

# Queenston School

*"The Little School with a Big Heart"*

2023-2024



## Welcome Back

Welcome to the 2023-2024 school year! We are very excited to start the school year with an **Open House/Meet the Teacher** on Tuesday, September 5<sup>th</sup> from 3:00pm – 5:00pm. Families are welcome to tour the school and visit with all staff during this time. Classroom teachers will be in their rooms to greet families and provide an opportunity for students to drop off all their school supplies.

On Wednesday, September 6<sup>th</sup>, classes will begin for all grades 1 – 6 students. Nursery/Kindergarten students will be scheduled for an individual meeting time with the classroom teacher on either September 5<sup>th</sup> or 6<sup>th</sup>, then have a staggered start (shortened morning) on Friday, September 8<sup>th</sup>, followed by regular classes on Monday, September 11<sup>th</sup>.

Please find the highlights of the Queenston School protocol below. Although we have planned extensively, situations may arise that may require a change or an adjustment. If you encounter a concern or have any questions or comments, please feel free to contact the school. Your feedback is appreciated!

## Student Drop Off and Pick Up

All parents are encouraged to drop off/pick up their child at the specified times. Adult supervision is available on the playground at 8:45 am - 9:00 am and 12:50 pm – 12:55 pm.

### School entry/exit times:

8:50 am	Entrance (Grades N-6)
11:30 am	Nursery/Kindergarten Dismissal
12:00 pm	Grade 1-6 lunch Dismissal
12:55 pm	Grade 1-6 lunch Entrance
3:30 pm	Grade 1-6 Dismissal

If your child arrives late or needs to be dismissed earlier, please input the information on SAFE ARRIVAL and contact the school so that we ensure all students enter and exit school safely.

*\*Please note that all doors will be locked during the day (except for entrance times and recess times), as per Winnipeg School Division Safe Schools Recommendation. If you require access during the day, please use main door (Sheilah Sweatman) on Queenston Street and use the intercom to contact the office.*

## Bikes/Scooters/Skateboards

Students are welcome to ride their bikes, scooters and/or skateboards to school. However, once they arrive at school, these items need to be promptly secured with a lock outside on the racks provided. There is not enough storage space in the school for students to bring these items inside.

*\*Please note that these items are brought to school and stored with parental discretion. The school does not assume responsibility for these items*

## Student Entrance/Exit Locations

All classrooms have been assigned a specified entrance and exit location. The classroom teachers will greet students at this location at entrance times and escort students to this location at dismissal times.

### Entrance/Exit locations as follows:

Nursery/Kindergarten (am)	Ms. Sweatman	Atrium doors (playground side)
Grade 1	Mrs. VanWynsberghe	Front staircase (playground side)
Grade 2	Mrs. Vieira	Front staircase (playground side)
Grade 3/4	Mrs. DeRose	Front staircase (playground side)
Grade 4/5	Mr. Kirkup	Atrium doors (playground side)
Grade 6	Mrs. Dubois	Atrium doors (playground side)

## Recess

There will be a whole school (grades 1-6) recess in the morning (10:40 am) and afternoon (2:35 pm). Students are able to play in the location of their choice.

Please note that food/snacks are not permitted on the playground. Each classroom teacher will provide an opportunity for students to have a snack in the classroom, where students can safely be monitored.

## Lunch Program

The lunch program is a QSAC initiative. All grade 1-6 students will be eating in the multipurpose room from 12:00 pm – 12:25pm and then enjoy time outdoors from 12:25pm – 12:55pm.

For any additional information regarding lunch program or to register your child, please email [gsaclunchprogram@gmail.com](mailto:gsaclunchprogram@gmail.com)

## Mask Usage

Mask usage for the Winnipeg School Division is optional for all school staff, students, parents and visitors within the school building.

## Water Fountains and Water Fill Stations

Water fountains and water fill stations are accessible. All students are encouraged to bring a refillable container.

## Student Illness at School

Should your child become ill during the school day, a staff member will contact the parent to arrange for student pick up.

# Patrols

Queenston Patrols have been trained using the MPI guidelines and are there to help students cross the street safely. All students are expected to respect and listen to patrols at all times. School patrol are on duty as follows:

### Regular Patrol Duty

8:40 am – 8:55 am
12:00 pm – 12:05 pm
12:45 pm – 12:55 pm
3:30 pm – 3:40 pm

### Patrol Cold Weather Guidelines

\*\*Please check the weather daily at Environment Canada Winnipeg Forks location\*\*

-29°C or warmer (including windchill)	<p style="text-align: center;"><u>Regular Patrol Duty</u></p> 8:40am – 8:55am 12:00pm – 12:05pm 12:45pm – 1:00pm 3:30pm – 3:40pm
-30°C to -34°C (including windchill)	<p style="text-align: center;"><u>Shortened Patrol Duty</u></p> 8:45am – 8:55am 12:00pm – 12:05pm 12:50pm – 12:55pm 3:30pm – 3:35pm
-35°C or colder (including windchill)	<p style="text-align: center;"><u>Patrol Duty Cancelled</u></p> <p><b>**No patrols on duty at 8:50am and 12:55pm**</b></p> <p><b><u>COLD WEATHER CROSSING PROCEDURE (12:00pm and 3:30pm)</u></b>                  Patrols will meet students (who are walking without an adult and need to cross at Queenston, Brock or Kingsway) in the front patrol foyer at dismissal times (12:00pm and 3:30pm). The patrols will then escort the students across the street and will then return inside. Patrols will not be stationed at a crossing post.</p>

## Ongoing Communication Between School and Home

It is essential that we continue to work and plan together. Please find below our staff list, including class assignments and current student registration numbers.

Grade	Room	Teachers	# of students	Email
N/K (am)	4 & 5	Megan Sweatman	25	<a href="mailto:msweatman@wsd1.org">msweatman@wsd1.org</a>
1	7	Tanys Van Wynsberghe	22	<a href="mailto:tvansynsberghe@wsd1.org">tvansynsberghe@wsd1.org</a>
2	6	Marianna Vieira	21	<a href="mailto:mvieira@wsd1.org">mvieira@wsd1.org</a>
3/4	11	Tonia DeRose Foderaro	26	<a href="mailto:tfoderaro@wsd1.org">tfoderaro@wsd1.org</a>
4/5	13	Mitchell Kirkup	25	<a href="mailto:mkirkup@wsd1.org">mkirkup@wsd1.org</a>
6	12	Amanda Dubois	23	<a href="mailto:amdubois@wsd1.org">amdubois@wsd1.org</a>
French		Carol Ball		<a href="mailto:cball@wsd1.org">cball@wsd1.org</a>
Music		Donna Klassen		<a href="mailto:dklassen@wsd1.org">dklassen@wsd1.org</a>
Phys. Ed. /Innovation		Lori Gruhn		<a href="mailto:lgruhn@wsd1.org">lgruhn@wsd1.org</a>
Inclusive Education Resource Teacher		Katya Ferguson		<a href="mailto:kferguson@wsd1.org">kferguson@wsd1.org</a>
Reading Recovery		Michelle Hildebrand		<a href="mailto:mhildebrand@wsd1.org">mhildebrand@wsd1.org</a>
Head Clerk	Office	Leslie Pawlyk		<a href="mailto:lpawlyk@wsd1.org">lpawlyk@wsd1.org</a>
Principal	Office	Michelle Namaka		<a href="mailto:mnamaka@wsd1.org">mnamaka@wsd1.org</a>

### Weekly Reminder

A weekly reminder will be sent out to all families via email on Fridays, outlining all events and providing important messages for the upcoming week.

### Safe Arrival Program

Safe Arrival is an absent reporting system that helps ensure all students arrive at school safely. Please ensure you have created a profile, as all student absences, early dismissals and late arrivals must be reported through this system.

With **SafeArrival**, you are asked to report your child's absence in advance using any of these 3 convenient methods:

1. Using your mobile device, download and install the **SchoolMessenger app** from the Apple App Store or the Google Play Store (or from the links at <https://go.schoolmessenger.ca>). The first time you use the app, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
2. Use the SafeArrival website, <https://go.schoolmessenger.ca>. The first time you use the website, select **Sign Up** to create your account. Select **Attendance** then **Report an Absence**.
3. Call the toll-free number **1-855-278-4513** to report an absence using the automated phone system.

## Parents/Volunteers/Visitors

All parents, volunteers and visitors are requested to enter through the main entrance doors (Sheilah Sweatman) on Queenston Street and use the intercom system to access the office.

Parents are welcome in the school at any time. We know the importance of having open communication. We just request that a meeting time be pre-arranged so that teachers can be prepared to discuss issues in a private manner.

Volunteers are welcome! If you would like to volunteer, please check with the office to receive Winnipeg School Division Volunteer Application Form.

## QSAC – Queenston School Advisory Council

QSAC is the parent council for Queenston School. QSAC is dedicated to supporting Queenston School initiatives to ensure that Queenston students have the best possible educational experience.

QSAC welcomes all families to join QSAC meetings. Dates will be sent out in the *Weekly Reminder*.

QSAC executive includes:

Chair ([qsacchair@gmail.com](mailto:qsacchair@gmail.com))

Vice Chair ([qsacvicechair@gmail.com](mailto:qsacvicechair@gmail.com))

Secretary ([qsacsecretary@gmail.com](mailto:qsacsecretary@gmail.com))

Treasurer ([qsac.treasurer@gmail.com](mailto:qsac.treasurer@gmail.com))

Lunch Program ([qsaclunchprogram@gmail.com](mailto:qsaclunchprogram@gmail.com))