



École J.B. Mitchell School

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Matthew Couture
Principal
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Acting Vice-Principal

June 18, 2025

To: Parents/caregivers of students remaining at J. B. Mitchell in 2025-2026

Re: School Run Lunch Program

As you are likely aware, Parent Council will no longer run the lunch program at JBM beginning in the 2025-2026 school year. School staff will begin running the lunch program (at no cost to parents/caregivers) in September 2025. Many parents have expressed their desire to continue to send their child to On the Move or Carpathia daycares, which is completely fine.

As part of the school-run lunch program, there are a few things you need to be aware of as we proceed:

- **There will no longer be adult crossing guards at noon (neither the start nor the end of the noon hour).** Parents now have the option of sending students to either On the Move or Carpathia Children Centre daycares **OR** send their child(ren) to the school-run lunch program (at no cost to parents). This will eliminate our need for adult crossing guards at noon. Our crossing guards will be used as part of other supervision explained below.
- **Once a family selects a space at the school-run lunch program in September, we cannot accommodate switches throughout the year.** We suggest that parents decide carefully before September which option is best for your family.
- **We will only accommodate full-time Monday- Friday spaces all year round.** We cannot offer partial spaces on Mondays, Wednesdays, Fridays or Tuesdays, Thursdays, nor seasonal monthly spaces.
- **Based on parent feedback in the survey that was sent out earlier this year, we are providing spots for about 150 students (currently we have 142 students enrolled in our PAC-run lunch program).**
- **Students will eat from 12:00-12:30, then they will be outside from 12:30-12:55.**
- **Most students will eat in the gym at lunch tables (that are rolled away before and after lunch).** We are hoping to have parent volunteers help us with wiping tables and clean-up, while our custodians will look after the floors and general cleanliness of the gym area as usual. We are providing another lunch space that will be quieter because we know that we have students who have noise sensitivities. **We will have a small number of students eating in the library with this in mind.**
- **Our school staff, comprised of EAs and School Administrators, will supervise students in the gym and then outside.**

- **Noon-hour clubs will continue to be run, but intramurals will not be offered in the same way because students will be eating in the gym.** However other clubs will continue to be offered in other spaces around the school, such as “Math is Everywhere,” “Card Collector,” “Crochet,” “Dance” and other varieties of clubs that have been previously offered. There will still be athletic clubs offered, however they might be run before or after school or outside at lunch (during the warmer months).
- **The JBM School-Run Lunch Program does not offer lunch.** We will continue to have a snack program within the school day, but students will be required to bring their lunch. We provide lunch supervision.

As is the case with all the programs that we initiate, we are trying to eliminate a variety of moving parts so that our school-run lunch program proceeds as smoothly as possible. With this in mind, we apologize for any disruption. We are, however, very excited about the idea that we can offer parents a school-run lunch program at no cost to parents!

Nevertheless, there are bound to be some growing pains and lessons learned along the way in 2025-2026 and we thank you for your patience in advance. We will work hard to ensure that students continue to have a safe and fun experience at lunch.

**PLEASE COMPLETE THE ATTACHED AND
RETURN BACK TO SCHOOL AS SOON AS POSSIBLE.**

Thank you,

Donna Hardman and Matt Couture



WINNIPEG SCHOOL DIVISION

**ÉCOLE J. B. MITCHELL
LUNCH PROGRAM: 2025-2026**

**PLEASE RETURN THIS TO YOUR CHILD(REN)'S TEACHER
BY MONDAY, JUNE 23/25 (or sooner would be much appreciated).**

We require the information even if you do not plan to send your child(ren) to the JBM School-Run Lunch Program.

HERE IS THE INFORMATION WE NEED FROM ALL PARENTS WHETHER YOU PLAN TO SEND YOUR CHILD(REN) TO JBM SCHOOL-RUN LUNCH PROGRAM OR NOT:

1. PARENT NAME : _____
2. NAME OF STUDENT(S): _____
3. GRADE LEVEL(S): _____
4. Do you plan to send your child(ren) to JBM SCHOOL-RUN LUNCH PROGRAM? YES _____ NO _____
 - a. IF YES, do you understand that a spot will be held for your child(ren) Monday to Friday, all year-long? YES _____
 - b. IF NO, where else will your children attend for lunch? _____
5. Do you wish to VOLUNTEER to help us clean the lunch tables and interact with students? (Supervision of students will be done by school staff)
 - a. YES _____ NO _____

**PLEASE COMPLETE THE FOLLOWING IF YOU PLAN TO SEND YOUR CHILD(REN) TO
THE SCHOOL-RUN LUNCH PROGRAM**

LUNCH EXPECTATIONS

There are the same behaviour expectations during the lunch period as there are during the school day. Students are expected to **BE SAFE, BE RESPECTFUL** and **BE RESPONSIBLE**.

- We will make efforts to provide a lunch space for students so that they can eat and enjoy their lunch time; however eating at school over the noon hour is a privilege.
- If a student requires extraneous steps to minimize unexpected behaviours, a student may be in jeopardy of not being able to stay at school during the noon hour. As a school, we endeavour to adapt and do our best to ensure that all students are able to attend lunch program: however, we must consider alternative options if behaviours are having negative impacts on others.

I, _____ (**please print student name**) as a student at JBM Lunch program, agree to be safe, be respectful and be responsible to all.

I, _____, (**please print parent name**) as a parent/caregiver, agree that my child(ren)'s behaviour will align with the expectations of the JBM School-Run Lunch Program and I will work in a partnership with the school to ensure that the noon hour is safe, respectful and responsible for all.

Parent Signature

Date