

École Sir William Osler

Parent Council Meeting Minutes

Date / Time : November 15, 2022, 6pm

Meeting Location: Virtual Meeting

Meeting Chair: Caitlin Buchel

Minutes Taken By: Rebecca Simpson-Litke

(13 participants)

Chair Greeting (Caitlin)

- Minutes from October 2022 – moved by Amy, seconded by Denise G, approved

Treasurer and Lunch Program Report (Amy)

- PAC account is \$2,699.63
- Lunch Program account is \$47,499.25

Principal's Report (Mme Ostermann)

- **Drills** – 3/10 fire drills now completed
- **Halloween** – Costume parade and dance party outside were fun!
- **Remembrance Day** – Mme Toews and Heinrichs took the lead while Mme Ostermann was away, lots of parents joined – thank you letter came from a community member to the staff
- **Scholastic Book Fair** – running Wednesday evening, Thursday evening, and Friday morning in library
- **Tri-Conferences** – not student led, but kids attend for grades 1-6 – N/K are just parent-teacher, although kids are welcome to come
- **Winter Concert** – Thursday, December 15 at Grant Park High School – doors open at 5:30, concert at 6:00, draw at the end of the concert (see details below)
- **Illnesses** – lots going around – please keep kids home until no fever, symptoms improve
- **Construction** – community info evening with architects and province now pushed back to January – date TBA
- **Global Sustainable Development Goals** – doing our best to increase recycling, reusing – composting materials have been ordered, hope to start next week – Mme Ginette is knowledgeable about composting and is taking this on
- **Winter Bazaar** – starting to accept donations tomorrow – thank you to Jennifer and Meghan for spearheading this event – will recruit volunteers as needed
- **Assemblies** – two in October (PBIS and Composting), two in November (Remembrance Day and Room 3 will present Nov.28 on why we should think about our consumption)
- **Staffing** – Mme Dana has resigned from the school division, but will be back for subbing – 1/2-time position in English LA and French literacy will be posted next week for January start date

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Teacher Representative (Mme Toews)

- Excited to see everyone for book fair and parent-teacher conferences

Playground Committee Report (Lauren/Meghan)

- Berms are complete and being used – company will maintain them for a year – some outstanding costs and grant payments to follow up on
- Land survey was completed for the playground project, paid for by PAC – Avery helped craft an email to Director of Buildings highlighting the fact that this fee was unusual for PAC to pay and was needed for the province's construction project – as a result of this email, we'll get 50% of the cost for this back (about \$3200)
- Planning to proceed with Hinterland activities (curling, etc.) – submitted a Per Capita Grant to city for \$3500 – should know result by next week
- Enchanted Forest will take place again this year (donations of Xmas trees planted in the snow) – Art Zuke not picking up this year, but we can post on the neighbourhood Facebook page asking community members to drop off or possibly volunteer to do scheduled pickups
 - \$200 from PAC to Scope to pick up the trees to be turned into woodchips? – moved by Avery, seconded by Rebecca, approved
- Province's Building Sustainable Communities fund is taking applications – now supporting many projects and have added an extra intake – should we think about crafting an application?

Wine Raffle Update (Avery)

- Bottles are donated to be used as prizes, tickets sold are all profit for school (after company fees – see below)
- Targeting 72 bottles (1 bottle per family) – 1st prize (3 cases), 2nd prize (2 cases), 3rd prize (1 case)
- Collecting bottles from November 28 (TBC) until December 9 – parents and guardians will need to drop off (not send bottles with kids) – no homemade bottles accepted – processes will be in place for collection and storage of bottles (Kids Inc or at parent houses?)
- Ticket sales from December 5 (TBC) – December 15 – online website beforehand, cash or QR codes at winter concert
- LGC association regulates charitable raffles – they must be licensed (we will apply) – ticket purchasers must be 18+ years old, resident of MB, have photo ID to claim prizes, raffle rules must be posted
- Funding Change is the online raffle platform best suited to our needs. The company is local, licensed by the LGC association, has a good track record and customer service, and enables us to sell tickets both online and in person (e.g. cash sales at the winter concert). Funding Change will charge a percentage of gross sales (13% fee for credit

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cards, 10% for cash sales) – paper ticket model is more complicated and we will generate more sales with online platform

- Ticket prices: 1 for \$10 / 3 for \$20 / 10 for \$40
- Prize draw at Winter Concert – pickup can happen at the concert or Dec 19 – 20 at the school
- Can use volunteers to approach local wine stores for donations – will provide a call script (including what's in it for them – e.g. we'll be thanking any companies who donate at the winter concert)
- Amy will do Kenaston Wine Market, Lauren will do Banville & Jones, Denise D will try DeLuca wine – if anyone else has wine connections, please hook us up!
- Amy volunteers to sell tickets at the concert
 - Adopt this Wine Raffle plan? – Amy moved, Denise D seconded, approved

Winter Bazaar Update (Mme Ostermann/Jennifer/Meghan)

- December 16 in the gym
- Donation box will be outside office starting tomorrow – email will go out to families with guidelines about what we're looking for
- Will need volunteers for sorting, organizing, pricing, and on day of to help kids with purchases
- Will use paper bags that can be decorated or have families send in reusable, labeled bags, in-keeping with sustainability goals

SWO/KIDS Inc Appreciation Lunch (Avery)

- Caitlin will get staff dietary info, Amy will make food arrangements
- December 12 would work well – Caitlin will follow up with Kids Inc. to verify date
 - Approve up to \$400 PAC funds? – moved by Avery, seconded by Lori-Ann, approved

Fun Lunch (Mme Ostermann)

- December 20
- Boston Pizza paper forms and cash collection will be coming

New Info

- Jamie Dumont (school trustee for our ward) has asked to join an upcoming council meeting – will also visit the school at some point
- We should brainstorm about our priorities and items we might like to raise with her
- Have this in hybrid format so people can attend in person and online – babysitting in the gym could be provided if we get people to RSVP

Meeting Adjourned (Caitlin) 7:05pm

- No December meeting
- Next meeting is January 17