

SAFE GRAD

2024

**GRANT PARK
HIGH SCHOOL**

AGENDA

- 1) What is Safe Grad
- 2) Schedule of Safe Grad: Victoria Inn and Conference Centre June 24th, 2024
- 3) Student Involvement/Committees
- 4) Positions to be filled:
 - i. Chair(s)
 - ii. Budget
 - iii. Food (Dinner & Safe Grad Venue)
 - iv. Safe Grad Ticket Sales and Distribution
 - v. Transportation
 - vi. Security
 - vii. Medical
 - viii. Entertainment (Safe Grad Venue)
 - ix. Fundraising/Silent Auction Prizes
 - x. Sponsorship
 - xi. Communication

What is Safe Grad?

- ▶ Safe Grad is a parent-run event, structured to ensure the safety of all participants
- ▶ It is also a celebration of Graduation! A formal dinner, followed by a dance and festivities
- ▶ Grads and guests attend the formal dinner from 7:00 to 9:30 where there is some short program (speeches/video)
- ▶ From 10:00 pm – 2:30 am, grads and their guests attend the Safe Grad portion of the evening (parents leave)

JUNE 24, 2024

**Location: Victoria Inn Hotel and
Convention Centre
1808 Wellington Avenue**

**Start Time: Doors open at 5:30
Dinner begins at 7:00**

Next Steps

- ▶ Lots of Fundraising needs to take place so that we are able to reduce the cost of the tickets for the dinner/safe grad. Sponsorship is another way to reduce these costs.
- ▶ An assembly is held in May for all eligible graduates during which there will be a speaker from the Winnipeg Police as well as someone from Liquor and Gaming. These presentations will speak to the legalities of consuming alcohol or supplying alcohol (or other illegal substances) to a minor.
- ▶ Once the presentations are finished, those students who are graduating will be given a Safe Grad package, which will be explained further in this presentation.

SAFE GRAD PACKAGES

- ▶ All forms will have a due date for which they must be completed and returned to the school. The due date will be approximately two weeks after the packages are handed out. These forms are necessary in order to participate in the Graduation Dinner and Safe Grad Evening.
- ▶ Included in the package is a helpful checklist, which should ensure that you have all the necessary documents signed and filled out before they are returned.

The Dinner

- ▶ Each graduate is allotted five tickets: one each for themselves and a guest, and three family members. For those with larger families a request for additional tickets can be made on the ticket order form and they will be added to the waitlist.
- ▶ Graduates and their families may request with whom they would like to be seated at dinner. (Tables seat 8 -11 guests). The Grad Committee will do its best to accommodate requests.

Dinner Order Information

Dinner guests may choose from one of the following meal options as well as indicate any food allergies they may have:

- ▶ **Chicken:** includes, salad, main entrée and dessert
- ▶ **Gluten Free Chicken:** salad, main entrée and dessert
- ▶ **Gluten Free Vegan:** salad, main entrée and dessert
- ▶ **Kosher:** dairy meal ordered from Schmoozer's Café which includes salad, main entrée and dessert
- ▶ **Halal Chicken:** salad, main entrée and dessert

Please indicate each individual's dinner choice on the order form.

Safe Grad Event

- ▶ Once dinner is complete, all guests will exit the ballroom to prepare for the Safe Grad Evening. Each graduate and their guest will check in at registration and receive wristbands identifying them as being 18 years of age or older. **Students and their guest must take photo ID with them on the evening of Safe Grad.**
- ▶ Please note, the graduate's guest must leave with the graduate. Once graduates have been checked out and have left for the evening, regardless of the time, they will not be allowed to return.

- ▶ At 2:30 a.m. (or earlier, as determined by you and your graduate), parent(s)/guardian(s) or a designated alternate will return to the Victoria Inn to pick up the graduate and their guest. Graduates and guests **will ONLY be released** to the parent/guardian or a designated alternate who is indicated on the Transportation Information Form.
- ▶ The parent/guardian or alternate designate must have their ID with them when picking up the graduate and their guest.

Safe Grad Safety Rules & Regulations

- Grads are responsible for their own and their guest's behaviour. If the grad leaves, their guest must also leave; but if the guest leaves, accompanied by the person(s) listed on the Transportation Information Form, the grad is not required to leave.

Rules & Regulations Continued

- ▶ Grads are requested to remain in their dinner attire for the entire evening. There is to be no “dressing down”.
- ▶ No outside liquor is allowed to be brought in to the Safe Grad area and bags may be searched.
- ▶ Liquor cannot be provided to minors at any time during the dinner, even if the parent(s)/guardian(s) are in attendance.
- ▶ Any person involved in a fight or any other aggressive physical contact, either as an instigator or retaliator, will have their parent(s)/guardian(s) contacted for immediate pick-up.

Rules & Regulations Continued

- ▶ **Booking rooms for the night at the Victoria Inn is prohibited.**
- ▶ **The Grant Park Safe Grad Committee is NOT responsible for any graduates and/or guests once they are signed out. Once the graduate and/or guest leave, they cannot return.**

Transportation Rules

Graduates & Guests:

- ▶ Graduates and/or guests **CANNOT** drive themselves home, under any circumstance, from the Safe Grad evening.
- ▶ Graduates and/or guests **CAN ONLY** leave the Safe Grad evening by following established pick-up and sign-out procedures.
- ▶ Graduates and/or guests **CAN ONLY** leave the Safe Grad evening with the parent/guardian or a designated alternate as indicated on the signed Transportation Information Form.

Transportation Rules Continued

Graduates & Guests:

- ▶ In the case of an emergency, the designated parent/guardian or emergency contact will be notified and “911” will be called as appropriate.
- ▶ All guests must leave at the same time as, or earlier, than the Grant Park graduate they are accompanying.

Transportation Rules Continued

- ▶ **Parent(s)/guardian(s) are wholly responsible for the pick-up and sign out of their attending graduate and other graduates and/or guests they are registered as responsible for. Once they have been checked out and have left for the evening, regardless of the time, these graduates and guests will not be allowed to return.**
- ▶ **All graduates and guests must be picked up and signed out no later than 2:30 a.m. No exceptions.**

Transportation Rules Continued

- ▶ Each graduate and/or guest must be signed out by a member of the Transportation Committee, Security Committee or Executive Committee before they leave the Safe Grad venue.
- ▶ Transportation/Information forms must be completed and signed by the parent/guardian and submitted before Safe Grad Evening tickets will be issued.

Transportation Rules Continued

- ▶ **Parent(s)/guardian(s) will be contacted by telephone if graduates and/or guests have not been picked up and signed out by 2:30 a.m. Alternate and/or emergency contacts will be contacted if the parent/guardian is not available.**
- ▶ **Parent(s)/guardian(s) must ensure cell phones remain on during the Safe Grad Evening.**

Transportation Rules Continued

Parents/Guardians:

- ▶ Safe Grad Committee volunteers will contact the parent/guardian, alternate or emergency contact, if the need to drive a graduate and/or guest home early arises.
- ▶ Safe Grad Committee volunteers **WILL NOT** drive graduates and/or guests home.
- ▶ Parent(s)/guardian(s) may designate an alternate for safe pick-up as per the established pick-up and sign-out procedures.

CONVOCATION

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June 27th

University of Manitoba Investors

Group Athletic Centre

9:00 am. Graduates must be
there at 8:00 am.