



POST-GRAD INDUSTRY  
TRAINING PROGRAMS





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## Mission & Priorities

### Mission Statement

R.B. Russell Vocational School facilitates an inclusive learning environment that is engaging, relevant, and safe.

### Priorities

Promote respect, belonging, and responsibility.

Develop the learning potential of each student.

Prepare students for employment or further education.



# CARPENTRY

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

Students will develop the basic skills required for employment or post-secondary education in the Carpentry trade. Students in the Carpentry Program will be instructed in the use of a wide variety of techniques associated with the major areas of the building construction industry, in Carpentry, Woodworking, Concrete and Drywall. Ongoing safety practices in the proper use and safe operation of tools and equipment used in the industry are emphasized.

### WHO THIS PROGRAM IS FOR

Candidates for this program are interested in finding employment in the Building Construction Field. Graduates of the Carpentry Program are well prepared to continue their studies at a post-secondary technical college, to enter an apprenticeship program, or to compete for jobs in the construction trade.

### STUDENTS STUDY THE FOLLOWING AREAS:

- Introduction to Industry Technology and the Carpentry trade
- Trade related Mathematics: Measurement and Conversions
- Introduction to Stationary Power Tools
- Safe Operation of Tools and Tool Safety Test
- Introduction to Drafting and Surveying
- Framing and Concrete Forms
- Cabinet Assembly Techniques

- Basic Wood Finishing Techniques
- Boarding and Drywall Taping
- Interior/Exterior Finishes
- Roof Framing



### QUICK FACTS

#### PROGRAM LENGTH:

10 months (September - June)  
9am-12:10 pm, Monday to Friday

#### PROGRAM COST:

Free for students who reside within the Winnipeg School Division catchment. \*

#### CERTIFICATION OFFERED:

Building Construction Certificate. The course is designed to provide students with the opportunity to challenge the Level 1 Apprenticeship theory.



\*A per-credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.

# CHILD CARE ASSISTANT

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

The Child Care Assistant Program has been developed to prepare students for a career in the Early Child Care field. Upon successful completion of the program, the student will demonstrate a variety of employability skills in order to obtain an entry-level position.

### WHO THIS PROGRAM IS FOR

The CCA Program is designed for individuals who have an interest in the field of Child Care and would like to work with children ages 12 weeks to 12 years, or those interested in working as Educational Assistants or opening their own home centers.

Students will need to provide a clean Criminal Record Check and Child Abuse/Vulnerable Persons Record Check.

### QUICK FACTS

#### PROGRAM LENGTH:

5 months (September - January  
or February - June)  
9am-12:10pm, Monday to Friday

#### PROGRAM COST:

\$200 for students who reside within the Winnipeg School Division catchment.\*

#### CERTIFICATION OFFERED:

CCA certificate which is recognized by the Manitoba Early Learning and Child Care Program (MELC-CP) as equivalent to the 40 hour course required by all CCA's.

### STUDENTS STUDY THE FOLLOWING AREAS:

- Advocacy and professionalism
- Types of child care programs in Manitoba
- Development of children from birth to 12 years of age
- Preparing a safe and healthy environment
- Developing guidance skills
- Establishing class limits and routines
- Developing hands on learning experiences for children
- Careers in early childhood education
- Curriculum development in a child care setting
- First Aid and CPR
- Food Handlers Certificate

#### STUDENTS WILL TAKE PART IN:



\*A per-credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.



# CULINARY ARTS

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

The Culinary Arts Pre-Industry Training program is designed to develop entry-level food preparation skills and give students the practical experience necessary to enter the cook trade of the food service industry with confidence.

### WHO THIS PROGRAM IS FOR

Candidates for this program are interested in entry level employment in the Food Services Industry. The Culinary Arts Program curriculum has been developed, in consultation with industry, to provide students with trade specific skills, job readiness training, and real world work experience that offers students the potential for future full-time employment.

### QUICK FACTS

#### PROGRAM LENGTH:

10 months (September - June  
or February - January)  
7:30am-2pm, Monday to Friday

#### PROGRAM COST:

\$275 for text book, uniform and food handlers course\*

#### CERTIFICATION OFFERED:

Students earn a Culinary Arts certificate. This course also provides students with the opportunity to challenge the Level 1 Apprenticeship theory.

### THE PROGRAM:

Red Seal certified instructors with many years of industry experience running high volume establishments will guide you in developing the necessary work habits and skills sought after by industry employers. This program has a high success rate of students getting hired upon graduation.

Students will gain experience in the following types of services: banquets, buffets, a la carte, and catering. Students will navigate through such productions as: meat, seafood, poultry, soup, sauces, baking, garde manger, cost control, menu planning, and inventory management.



\*A per-credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.

# GRAPHIC DESIGN

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

To prepare students for gaining entry-level employment or to prepare them for the Graphic Design program at Red River College (or other post-secondary institutions), including the preparation and submission of an entrance portfolio and application.

### WHO THIS PROGRAM IS FOR

Candidates for this program are either interested in exploring graphic design as a potential career, or are already planning to apply to a post-secondary graphic design program and require coaching and support in creating their portfolio. Students do not need to have a graphic design background before entering this program, but should have some previous experience with fine art, drawing, and/or digital media creation. Basic computers skills are required to be successful.

### QUICK FACTS

#### PROGRAM LENGTH:

10 months (September to June)  
9am-12:10pm, Monday-Friday

#### PROGRAM COST:

Free for students who reside within the Winnipeg School Division catchment.\*

#### CERTIFICATION OFFERED:

Students receive a post-grad certificate in Graphic Design.

### STUDENTS STUDY THE FOLLOWING AREAS:

- Design composition and layout
- Design theory
- Design software (Illustrator, Photoshop, and InDesign)
- Colour theory
- Identity and branding
- Typography
- Drawing and illustration
- Interactive design
- Employability skills
- Career options



\*A per-credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.

# HAIRSTYLING

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

The accredited Hairstyling Adult program consists of 12 credits, which prepare students for salon employment as an apprentice for the Hairstyling industry or other career options related to this field. Students must attain a 70% average in both theory and practical components to challenge the government practical exam.

### WHO THIS PROGRAM IS FOR

The Hairstyling Program is designed for students who enjoy meeting and talking with people, and working creatively with their hands. A successful career in Hairstyling requires an artistic imagination, strong customer service skills, employability skills and the ability to stand for extended periods of time. Students will need to provide a clean Criminal Record Check, Child Abuse Record Check and grade 12 equivalent or mature student status.

### HIGHLIGHTS OF THE PROGRAM:

- Introduction to Hairstyling
- Basic Hairstyling
- Basic Haircutting and Thermal Styling
- Basic Salon Services
- Intermediate Haircutting and Barbering Techniques
- Hair Coloring
- Intermediate Hairstyling and Artificial Hair
- Chemical Texture Service
- Advanced Hair Coloring
- Advanced Hair Cutting & Chemical Texture
- Salon Operations & Client Services
- Certification Preparation
- WHMIS
- Safety in the workplace
- Red Seal Certification
- Product knowledge classes
- Guest speakers
- Hands on workshops
- Competitions
- Distributor visits

### QUICK FACTS

#### PROGRAM LENGTH:

20 months (September – June and September – June)  
9am-2:20pm, Monday to Friday

#### PROGRAM COST:

Fees for this program can vary from year to year. Please contact the instructor for current cost.\*

#### CERTIFICATION OFFERED:

1400 hours of accredited technical training recognized by Apprenticeship Manitoba.



\*A per-credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.





# HEALTH CARE AIDE

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

The Health Care Aide program is designed to provide students with the practical and theoretical skills necessary to assist clients with their physical and emotional needs throughout all stages of life in a compassionate and competent manner. Self-reflection and critical thinking skills are emphasized throughout the course.

### WHO THIS PROGRAM IS FOR

People who are interested in caring for others, are compassionate and patient, good problem solvers and want to learn the skills necessary to enter the health care field. Students need to be over 18, have a clean criminal record check (vulnerable sector), adult and child abuse record check, have completed grade 12 and IELTS level of 6 or CLB of level 7. Immunizations must be up to date before clinical.

### SEQUENCE OF THE YEAR:

#### September to January

The first five months of the course are divided between the classroom and the HCA lab to allow students to obtain the preliminary knowledge and skills needed to begin their clinical experience. The certificates required by Winnipeg Regional Health Authority for clinical will be completed during this time.

#### February to June

Students begin their clinical experience. They will have the opportu-

nity to do three different placements in hospitals and long term care facilities for three days a week. On Monday, Tuesday and Wednesday they will attend clinical from approximately 7 am to 3:30 pm. They will gain practical experience working directly with clients, while partnered with a HCA staff member.

The other two days in the week, Thursday and Friday, will be in the classroom from 9am to 2:20 pm continuing with theory.

### QUICK FACTS

#### PROGRAM LENGTH:

10 months (September – June)  
Classroom: 9am-2:20pm, Monday to Friday  
Clinical: 7:00am – 3:30pm

#### PROGRAM COST:

\$400, which covers cost for two uniforms, and various mandatory certifications. \* Potential students must reside within the Winnipeg School Division catchment.

#### CERTIFICATION OFFERED:

Health Care Aide certificate recognized by the WRHA which allows graduates to apply for any job listed as a Health Care Aide or Home Care Attendant.



# HORTICULTURE

## Post-grad Industry Training Program

### PROGRAM OBJECTIVE

The Horticulture Program provides students with the basic foundation in the growing and popular field of Horticulture and Landscape Horticulture. Students will have opportunities to develop a working knowledge and to practice their skills in our greenhouses, on the school grounds and in various work sites, farms, and school mentorships in the community.

### WHO THIS PROGRAM IS FOR

Candidates for this program are interested in the science of plant life (botany), caring for and designing with plants and learning related skills such as greenhouse maintenance, plant propagation, masonry and floristry. Students enjoy working both indoors and outdoors. Upon successful completion students will have the skills to enter entry-level positions in Horticulture fields and become environmentally conscious individuals.

### QUICK FACTS

#### PROGRAM LENGTH:

10 months (September - June)  
9am-12:10pm, Monday to Friday

#### PROGRAM COST:

Free for students who reside within the Winnipeg School Division catchment.\*

#### CERTIFICATION OFFERED:

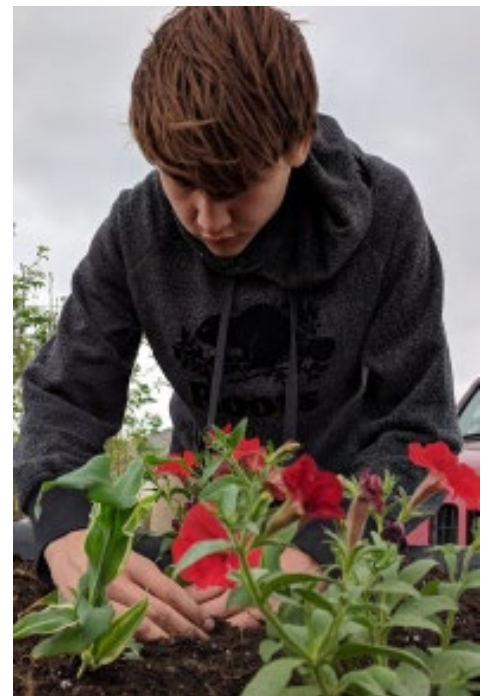
Students receive a post-grad certificate in Horticulture and Landscaping.

### STUDENTS STUDY THE FOLLOWING AREAS:

- Greenhouse maintenance
- Plant propagation and identification
- Gardening and organic food production
- Landscape construction and design
- Integrated pest management
- Small engine repair
- Floristry
- Arboriculture
- Aboriginal medicinal plants

Apiary and bee keeping

- Environment issues
- Global issues
- Sustainable farming and education
- Introduction to permaculture
- Introduction to horticulture therapy
- Introduction to aquaponics and hydroponics



\*A per credit fee applies to students who live outside of the Winnipeg School Division catchment. Please contact the school directly for current cost.

**POST-GRAD  
INDUSTRY  
TRAINING  
PROGRAMS**



Program	# of Months	Assessment Required	Enrolment	Resident WSD Students Cost	Child Abuse & Criminal Record Check	Practicum Placement	Apprenticeship / Technical Training Hours	Recognized by
<b>Carpentry</b>	10	No	September	0	Yes	N/A	Level 1	Apprenticeship Manitoba
<b>Child Care Assistant</b>	5	Yes	September & February	\$150.00	Yes	4-5 weeks	N/A	MB Early Learning & Child Care Program
<b>Culinary Arts</b>	10	Yes	September & February	\$275.00	Yes	2 weeks	Level 1	Apprenticeship Manitoba
<b>Graphic Design</b>	10	No	September	0	Yes	1 week/ Criteria to be met	N/A	N/A
<b>Hairstyling</b>	20	Yes	September	TBD	Yes	N/A	1400 hrs	Apprenticeship Manitoba
<b>Health Care Aide</b>	10	Yes	September	\$400.00	Yes	63 days	N/A	WPG Regional Health Authority
<b>Horticulture</b>	10	Yes	September	0	Yes	1 week	TBD	N/A
<b>Welding</b>	10	No	September	0	Yes	N/A	Level 1	Canadian Welding Bureau

New comer language assessment: WELA RC-free/R.R.C. language exam \$139.00

Extra Fees: training costs for external providers of NVCI, First Aide/CPR, Food Handlers, and Uniforms and Crest Costs.



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