

# Grant Park High School Online Course Application Instructions for Entering Grade 8

Please read this entire page first, before continuing with the online registration process.

In your browser go to <https://courserequest.wsd1.org/mayetCR> or click on the link on Grant Park High School's website under School Registration Information, Online Registration

<https://www.winnipegssd.ca/grantpark/page/12657/online-registration>

1) Log in with your network user name (do not include @live.wsd1.org) and student number.

- Please read and accept the “**Terms and Conditions**” page if it pops up. These must be accepted in order to proceed.

2) Ensure the “**Preregistration**” tab is selected.

- Select “**Academic Year**” (2024 - 2025) and “**School**” (Grant Park JH). Please leave “**Program**” blank and leave “**Vocation**” as **Academic Courses**.
- Click “**Add Preregistration**”. You will see a box showing Grant Park and year of preregistration.

3) Select “**Course Requests**” tab. Select the tab underneath Course Requests and select “**Grant Park JH-08**” as the Pre-registration School.

- You will be registered in your compulsory courses by the school, so you do not need to do anything in this area.
- Under the Optional Course selections choose Art, Band, French, & Performing Arts. Before clicking on the **Add** button after each selection, set the priority for each of these courses.

If you are happy with your choices, select “**Finalize Preregistration**”. A reminder window will appear warning you that no changes can be made after you select the “finalize” button. **ONLY** click on the “**Finalize Preregistration**” if you are completely sure everything has been filled out correctly. **After the finalized button has been clicked, changes can ONLY be made with a counsellor.**

Select the “**Report**” tab at the top of the page and **PRINT** the “**Registration and Course Request Form**”. The parent/guardian is required to sign in all locations on each page of the registration documents.

Please return your completed registration form to your homeroom teacher by March 5, 2024 or email the signed completed forms to [registrationpk@wsd1.org](mailto:registrationpk@wsd1.org).

Please email Ms Cuddy, guidance counsellor, [jcuddy@wsd1.org](mailto:jcuddy@wsd1.org) if you have any questions.