

École Sir William Osler

Parent Council Meeting Minutes

Date / Time : September 19, 2023, 6pm

Meeting Location: Virtual Meeting – Google Meet

Meeting Chair: Caitlin Buchel

Minutes Taken By: Rebecca Simpson-Litke

(14 participants)

Chair Greeting (Caitlin)

- Welcome back everyone!
- Adoption of minutes from May 2023 – moved by Amy, seconded by Lauren, approved

Treasurer Report (Amy)

- Lunch program account is \$32,687.52 – no lunch fees have been deposited yet this year – fees go to pay lunch program staff, milk, compost program
 - Note: People don't tend to ask for tax receipts, so we will plan to make these available upon request – Mme O will send an email letting people know to email Amy if they want one
 - Will the lunch program fee be going up next year? – probably not because we have been understaffed, have a sizable surplus, and are not supposed to be making a profit – Amy will confirm for next meeting
- PAC account is \$16,521.96 – thanks to the grant money that was deposited (see below)

Principal's Report (Mme Ostermann)

- **Supervision** – on playground is from 8:10-8:20 – please supervise your kids if you arrive before this time – no school staff supervision outside after 3:00
- **Fencing** – all kids should now use the south-west doors
- **Drills** – first fire drill done last week, first evacuation drill tomorrow to Brock Corydon, first lockdown drill next week
- **Terry Fox Run** – on Friday, info went out, donations online or sent in – setting goal of \$3500
- **Orange Shirt Day** – September 29, but no day off because it falls on a weekend – families will be invited to come to an assembly
- **Illness** – please keep sick kids home until symptoms improve and allow full participation, including recess
- **Enrolment** – this year, we have 184 kids – nursery numbers have gone down (including at other schools, possibly because daycare has become more affordable)
 - N – 14, K – 27, 1 – 30, 2 – 20, 3 – 33, 4 – 18, 5 – 21, 6 – 21
- **Priorities** – language acquisition, literacy, numeracy, Indigenous perspectives, moves toward T&R – goal for sustainability from UN is clean water and sanitation – looking at possible clothing swap in spring, winter bazaar, assemblies focus on 7 sacred teachings and how to move toward reconciliation

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Lunch Program Update (Caitlin)

- **Staffing** – Thank you to Karen, Ginette, Denessa, our regular, long-term lunch-program staff – Hunter joined in June and is staying on – to staff the remaining classrooms, a leadership group of 15 grade 6 students are participating by helping monitor the younger grades – Mme Ginette is supervising these students – Shirley is with us, but not sure how many days a week (W/Th?) – A couple in the area might be able to commit 3x a week – One more person may come in casually
 - Might we want to extend this type of grade-6 opportunity to allow Sabrina to take a lunch break? – students could monitor the office? – something to consider
 - Might we hire high school students to help monitor? (this was done at Calvin HS)
 - Jennifer Ayotte can assist/shadow managing the lunch program in hopes of taking on more next year

Peak of the Market Fundraiser (Caitlin)

- Thanks to Lauren for organizing! – 39 orders are in so far – Mme O will send a couple of email reminders that Friday, September 22 is the last day to order
- Delivery date is Friday, October 6, 3-6pm – sorted by EAs and older students (Mme O away) – veggies delivered in morning, so will be ready in the afternoon – Lauren will ask for a couple of parent volunteers

PAC Fundraiser Plans (Caitlin)

- Last year – Peak of Market (fall), Wine Raffle (winter concert), Glenlea (spring), 50-50 (end of year)
 - Should we add one more fundraiser or trade one of the previous ones for something else? (many options)
 - Note that the school concert will be end of year, rather than winter this year
 - Chocolates around Valentines or Easter? – do something local? Caitlin will investigate some options and if others want to too, please email Caitlin

Greenspace Committee Update (Lauren/Caitlin)

- This committee's work has been paused because of the expansion – landscape architects are working on a plan and are open to ideas
- The province funds the expansion, but school grounds need to be done by PAC
 - Could the plan be more community oriented? – yes, that is part of the plan
 - Will the new play structure be more accessible? – current plan is to rebuild the current structure in a new location – sticks and stones playground and sand pit are in the works and will be more accessible – plan to raise money for a new play structure for older kids with a focus on accessibility
 - Can we apply for more grants to help with accessibility? – yes, Lauren, Avery, Megan have been working on it

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- Are there plans for a gazebo or some sort of shade/shelter? – division is providing 12 trees, but there are no plans for a structure
- Avery has secured a \$15,000 grant from the province for playground development – comes with some timelines, so have asked about flexibility

NEW BUSINESS

Construction (Mme Ostermann)

- Starting soon, hoping in next 2-4 weeks, once permits come in – need more power than the building can supply, so hydro has to come in – fencing is up for construction and staging site – currently not fencing off play structure, but that will be shifted later on – not sure how long or where the fencing will be in place – probably depends on sequencing of project, depending on permits
- Gateway construction company
- We don't know the scope or sequence of building yet
- LEED (leadership in energy and environmental design) project for environmental concerns – garbage will be monitored, but let Mme O or Caitlin know if there are any concerns

Meet the Teacher (Meghan)

- Discussion moved to next meeting

Discussion Forum (Caitlin)

- Moved to next meeting

Meeting Adjourned (Caitlin) 7:24 pm

- moved by Amy, seconded by Jennifer
- Next meeting is October 17 at 6:00 on Google Meet