

École Sir William Osler

Parent Council Meeting Minutes

Date / Time : April 18, 2023, 6pm

Meeting Location: Virtual Meeting

Meeting Chair: Caitlin Buchel

Minutes Taken By: Rebecca Simpson-Litke

(12 participants)

Chair Greeting (Caitlin)

- Minutes (with spreadsheet appendices) from February 2023 – moved by Denise G, seconded by Lauren, approved

Treasurer and Lunch Program Report (Amy)

- PAC account is \$6713.54 – last expenses were for tree removal and curling rink
- Lunch Program account is \$41,028.40 – including regular expenses plus payout for Mme Jocelyne
- The action item from last meeting (revisions to the late/ISF policy) has been tabled because a larger discussion of the lunch program policy is coming

Principal's Report (Mme Ostermann)

- **Drills** – 8/10 fire drills now completed, 1 evac, 2 lockdown – last lockdown is coming up on Thursday morning
- **Illnesses** – keep kids at home until well enough to participate in all activities
- **Lunch Program** – still looking for 1-2 staff – interviewing lunch program coordinator
- **Global Sustainable Development Goals** – composting is going well, school garbage is way down
- **Staffing** – staffing allotment came in late, and was based on student numbers from two years ago (not currently accurate), but has now been worked out
 - Mr. Walter is retiring – we will miss him! – his last day is June 2
 - Mme Reid is moving overseas in Beijing – looking for grade 1-2 teacher
 - Mme Grace's contract ends June 30 – will repost position for literacy support/ELA
 - There are 2 possible scenarios for classroom distributions:

Scenario #1	Scenario #2
N/K = 21 in each class (not yet enough for EA) (N = 7, K = 14 in each)	Same
2 Grade 1/2 combined classes = 24 each (Grade 1 = 15, Grade 2 = 9) (Grade 1 = 14, Grade 2 = 10)	Same
Grade 3 = 27	Grade 3 = 23
Grade 3/4 = 26 (Grade 3 = 5, Grade 4 = 21)	Grade 3/4 = 23 (Grade 3 = 9, Grade 4 = 14)
Grade 5 = 21	Grade 4/5 = 24 (Grade 4 = 7, Grade 5 = 17)
Grade 6 = 21	Grade 5/6 = 25 (Grade 5 = 4, Grade 6 = 21)

École Sir William Osler

Parent Council Meeting Minutes

- **Expansion**
 - a news article and letter to the editor have been published, including some misinformation – the division is not posting rebuttals at this point – some corrections to what was published:
 - the name of the school division was not current
 - the strategic plan that was referenced was from 2016-2020
 - funding comes from the provincial budget, not the school division
 - enrolment demand continues to climb, although it is true that the division's enrolment went down over the pandemic
 - out-of-catchment students are not being bussed in
 - regarding green space, even with expansion we'll still have over 4.8 acres in the school yard
 - parking lot is necessary – the plan has gone from 56 to 45 spaces (including existing 15) – trying to minimize this, but still currently providing more than the traffic study's minimum
 - there is recognition that there will be issues with parking restrictions – the recommendation is left turn only out of the loop and right turn only onto Grant (during peak hours) – also looking at clearance for emergency vehicles – safety is a top priority
 - there is also recognition that some consultation didn't take place as early as it should have, but the project is being fast-tracked now that the province has approved it
 - Avery wanted to acknowledge all the hard work Mme O and Caitlin have put into getting this info out and being the go-betweens between the community, parents, and school division
 - See also more info below

Teacher Representative (Mme Grace)

- Is enjoying her time us so far! We're so glad to have her, an amazing addition to our staff!

Lunch Program Update (Caitlin)

- **Staffing** – Mme Jocelyne is no longer with the program, with 6-week severance in keeping with MB labour law – we have regained two previous lunchroom staff, but are still short one or two (will post again on River Heights FB group)
- **Leadership Group Lunch** – Grade 5s and 6s have been supervising younger kids and doing a great job – we did a Subway thank you lunch to recognize their volunteer work – thanks to Avery for organizing!
 - **MOTION:** to reimburse Avery for this expense (about \$250, but will submit receipt) – moved by Rebecca, seconded by Amy, approved

École Sir William Osler

Parent Council Meeting Minutes

Glenlea Fundraiser Update (Caitlin)

- Deadline for orders has been extended to Wednesday, April 19
- Delivery date is May 15 – need 4-5 people to sort plants, and 3-4 people to distribute at pickup – Tara King, Amy, Denise G, Avery, Mme O have volunteered to help on that date

School Expansion Update (Caitlin/Avery)

- Wpg Free Press asked for a response to the article from PAC, so Caitlin tried her best to represent the range of perspectives – still considering a response to the letter to the editor
- Lead architect met with Caitlin, Avery, Lauren, Megan to discuss use of greenspace – we need new plans from a landscape architect by the end of June for use in future grant applications – would like to get feedback from PAC and students about use of space and priorities – still need info about the baseball diamonds – requested that the architect connect with the division – bike racks will be funded – flagged the need for key people (including school and Kids' Inc staff) to be consulted about best placement of play structures, etc.
- Division had a meeting with Caitlin, Avery, Justin about questions/concerns/feedback
- Traffic study is done by a private company and recommendations are given to the division – the parking lot is still a point of debate, but looking into more sustainable ways to make this happen – the study made it sound like the expansion space was only going to be used for grades 7-8, but the use of this space can be shifted around as needed
- Meeting again with the division tomorrow (April 19) – Justin to represent the community

Playground Committee Report (Lauren/Meghan)

- MOTION: that the Playground Committee be renamed the Greenspace Committee – moved by Denise G, seconded by Lori-Ann, approved
- Hinterland – thanks for this! It was a great initiative!
- Community Cleanup – Saturday, May 13, 10am-12pm – already have garbage grabbers and bags – will arrange for free coffee – will publicize through social media and John Orlikow's office

ACTIONS: Lauren will email Caitlin a list of jobs. Caitlin will create a signup sheet with jobs and send out with the newsletter.

Daycare Spaces Advocacy Update (Caitlin)

- Parents raised concerns about the lack of funded spaces for kids moving to Grade 1 – Caitlin spoke with Karen Olson, owner of Kids' Inc – there is additional license-able space for these 15 kids, and Mme O said the school was willing to facilitate this – Caitlin drafted and sent out a form letter to Minister Ewasko (of (Early Childhood) Education)

École Sir William Osler

Parent Council Meeting Minutes

for parents to sign and send to help advocate for more spaces (Mme O will send out an email reminder) – if you write your own letter, please use the term “funded spaces”

End of Year Picnic (Caitlin)

- MOTION: No silent auction, but do 50-50? Moved by Denise G, seconded by Amy, approved
- Do we want to go simple (BYO food) like last year, rather than food trucks, etc.?
- Do our own music, have kids request songs?
- Can we get student involvement for set-up? Mme Grace and Denise G to coordinate?
- ACTION: Ask for volunteers in the May newsletter to start a picnic committee to make this happen – Avery to send blurb to Mme O
- Date in June TBD (with backup rain date) at the AGM in May

Yearly Planning Document (Caitlin/Avery)

- Tabled to next meeting

Meeting Adjourned (Caitlin) 7:43pm (moved by Denise G, seconded by Lauren)

- Next meeting is May 16 (AGM)
- Elections for PAC Executive Positions will take place