

MEADOWS WEST LUNCH PROGRAM

A Program from the Meadows West Parent Council Association

PURPOSE OF THE LUNCH PROGRAM

The MWPA Lunch Program gives support to families where both parents or guardians are working during the day. It is also for Students who cannot walk home for lunch because they are more than 1.6 km from school.

The purpose of the program is to provide adult supervision to registered Students between 12:00 PM and 1:00 PM, Monday to Friday, at Meadows West School. If a student is not a registered participant in the Lunch program, he or she cannot stay at the school during the lunch hour.

The Lunch Program is a non-profit program, managed by the Meadows West Parent Association, for the convenience and support of families whose children attend Meadows West School. Your fees pay for the Lunch Program Supervisors (one for each classroom we use), two Lunch Program Coordinators, and costs related to running the program.

If you have questions about the Lunch Program, please contact the Lunch Program Coordinators at 204-633-7656 (Monday to Friday, 11:30 AM to 1:00 PM) or the Lunch Program at MeadowsWestLunchProgram@gmail.com.

LUNCH PROGRAM FEES

To keep up with Division 1 school Lunch Program standards Lunch Programs fees will be a flat rate of **\$30 per child per month**.

REGISTRATION

- Registration for the 2023/2024 School Year will be accepted **online only - one online form required per child (links are on the Meadows West website: Community & Family→Parent Advisory Council)**
- If you register after September 1st, you will need to pay a \$50.00 Late Registration Fee.
- All Students currently attending Meadows West School wanting to attend the Lunch Program in September 2023, MUST register by May 31st, 2023.
- Registration is on a first-come-first-served basis. After Registration and Payment has been processed, and your child(ren)'s spot has been confirmed, we will confirm via email.
- Outstanding 2022/2023 Lunch Program Fees must be paid in full before your Registration for 2023/2024 will be accepted.

PAYMENT

- Lunch Program fees must be paid in full, in advance, at the time of Registration
- Three payment options:
 1. Payment in full by Cash, Cheque or etransfer to MeadowsWestLunchProgram@gmail.com

2. **If you want to pay monthly you can pay by 10 post dated Cheques payable to MWPA. Cheques must be dated for the 1st of each month only.**

If you are paying with the monthly post-dated cheques, it is very important to make sure there is enough money in the account each month to cover the Lunch Program cheque. If a cheque is returned from the bank "NSF" (Non-Sufficient Funds), you will be charged a penalty to cover the bank charges.

CODE OF CONDUCT

- All Students attending the MWPA Lunch Program are expected to follow the Meadows West School of Conduct. This helps keep the Lunch Program safe and fun for every Student.
- **Students must:**
 - **Respect others.**
 - **Keep hands and feet to themselves.**
 - **Use kind words to solve problems.**
- Please review these rules with your child regularly and support the Lunch Program staff when dealing with your child(ren)'s behavior choices. This helps make our program as safe as it can be for all children.
- If a student does not follow these rules, or acts in an unacceptable way, an Incident Report will be filed, the Parent or Guardian will be notified, and the Principal and Vice-Principal will be advised.
- If an incident is very serious, or if the same Student is involved in multiple incidents, this Student will be suspended from the Lunch Program.

LUNCH

- The Lunch Program provides supervision only. Your child(ren) must bring their own lunch from home. There are no "warm-up" stations.
- If your child forgets their lunch, a bowl of cereal will be provided for the cost of \$1.00. This fee should be sent to the school the next day.

INSURANCE

- It is good to have private health insurance or Student Accident Insurance for children registered in the Lunch Program. If your child has an accident and is hurt, you are responsible for all the costs (such as an ambulance ride to the hospital).
- Private insurance can help pay for accident-related costs. You may also purchase Student Accident Insurance. Application forms for Student Accident Insurance are available at the school office.

LEAVING THE PROGRAM

- You must give the Lunch Program Coordinators one month's notice in writing if you would like to take your child(ren) out of the Lunch Program

REGISTRATION FORM

[CLICK HERE TO REGISTER YOUR CHILD FOR LUNCH PROGRAM](#)

