

# École Sir William Osler

## Parent Council Meeting Minutes

**Date / Time :** October 15, 2024, 6pm

**Meeting Location:** Virtual Meeting – Google Meet

**Meeting Chair:** Caitlin Buchel

**Minutes Taken By:** Rebecca Simpson-Litke  
(13 participants)

### **Chair Greeting & Land Acknowledgment (Caitlin)**

- We might consider creating a specific SWO PAC land acknowledgment. If anyone would like to contribute to this, please let PAC know.

### **Adoption of Minutes**

- Adoption of minutes from September 17, 2024 – moved by Avery, seconded by Amy, approved

### **Treasurer Report (Amy)**

- Lunch program account is \$25,340.40, PAC is \$17,580.16
- Thanks Amy—we look forward to seeing you in May! Dominique and Sabrina will fill in while Amy is gone, unless someone else volunteers.

### **Principal's Report (Mme Ostermann)**

- 2/10 Fire completed, 1/1 evac, 1/ 3hold & secure, 1/3 lockdown
- **Fun Lunches** are now online and may be done up until 5 days before – Oct 19 deadline for Subway coming up – also can be done for all fun lunches at once
- **Oct 25** – provincial in-service – no school
- **Nov 1** – treaty training
- **Halloween** – parties in rooms, no gym available, may do hallway parade
- **Nov 3** – daylight savings
- **Nov 18** – report cards going out
- **Nov 21-22** – tri-conferences with parent/teacher/child for grades 1-6
  - N/K – parent/teacher – still working out when these will happen
- **Scholastic Book Fair** – hoping to have space available, but may be in hallway
- **Remembrance Day** – Nov 8 – dependent on construction and daycare moving out of gym – parents will be welcome if we have the gym in time
- **Winter Concert** – tentative Dec 12, looking at using La Verendrye School, maybe only grades 1-6 with a separate N/K evening in June (as is done in other schools)
- **Construction** – ongoing, hoping by Nov 8 will be back in gym, daycare in their space – some delays in separate building – hoping to be open in January

### **Teacher Representative (Mme Hélène)**

- Welcome, thanks for coming and all you do!

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- FYI – Mme Hélène does literacy support in grades 1, 1/2, 2/3, 3/4, 4/5, works mostly in classrooms, working on reading abilities and French phonetics

### Greenspace Committee (Lauren/Meghan/Caitlin)

- **Gagaball pit** – support from Mme Van Lieshout – Meghan and Lauren found a supplier (Blue Imp) to build according to WSD standards – got quotes with various pricing options:
  - Ultra-Durable Pit \$10,250 – just the pit (sides, not including installation and floor) + Installation Ultra \$3570
  - Wood-Sided \$3452.96 + Install Wood-Sided \$4200 + Install Pour in Place Surface \$10,000 = \$17,652.96
  - Rubber Tile materials \$3876.32 + Install \$6720 = \$10,596.32

### Discussion:

- Need a floor so it doesn't become a mud pit and unusable during wet weather
- Took idea to landscape architects – were supportive and suggested locations
- Best place is likely south of the outdoor classroom – some concerns about how far away it is, but kids already run out to the berms – want to make sure it's not close to construction or other play structures that are to come
- Need to move on this to get started before cold weather
- Division has approved the project, with this Blue Imp contractor and the current construction
- Received grant through gov MB of \$15,000 – in order to not lose the grant, we have to keep enough money to complete that project
- We had about \$6000 to cover this – we generally fundraise about \$8000 per year – Dominique and Caitlin engaged the division to see if they could cover the remainder
- Project will cost what we have in playground account plus what we will fundraise, plus need a bit more from division
- Tried to get parents to build this, but building department had specifications about liability, etc. that have to be met to build on school property
- Brock Corydon built one but didn't run it by the division
- Phase 2 – Sticks and Stones play area will be built next
- Have \$40,000 in playground account with division, but need all that money plus \$15,000 grant for sticks and stones project
- Division will support some cost for us – have not given a dollar amount – maybe they will pay for the materials and we cover installation and flooring

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- Do grading and put gravel base in, pour flooring in spring
- Kids can play on gravel over winter, and then a bit of touch-up would happen before grading in spring
- Fundraising will be very important this year – volunteers would be great
  
- Will need revised quotes for new play structures – last quote was in 2022 when grants were written/received
- \$25,000 in Lunch Program – moved excess money over to playground already – have ability to move \$10,000 to playground after covering expenses – are we comfortable with this?

**Motion:** Motion to move forward (spend up to \$15,000 of playground/PAC funds) on gagaball pit, to be installed and used ASAP. Moved by Jennifer Ayotte, seconded by Lauren MacDiarmid, 6 in favour, none opposed, motion passed.

**Motion:** Move \$10,000 from lunch program to playground account to help cover the gagaball costs. Moved by Amy Campbell, seconded by Lauren MacDiarmid, none against, motion passed.

Big thanks to Lauren, Meghan, and Dominique for all their work on this. If any parent has the credentials needed to volunteer for this gagaball pit construction, please let PAC know.

### NEW BUSINESS

#### Fundraising Plan (Caitlin)

- Division has sent a letter about fundraising putting pressure on families who may not be able to contribute, creates disparity amongst schools
- We try to keep our fundraisers low pressure, no tracking of participation involved – we should continue to keep these issues in mind as we move forward
- Want to get big returns, not be stuck with inventory
- Fundraisers this year:
  - Peak of Market Veggie – already done
  - Wine Raffle at Winter Concert – profitable and low work
  - Glenlea in spring
  - 50/50 in spring
  - Oliver's Labels – we've made about \$300 in 3 years
- For background, net profits:
  - Farm to School: 22/23 = \$1,930; 23/24 = \$1,710
  - Wine Faffle: 22/23 = \$4,798.64; 23/24 = \$3,298.56
  - Glenlea Plants: 22/23 = \$1,317; 23/24 = \$1,601.80

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- June 50/50: 22/23 = \$931; 23/24 = \$1,325
- New suggestions:
  - Coffee (no risk, take orders, 30-40% return, not alcohol-based, many people buy anyway)
  - Krispy Kreme – Jennifer Ayotte will get more info
  - We can revisit this in November if there are other ideas out there

### Library Survey

- EA/Library Technician in Training Mme Ginette – survey for feedback on what we'd like to see in the library (language, EDI content, etc.) – would like to send out to parents to fill out
- Lauren to make fillable form to send out – please watch for email

### PAC School Directory

- Want to be able to contact kids/parents but respect privacy
- Miranda Hood and Jennifer Ayotte have put together a form
- Division and school are open to PAC having a directory where parents can opt in to have their info shared

### PAC Meeting Schedule

- Rotate some meetings off of Tuesday or at different times so more people can attend?
- Will discuss more next meeting

### Meeting Adjourned (Caitlin) 7:15 pm

- Moved by Amy, seconded by Jennifer, approved
- Next meeting November 19