Uploading a PDF to Google Classroom Using the Notes App (iPhone)

It is best to upload your completed assignments to the Google Classroom as a PDF, as this is easier for your teachers to work with. If you have an **iPhone**, you can use the Notes App and follow these steps. For **Android**, you will need to download a PDF scanner App. We recommend that you download <u>Adobe</u>

<u>Scan</u> from the Google Play Store. Follow the prompts within the App once you download it; you can follow steps 9 - 13 for uploading to Google Classroom.

1 Q Maps

Step 1: Open your Notes App.

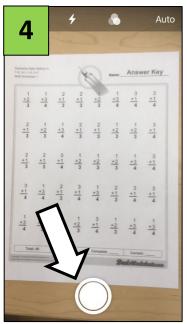
Step 2: Click on the camera icon.

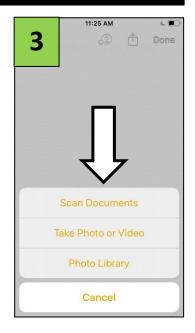
Step 3: Select "Scan Documents."

Step 4: Scan your document. This will function in much of the same way as taking a photo. Take a photo of each page of your assignment.

Step 5: Once you have scanned each page of your assignment, select "Save."









Step 6: Tap on the upload icon in the upper right corner.

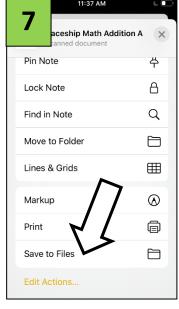
Step 7: Select "Save to Files."

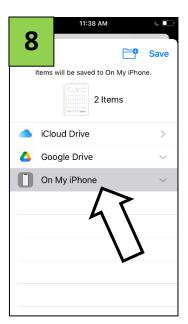
Step 8: Select "On my iPhone."

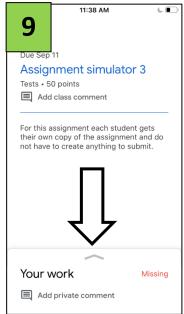
Step 9: Find your assignment in the Google Classroom and select "Your Work."

Step 10: Select "Add Attachment."

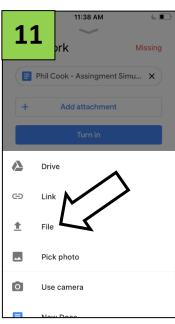












Step 11: Select "File."

Step 12: Locate your scanned document and select it.

Step 13: Add any additional scanned documents and then select "Turn In."

