



Lord Roberts Parent Council Meeting Minutes

January 27, 2024

Chair:	Cecile Koop
Vice Chair:	Ashley Cook
Treasurer:	Megan Janssen
Secretary:	Stacey Quinn
Vice Secretary:	Cintia Serra
Attendance:	Dana Petrzelka, Leanne Chernetz, Ashley Cook, Cintia Serra, Cecile Koop, Kathleen Hartie, Megan Janssen, Stacey Quinn.

Call to Order

- Meeting called to order at 6:35 PM.

Approve Agenda

- Motion to approve agenda; moved by Cintia; seconded by Megan. Carried.

Approve Previous Meeting Minutes

- Motion to approve the previous meeting minutes; moved by Megan; seconded by Stacey. Carried.

Principal's Report

- Happy New Year!
- January-March is often thought of as the deep/rich learning period as routine and expectations and relationships are already established
- Highlights since we last met: Remembrance Service, Term 1 Report Cards, Book Fair, Winter Concerts, Spirit Week, Ongoing lunch clubs/intramurals
- Upcoming I Love to Read Month activities and guest readers throughout February, Celebration of learning through student-led conferences on March 13 & 14 and another Scholastic Book Fair and Spirit Week before spring break
- Reinforcing ROAR again – common area training refresher (after every major school holiday) – in the middle of a ROAR blitz prize week 2
- We are approved for new sound/visual system in the MPR/upper Gym – no set timeline at the moment
- In the process of planning for next year – this includes a no fee lunch program, switching to a balanced school day model (2 breaks, less transitions, more solid academic blocks), likely a new homeroom to keep numbers close to 20 per classroom

- Lord Roberts Apparel is now available to purchase online till Feb. 24th
- Auntie Val (our school grandparent - former language of Elder) has been unavailable, it looks like she'll be able to connect starting in March
- **All Nursery-Grade 5 students** currently attending Lord Roberts School will automatically be enrolled at Lord Roberts School for September 2025. There is no need to re-register or sign any forms.
- **Grade 6 students** leaving Lord Roberts will need to **register at their catchment school for grade 7 for the 2025-2026 school year**. Catchment registration begins on February 10th across the Winnipeg School Division. School of choice applications for out of catchment will open March 3rd and close May 15th.

Treasurer's Report

- The Treasurer presented the status of the parent council bank account and the lunch program account (attached at the end of the minutes).
- Motion carried. PAC to revisit who moved and seconded on March 17, 2025.

Lunch Program Report (Lunch Program Coordinator)

- Feeling our budget will be a little tighter to cover payroll this year. Looking into options to support like maybe family photos during spring concert.
- As coordinator I reduced my hours from 2.5 to 2. Once tax receipts are completed will reduce to 1.5.
- Two new people starting as we lost two, to other opportunities.
- Needing to refund one family for January to June as student moved to daycare.
- Would love some additional volunteers for outside duty from 12:25-12:55 for additional support.

New Business:

Fundraising

- Options for fundraising were discussed including, cheese, popcorn and donuts
- Motion to approve a popcorn fundraiser by Stacey, seconded by Cintia. Carried.

Previous Business:

Fundraising

- Cecile reported on the outcome of the Mabel's Labels fundraiser which made \$125.20. The funds will be dedicated for recess equipment and outdoor activity needs.

BBQ

- An update on the annual BBQ was provided:
 - The BBQ sub-committed has held 1 meeting to-date
 - The sub-committee is looking for volunteers for the day of the event (June 5)
 - The sub-committee reported that they are looking to scale up the bouncy castle area, moving from one bouncy castle to two.

Unfinished Business for Decision and Action

- Nothing to report

Compliments and Concerns

- Cecile requested information on decision making with respect to French classes at the school.

Next Meeting Date and Adjournment

- Next meeting will be held on March 17, 2025 at 6:30 PM.
- Meeting adjourned at 7:34 PM. Motion moved by Ashley; seconded by Stacey. Carried



Treasurer's Report – January 27, 2025

General PAC

RBC Account Balance as of October 31, 2024: **\$3,751.69**

Expenses:

November + December Bank Fees:	\$8.00
School Fundraiser Donation	\$1,500

RBC Account Balance as of December 31, 2024: **\$2,243.69**

Lunch Program

RBC Account balance as of October 31, 2024: **\$14,658.11**

Expense:

Monthly Fees (\$3.75/month):	\$7.50
Payroll:	\$6,015.37
Banking Fees:	\$4.80
Cheque 119	\$248.00
- Double LP payment. Refund – Margarette Smith for Dominique.	

RBC Account balance as of December 31, 2024: **\$9,182.44**