



Lord Roberts Parent Council Meeting Minutes

May 12, 2025

Chair:	Cecile Koop
Vice Chair:	Ashley Cook
Treasurer:	Megan Janssen
Secretary:	Stacey Quinn
Vice Secretary:	Cintia Serra
Attendance:	Dana Petrzelka, Carleen Lewicki, Ashley Cook, Cintia Serra, Cecile Koop, Kathleen Hartie, Megan Janssen, Stacey Quinn, Michelle Street, Kensie Simpson.

Call to Order

- Meeting called to order at 7:06 PM.

Approve Agenda

- A motion was made to approve agenda; moved by Cintia; seconded by Stacey . Carried.

Approve Previous Meeting Minutes

- A motion was made to approve the previous meeting minutes with amendment to approve the November 27, 2024, treasurer's report; moved by Cintia; seconded by Cecile. Carried.

Principal's Report

- We had a wonderful month of inquiry throughout all of April focusing on the Medicine Wheel. Staff are continually working to naturally infuse the balance of the Medicine Wheel into daily programming to support the needs of the whole child.
- The intermediate spring concert that was presented by rooms 5, 21, 23 & 28 had a wonderful turnout in both the afternoon and evening. Students did an excellent job at performing and showing pride.
- All grade 3-6 students will attend the annual WSD POW WOW on June 5th. The school is providing a T-shirt to those that are attending for the first time. Students who have already attended received a shirt before.
- The end of the school year is fast approaching, which means that final push for learning is in progress as well as getting things ready for next school year. Some important dates to note are:
 - **May 21** - Glealea plant pick-up between 3:20-5:00
 - **June 3** - Grade 6 Day Camp
 - **June 5** - WSD POW WOW & School/Community BBQ

- **June 6** - No School - School Based Closure
- **June 24** - Grade 6 Farewell
- **June 27** - Last Day of School (11:30 student dismissal)
- Grade 6's will be able to take a babysitting course in June – details will go out to families later in May.
- Staffing updates are in progress across the division. Some changes at Lord Roberts are:
- Ms Battistoni is retiring at the end of June
- Ms Delorme, Ms Lewicki and Mr Hurley are switching schools
- Ms Chertnez – our VP (who has been acting principal elsewhere since February) has been appointed to Principal at Lord Selkirk starting in September
- Effective in September/for next school year Lord Roberts will no longer have a vice principal position
- We have been preparing for the switch to a no fee lunch program and balanced school day schedule and have been officially approved to go forward with this by the board. We're excited to share details with the community.

Treasurer's Report

- The Treasurer presented the status of the parent council bank account and the lunch program account (attached at the end of the minutes).
- A motion was to approve the May 12, 2025, treasurer's report including a \$45 overdraft fee; moved by Cintia; seconded by Stacey. Carried.

Lunch Program Report (Lunch Program Coordinator)

- An update was provided on the status of lunch program next year.
- A motion was made to donate left over equipment from lunch program to the school for next year. Motion moved by Cecile; seconded by Ashley. Carried.

New Business:

Fundraising

- An update on the popcorn fundraiser was provided:
 - 236 bags were sold and \$708 was raised.
 - Thank you, families, for helping to support the BBQ.

Grade 6 Farewell

- Cecile provided an update on planning for the farewell
- A motion was made to donate up to \$150 from PAC to the event. Motion moved by Cintia; seconded by Megan. Carried.

Previous Business:

Fundraising

BBQ

- A status update on BBQ planning was provided:
 - A preorder spreadsheet was started

- Preorders will be extended to Friday
- A donation letter has been circulated

Next Year's Parent Council

- Dana is gathering information to share with the community
- The format for PAC next year will be decided in September

Unfinished Business for Decision and Action

- Nothing to report

Compliments and Concerns

- Nothing to report

Next Meeting Date and Adjournment

- Next meeting will be held on September 16, 2025, at 6:30 PM.
- Meeting adjourned at 7:54 PM. Motion moved by Stacey; seconded by Cecile. Carried



Treasurer's Report – May 12, 2025

General PAC

RBC Account Balance as of February 28, 2025: **\$1,520.44**

Revenue: \$4,116.20

Expenses: .

March + April Bank Fees: \$8.00

BBQ Expenses:

Cheque # 390:

Toy Lady - Popcorn Fundraiser \$1,631.00

- NSF FEE \$45.00

Cheque # 391:

Toy Lady – Popcorn Fundraiser \$1,631.00

RBC Account Balance as of April 30, 2025: **\$2,321.64**

Lunch Program

RBC Account balance as of February 28, 2025: **\$7,462.52**

Revenue: \$1,277.00

Expenses:

Monthly Fees (\$3.75/month): \$7.50

Payroll: \$4,245.59

Banking Fees: \$1.80

RBC Account balance as of April 30, 2025: **\$4,484.63**