# **Online Course Registration**

# Tec Voc High School (tecvoc.ca)

 $\rightarrow$  Review the handbook first to view all courses available found under STUDENT RESOURCES  $\rightarrow$  HANDBOOK & APPLICATIONS

 $\rightarrow$  Proceed to STUDENT RESOURCES  $\rightarrow$  ONLINE REGISTRATION 2022-23

Please use Chrome, Firefox or Safari.

Students login using their Novell Username and Password.

Read the Terms and Conditions, Agree to continue.

## WINNIPEG SCHOOL DIVISION

### WSD Online Registration and Course Requests

## Self-Service Course Application for the 2018/19 school year.

The Winnipeg School Division online Course Application is a secure interface providing students and their family the opportunity to apply for the upcoming school year, selecting courses in their chosen academic program.

To complete an application, the student is required to select a school and program and the mandatory and optional courses for their declared high school diploma type. Once completed, the student must print the application form and submit the form signed by the parent or legal guardian to the school. The student and family can update the student's demographic and contact information on the printed form.

version: 1.1.99



# WINNIPEG SCHOOL DIVISION

WSD Online Registration and Course Requests

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#### Terms and Conditions

#### A) Rights and Responsibilities

This resource is offered to students enrolled at the Winnipeg School Division and their parents/guardians. When a student withdraws or graduates, such access will be deactivated. Students and their parents/guardians must practise proper and ethical use of this resource. Student or parent/guardians identified as a security risk will be denied access to the site. The Winnipeg School Division reserves the right to add, modify or delete functions viewed in this site at any time without notice.

B) Information Accuracy Responsibilities

Information accuracy is the joint responsibility of the Winnipeg School Division, parents/guardians and students. The school will make every attempt to ensure information is accurate and complete. If a parent/guardian discovers any inaccurate information, they are to notify their school immediately.

#### C) Use of this site

The dates that the Course Request site will be available will be set each year by the school. The student can contact the school office for an application form at any time. Course selections and graduation requirements can be found in the selected school's Course Information Booklet, posted on the school's web site. Some courses require pre-requisites. Once the course selection is submitted, the printed application, signed by the parent/guardian, is to be delivered to the school office. After submitting the selection, any change must be done at the school. See a school counsellor for assistance with a change. The course selections must be approved by the school. There is no guarantee that your selections will not be mended or revised dependent upon class sizes.

#### D) Limitations of liability

The Winnipeg School Division will use reasonable measures to protect student information from un-authorized viewing. The Winnipeg School Division does not guarantee any particular level or method of access to the site depending on the user's device. The Winnipeg School Division will not be responsible for actions taken by parents/guardians or students that compromise their student information. All parents/guardians who use the site consent to electronic monitoring and understand that they are granted access to a private network used as an educational tool by staff and students of the Division.



# **Pre-Registration Tab**

- 1. Select the year
- 2. Select the school
- 3. Click the "Add Preregistration"

button

## A quick glance at credits earned and currently in progress.

Pre-Registration	Course Requests	Course History	& Grad R	equirements	Total Credits E Credits In Proj		
		Pre-registration	on school d	leleted successful	lly		
<sub>Year:</sub> ne <b>≵₀t</b> ଃ/\$ଃ	chool year.		School:	TEC-VOC		•	
Program:	T		Vocation:	ACADEMIC CO	URSES	•	
Grade: 11 Add P	Preregistration						ß
Year	School	Program/Voca	tion				Grade

Students may review credits earned and compulsory courses required for graduation.

Click on Course History & Grad Requirements

Pre-Regis	tration Co	urse Reques	ts	se History & Grad Requirements		dits Earned: 12.5 n Progress: 4.0	IP = In Progr	ess
Diploma	Subject Area	Grade Level	Course	Course Description	Year	Credit Value	Credit Earned	Final Mark
English	English LA	09	ENGR1F	Exclusion +OF	2016/17	1.0	1.0	18.8
English	Mathematics	09	MATR1F	INVESTIGATION FOR	2016/17	1.0	1.0	42
English	Phys. Ed.	09	PHER1F	PAPERS 1464,251291	2016/17	1.0	1.0	-
English	Science	09	SCIR1F	NUMBER OF STREET	2016/17	1.0	1.0	1851
English	Social Studies	09	SOSR1F	NOTION, NO. CONT.	2016/17	1.0	1.0	-65
English	Optional	09	AT695V1S	REPORTE RECHIER	2017/18	1.0	1.0	102
English	Optional	09	FNHR1G	FORD ANALYSI NED	2016/17	0.5	0.5	761
English	Optional	09	PA231V1S	For the second second second second	2017/18	1.0	1.0	-
English	Optional	09	PMHR1G	PERMIT APPEND	2016/17	0.5	0.5	-69
English	Optional	09	VAHB1S	relation with the	2016/17	0.5	0.5	94
English	Optional	09	VPHV1S	VEDNIGHA, PHOTO-IBI	2016/17	0.5	0.5	100
English	English LA	10	ENGR2F	EAGURE 201	2017/18	1.0	1.0	44
English	Mathematics	10	ESMR2S	Epideperine) surprise (SID)	2017/18	1.0	1.0	-80
English	Phys. Ed.	10	PHER2F	PROFESSION AND	2017/18	1.0	1.0	-04
English	Science	10	SCIR2F	heathead part	2017/18	1.0	0.0	10
English	Social Studies	10	GEOR2F	SEARCH DWAT CHARMEN DOF	2017/18	1.0	0.0	
English	Optional	10	AT696V2S	ADDORETING STOP SHIELD DO	2017/18	1.0	0.0	10 C
English	Optional	10	GRHR2G	Statistics: (50	2016/17	0.5	0.5	40
English	Optional	10	LWPH2S	APPENDING PLAN AND	2017/18	0.5	0.0	-
English	English LA	11				1.0	0.0	
English	Mathematics	11				1.0	0.0	
English	Phys. Ed.	11			-	1. <mark>0</mark>	0.0	
English	Social Studies	11				1.0	0.0	
English	Optional	11	DPHR3S	DESKTOP PUBLSHNG 35S	2017/18	0.5	0.0	IP
English	English LA	12				1.0	0.0	
English	Mathematics	12				1.0	0.0	
English	Phys. Ed.	12				1.0	0.0	

Course Requests Tab – Compulsory Subject Area

1) Select the Preregistration School

2) Select All Compulsory Subjects (This is determined by grade and provincial prerequisites) 3) Click

3) "Add Compulsory" button after all courses have been selected.

	Course request submitted suc	cessfully			
reregistration Schoo	DI: TEC-VOC11   Course Descriptions Graduation	Diploma: Engl	ish 🔻	Finalize Prerec	gistration
ompulsory Subject	Areas (1 Credit each)				
Course Type	Course Code - Description	Semeste	er Slot Code	Priority	
English LA (11)	<b>T</b>		•		
English LA (11)	ENG COMP 30S - ENGC3S				*
Mathematics (11)	•	•	•	•	
Mathematics (11)	ESSENTIAL MATH 30S - ESMR3S				*
Phys. Ed. <mark>(</mark> 11)		•	• •	•	
Phys. Ed. (11) F	PHYS ED/HEALTH 30F - PHER3F				*
Social Studies (11)	<b>x</b>		•	•	
Social Studies (11)	HISTORY OF CANADA 30F - HISR3F				*

Course Requests Tab– Optional Course Selections

1Change the grade to "All"

- 2) Courses are in alphabetical order by the name of the course
- 3) Click the "Add" button afterEACH course
- 4) The courses will appear under the selection tool in a new line.

How many options should a student choose???? On paper applications it does recommend a number depending on the grade.

Grade	Course Code - Description	Se	Code	Priority		
All 🔻	HORNETS STUDIOS 30S - MU2H3S (0.5)	•	•	•	•	Alla
11	BIOLOGY 30S - BIOR3S				1	×
11	CHEMISTRY 30S - CHER3S					*

Grade 11 – Recommended 2-4 option credits Grade 12 – Recommended 1-7 option credits Once all course selections have been completed students must click on the "Finalize Preregistration" button. A warning popup window will appear. If you are confident you are finished, click "OK". No changes can be made online after you finalize. Any changes after you finalize must be done in the Guidance Office

ubject Table	e Handbo 🦬 Subject Tal	From reportcard10.srv.wsd:8080		amechange.po	lf 🦡 School Adr	min Forms
tion Scho	ol: TEC-VOC11	Are you sure you are finished entering all of your a school? NO further changes can be made for this	school if you click	v	Finalize Prere	gistration
y Subject	Areas (1 Credit each)	OK. Click CANCEL to return. See the school office change after Finalizing the Application. After finali the application form, have it signed and give to the second second second second second second second second second the application form.	zing, you must prin	t L		
/pe	Course Code - De	ок		Slot Code	Priority	
(11)					•	
( <mark>11</mark> )	ENG COMP 30S - E	NGC3S				*
tics (11)		•	•	•	•	
ics (11)	ESSENTIAL MATH	30S - ESMR3S			h	*

Final Step - Run and print the Registration and Course Request Form

The report link is at the top of the web page. This is a 6-page report that will open in a new tab. Print back to back. The form must be signed by a Parent/Guardian and returned to your advisor (unless you are 18+).

