Wednesday, November 18, 2026

QSAC Meeting

4:30 - 5:30 pm

QSAC Board Members:	Present	Regrets	Attendees:	Present	Regrets
Stefanie Davies - CoChair	x		Jackie	x	
Dana Tessler - Vice Chair		x	Chrissy	x	
Darja Barr - Treasurer	x		Melissa	x	
Aydra Watson - Secretary	x		Carmella	x	
Brandi Bartok	x		Stacey	x	

Meeting Action Items
• Brandi to ensure Trivia Night poster is added to next week's Weekly Reminders email. • Brandi to test the projector on gray wall for Trivia Night. • Brandi to ask Mr. Kirkup about Rocks N' Rings. • Brandi to follow up with Mrs. Sweatman regarding loose-parts donations to find out if additional donations are needed. • QSAC to seek classroom parent representatives in January. • Brandi to confirm direct messaging is available in Seesaw. • QSAC to seek a Glenlea fundraiser coordinator.

Agenda Item	Discussion	Presenter
Call to order	4:30pm	
Review of minutes	Previous meeting minutes approved.	
Principal's Report		
	• Upcoming school activities for November–January were reviewed. • A South District Advisory meeting will be held; QSAC may send a representative. • Staffing update: Young Kim is the new head custodian; recruitment for a night custodian continues. Enrolment is 157 students. • The QSAC-funded Wise Kid-Netic STEAM session is scheduled for January 26 (approximately $500). • Day 6 mixed-grade explorations are progressing well, with positive feedback from staff and students. Students may change groups in January. • PowerSchool implementation has delayed report cards until after parent-teacher meetings. Tri-conferences will not be held this year. • Music room and daycare flooring projects are complete. Further assessments of the outdoor stairs are underway; repairs may be more extensive than expected. • A portable GaGa Ball pit has been purchased for indoor and outdoor use.	Brandi Bartok
Treasurer's Report		
	• QSAC remains in a strong financial position. • Movie Night resulted in a loss; Fun Lunch continues to generate revenue. • Full Treasurer's Report attached below.	Darja

Chair's Report		
	• The first Fun Lunch (IHOP) generated significantly higher revenue than previous events. Purchasing juice and chips in advance rather than through the restaurant may have contributed to the increased profit. Feedback included concerns about spills (syrup), food quality and student energy levels; menu adjustments may be considered. • The impact of planned stair repairs on the garden is not yet known. The committee will review engineering drawings before considering funding or replacement options. Grant opportunities may be explored once the scope is confirmed.	Stefanie
	Fundraising & Events • Holiday Trivia Night is scheduled for December 3. Volunteers are needed for decorations and baking. Brandi will update the weekly reminder, school calendar and QSAC page, and test the projector setup. • The greeting card fundraiser will not proceed. • A $4,000 budget was approved for the June Carnival. A permit will be submitted; tables and chairs have been requested. • Brandi will ask Mr. Kirkup about offering Rocks N'Rings again. A community curling event or field trip was also discussed. • Fun Lunch is projected to generate approximately $2,000. The committee discussed directing surplus funds toward long-term school improvements, such as the garden or outdoor classroom. • Sweet Impressions was discussed as a potential fundraiser.	
	Community Engagement & Communication • Carmella offered to help distribute community flyers or collect loose-parts donations; Brandi will follow up with Mrs. Sweatman.	

	• QSAC will seek classroom parent representatives by email in January. • The committee agreed to create a parent directory again and will identify an accessible location for it. • Brandi will confirm direct teacher messaging in Seesaw.	
	Other Business • December Spirit Week was noted. • The committee discussed selling, donating or giving away the MPR lunch tables, which are no longer needed for whole-school lunches. • The Winter Concert theme will be hockey. Concerns were brought up regarding jerseys. • Screen time and classroom iPad use were discussed. Parents with concerns were encouraged to speak with their child's teacher; digital awareness is addressed through the health curriculum. • The choir program is missed by some parents. • Mathematics and take-home homework were discussed and suggested to add to a future agenda.	
Next Meeting Set	**January 13 @4:30PM**	
Meeting Adjourned	6:00 pm	

Treasurer's Report

QSAC • September to November

We have **$34,255.93** in the account.

That is $981.88 less than we started the year with. Movie Night accounts for all of it — every other activity is ahead.

Where the money went

Activity	Raised	Spent	Net
Fun Lunch	$858.47	$79.40	$779.07
Bank interest and fees	$9.89	$9.00	$0.89
Trivia (December)	$20.00	$102.13	−$82.13
Back to School Coffee	—	$122.66	−$122.66
Movie Night	$910.85	$2,467.90	−$1,557.05
Total	**$1,799.21**	**$2,781.09**	**−$981.88**

Opening balance $35,237.81 • closing balance $34,255.93 • 32 transactions.

Movie Night

Movie Night was budgeted at $1,000 and cost us $1,557.05 — about $557 more than planned.

Equipment rental was the reason. Two rental invoices came to $2,133.80 on their own, and the film licence added $262.50. We recovered $548.05 of the rental as a refund, which brought the real cost of the night down to $1,919.85. Tickets and concessions brought in $362.80.

It was a well-attended evening, but at those rental prices the ticket revenue was never going to cover it. Worth a conversation about rental options before we book the next one.

Fun Lunch

Fun Lunch has brought $858.47 into the account, but only $455.57 of that is from this year's lunches. The other $402.90 is late deposits from last year's program, which landed in September.

Against costs of $79.40, this year's Fun Lunch sits at $376.17 net. The annual target is $2,500, so we are a little under a fifth of the way there.

Still to come

Most of this year's fundraising happens in the back half of the calendar. Trivia Night is in December, followed by Sweet Impressions cookies in February, the Glenlea fundraiser in May and the carnival in June.

The carnival and Glenlea alone are budgeted to raise $6,100 of our $8,600 target. The year's result rests mostly on those two.

Prepared from the QSAC general ledger. Full transaction detail available on request.