded by Susan, after vote, appointment confirmed.

Members at large: names put in chat from last meeting to determine who is still interested. The five members in attendance today are: Ronald Sison, Dayna Nickle, Mibrak Tsegay, Krystal Payne, Lydie M'vondo; Andrika moves the 5 members welcomed to PAC, 2<sup>nd</sup> by Susan.

Approval of minutes: Susan moves, Krystal 2nds

Principal's report – Lisa – off to a good start this year, the days are going quickly, numbers for enrollment are down (365 current), this has affected staffing – Mme. DeWaal has moved to another school, we will miss her and wish her well.

Cristina: welcome to everyone. Has been helping with lunch program, and we are still waiting on two checks from community members; we will then have two additional staff members. PAC is covering the two hours to complete *Respect in Schools* training - confirmed. Request for PAC to cover the cost of vests (ordered by school) \$144.30

Motion by Jenny that PAC will pay for the vests. Susan 2<sup>nd</sup>, 100% yes vote.

Note for Treasurer: please review financials to determine how many staff we can support in lunch program so that we have more direction in hiring.

Bookkeeper's report : Leah shared screen of current spreadsheet information with PAC members. Questions regarding expenses on spreadsheet answered.

At least 67 families still owing October....letters will be going out to parents re: outstanding balances. We will need to revisit / create a formal plan for parents who are not paying. \*this has needed to happen in previous years.

Andrika moves to accept bookkeeper's report, Susan seconds, 100% yes vote.

Some new ideas for lunch program were brought forward. (only had time for one)

1. Pay all staff more than minimum wage to make the position more appealing. If all staff (14 people) are paid 20\$ / hour, it seems to be within our budget. This calculation does not include Michelle's wage.

Further to Lunch Staff wages – clarification needed re: Motion from last meeting: “raise the staff’s wages proportionally” vs. increase each person’s wage by \$1.55. A new motion was brought forward to ensure there is no confusion.

New vote to approve Wage increase 1.55\$

Susan moves to Approve the wage increase of all lunch program staff by \$1.55 per hour as of October 1<sup>st</sup>, 2022. Andrika 2nds the motion, 100% yes vote

In response to question raised re: reimbursements for Criminal Record checks,

Susan moves that: Any community member who is lunch program staff shall be reimbursed for Criminal Record Check cost at the discretion of the bookkeeper. Andrika 2nds, 100% yes vote.

Andrika advises PAC about Microsoft Teams options. Andrika moves that PAC subscribes to Teams Essentials, 2<sup>nd</sup> by Jenny, 100% yes vote. Andrika will investigate if the fees are waived because PAC is a non-profit organization.

Susan brings forth to PAC that there are two Advisory committees to send members to...is there any interest from PAC members?

Daniel Simeone is interested in attending the French Advisory Committee

Ronald Sison is interested in the Central District Advisory Committee

Alternate rep would be Susan or Jenny.

Susan moves that the PAC will send representatives to the French Immersion Advisory Committee and the Central District Advisory committee meetings. If the designate cannot attend, an alternate from the PAC will be arranged by the designate. Jenny 2nds, 100% yes vote. Susan will coordinate with Daniel and Ronald.

Lunch Program report: Michelle – as already discussed, staffing remains an issue, though today Michelle could float because there were enough staff with eleven. We will continue to send out emails or letters to families to invite them to become staff members, especially as substitutes. Michelle feels that parents have more of a connection when they work in the program.

Questions raised by lunch staff:

Can workshops / training be done at the school, in the morning, or on an in-service day? \*only 4 can attend the upcoming training. This seems feasible, we will re-visit when next training is available.

Can there be a letter sent out to families re: basics about the lunch program, utensils need to be sent, no glass containers, etc. Also, should we let families know that we have jam sandwiches, therefore we can provide lunch if needed. Michelle will send a list of points that need to be addressed home with Andrika’s daughter so that something can be put together.

Can we re-institute the milk program? This is a question for admin, they will look into it.

Can PAC purchase new balls for each classroom to have one during the lunch recess? Tabled to next meeting so that Treasurer can assess our budget.

Tabled to next meeting is the acquisition of a credit card for the PAC

Next meeting November 16<sup>th</sup> at 6pm. (3<sup>rd</sup> Wednesday of the month)

Meeting adjourned at 844pm