

## Ecole Robert H Smith: PAC Meeting Minutes

December 3, 2024

Danielle Matthisen, Chair; Kathryn Magarrell, Vice-Chair; Sarah Perrin, Secretary; Tara O'Connor, Treasurer

6:10 p.m. Call to order

### Administrator's Report

- Grade 6 farewell: begin recruiting the planning committee in January. Set budget amount. June 2024 spend was \$5000, more than \$100 per student, approximately \$1500 over original budget.
- \$1800 was spent on decorations including swag bags and a farewell book (\$900).
- Set fundraising budget goal that is reasonable – cannot grow exponentially year on year.
- Look at costs for 2024-2025 and keeping within budget.
- Fundraising committee that would report to and be accountable to the PAC

### Chair's Report

- Any fundraising opportunities for indoor recess over the winter months: Pizza Fridays or Freezy Fridays, Raffle Tickets for donations from local businesses,
- Holiday Cheer Raffle (wine raffle) for Valentine's Day or gourmet basket.
- Learning opportunities for the students tied to external charitable entities.

### Treasurer's Report

- Dissolution of Assiniboine Credit Union Account
- Halloween Dance: expenses \$2502.20 – revenue generated \$2454.50 = -\$47.70
- Fun Lunch summary

Concluded 7:30 p.m.

Next Meeting: January 14, 2025