

GLENELM SCHOOL NEWS

Hello Glenelm Families,

Welcome back to our beautiful Glenelm School for the year 2023-2024! I hope you all took the time to enjoy the summer with your family and friends. I am excited to see everyone back in full force, indulging in learning and enjoying the comradery amongst our staff, students and parents.

We have a couple of additions to our Glenelm Staff; please welcome Mrs. Michelle Lightfoot who is our new Resource Teacher and Mrs. Jacqueline Hanson, our new Grade 1/2 Teacher, to the Glenelm Family! We also have Mrs. Bonnie Reimer who is taking over our Head Clerk Position this year; congratulations Mrs. Reimer!

To keep current with our school news, information and events, please visit our website at <https://www.winnipeg.ca/glenelm>.

We have a new entrance security in place for our school where we now have a doorbell camera placed inside the main entrance (field side). Visitors will have to enter the outer door and the doorbell camera is inside and where you will be let in. This will help our school be safe at all times as all the doors will be locked throughout the day.

I would like to inform you that we will start our breakfast program effective Monday, September 11th in the Library from 8:40am to 8:55am. Students can enter the main doors (field side) and ring the doorbell so staff can let them in.

I look forward in seeing you all and please don't hesitate to reach out if you have any questions, suggestions or concerns in general. I truly believe that as we unite, we become stronger as a community, and this will contribute in making a positive experience as a whole for our students.

Lenin Mangaron, Principal

SEPTEMBER 2023

GLENELM SCHOOL

96 CARMEN AVE.

WINNIPEG, MB

R2L 0E6

PH: 204-667-8534

FAX: 204-654-2892



WINNIPEG SCHOOL DIVISION

IMPORTANT DATES

2023-2024

PLEASE REMEMBER TO CHECK THE UPDATED MONTHLY CALENDAR AND YOUR CHILD'S AGENDA FOR ANY CHANGES



September 5, 2023	Tuesday - Day 1	Administration Day	No Classes
September 6, 2023	Wednesday - Day 2	Classes Begin	
September 7 & 8, 2023	Thursday & Friday	Nursery	1 Hour Gradual Entry
September 8, 2023	Friday - Day 4	Kindergarten	Full morning 9-11:30am
September 11, 2023	Monday - Day 5	Nursery	Full morning 9-11:30am
October 3, 2023	Tuesday - Day 3	Election Day	No Classes
October 9, 2023	Monday	Thanksgiving	No School
October 20, 2023	Friday - Day 3	Non-Instructional	No Classes
November 16, 2023	Thursday - Day 4	Parent/Teacher Conferences	Evening
November 17, 2023	Friday - Day 5	Parent/Teacher Conferences - AM	No Classes
December 1, 2023	Friday - Day 3	School Based In-Service	No Classes
December 25, 2023 - January 5, 2024	2 weeks	Winter Break	No School
January 8, 2024	Monday - Day 1	Classes Resume	
February 2, 2024	Friday - Day 2	Non-Instructional	No Classes
February 19, 2024	Monday	Louis Riel Day	No School
March 14, 2024	Thursday - Day 6	Student-Led Conferences	Evening
March 15, 2024	Friday - Day 1	Student-Led Conferences AM	No Classes
March 25-29, 2024	1 week	Spring Break	No School
April 1, 2024	Monday - Day 1	Classes Resume	
April 19, 2024	Friday - Day 3	Non-Instructional	No Classes
May 6, 2024	Monday - Day 2	Non-Instructional	No Classes
May 20, 2024	Monday	Victoria Day	No School
June 21, 2024	Friday - Day 5	School Based In-Service	No Classes
June 28, 2024	Friday - Day 4	Last Day of School	Early Dismissal 11:30

OFFICE STAFF

Principal

Lenin Mangaron

School Secretary

Bonnie Reimer

TEACHING STAFF

Kindergarten & Nursery

Angel Ronquillo

Grade 1/2 - Room 7

Jacqueline Hanson

Grade 3 - Room 6

Jolyn Barkman

Grade 4/5 - Room 1

Arielle Garand

Grade 5/6 - Room 8

Angie Ferguson

Music

Stacey Jones

Gym

David Sharp

Resource

Michelle Lightfoot

Support Teacher

Mandy Whelan

EDUCATION ASSISTANTS

Susy Ferreira

Angela Martens

MaryAnn Silva

CARETAKERS

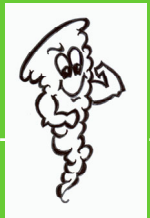
Mario Ferreira (Head Custodian)

Ferdinand Ortega

CROSSING GUARD - Ray Tourond

2023-2024

**GLENELM
SCHOOL
STAFF**



WE ARE GOING DIGITAL!!

At Glenelm School, we try to do our part for the environment and the future of our children!

The September Newsletter issue will be the only paper copy sent to families unless the family has not consented to email in the student registration.

Most other newsletters, notices, and Report Cards will be sent out via your email.



NOTIFY THE OFFICE

Be sure to contact the school office if there are any changes in your phone number, or the emergency contact we have on file—this is how we contact you in case of emergency.

Contact the office if there is any change in your email. Remember, if you have consented to emails in the student application, this is how correspondence is sent to you.

AGENDAS

All students will receive Glenelm Daily Agendas. Please check it daily for communication from the school.

** please note that new agenda pages will be added in September, January, and April*

FOR THE SAFETY OF OUR CHILDREN AND STAFF AT GLENELM SCHOOL, THE DOORS TO THE SCHOOL WILL BE LOCKED DURING THE DAY, OPENED PERIODICALLY FOR CERTAIN TIMES.

IF YOU ARRIVE AT THE SCHOOL AND THE DOORS ARE LOCKED, PLEASE RING THE DOORBELL *INSIDE* THE FIELD SIDE DOORS.

IF YOUR CHILD IS ARRIVING LATE AND ON THEIR OWN, PLEASE CALL THE SCHOOL AND LET US KNOW SO WE CAN WATCH FOR THEM.



GLENELM SCHOOL'S MISSION STATEMENT

At Glenelm School we provide a safe, respectful, friendly and caring environment for learning.

We foster productive and responsible citizenship by practicing personal responsibility, understanding, acceptance of others, cooperation and teamwork.

We believe that a quality education is a life-long process involving physical, mental, emotional and social development.

We believe that we need to develop creative thinking, a love for learning, self-esteem and respect for others.



School Hours

The outside bell rings at 8:55 and 12:55 for student entry. Morning classes begin at 9:00 AM, afternoon classes at 1:00 PM. Students are dismissed as follows:

Kindergarten/Nursery at 11:30 AM

Grades 1 to 6 at 12:00 noon

All afternoon students at 3:30 PM

Office Hours Regular school days: 8:00 AM to 4:00 PM

Answering Machine

Outside of regular office hours an answering machine is available for messages. Occasionally during the day the secretary may have to leave the office briefly. The answering machine will also be turned on at these times.

Call Back System

Please call or send a note to let us know if your child will be absent. We will call you if your child is absent and we haven't heard from you but it saves time if you notify us. "Call Backs" begin at 9:15 AM and 1:15 PM. Students who arrive late are asked to check in at the office to pick up a late slip.

Students Leaving School Early

Whenever students need to leave school early, such as for a medical appointment, we ask that the student be picked up by the parent (or another responsible adult). In an emergency, we can send students home accompanied by two school patrols. We would like to minimize this practice since it interrupts the school day for the patrols.

Change of Address and/or Telephone Numbers:

Please notify the office immediately when changes occur.

Supervision of Students

We have teachers and educational assistants on duty in the playground at the following times:

- 8:45 AM to 8:55 AM
- during recesses
- 12:45 PM to 12:55 PM

School Safety Patrols are on duty at the following times:

- 8:40 AM to 8:55 AM
- 12:00 noon to 12:10 PM
- 12:40 PM to 12:55 PM
- 3:30 PM to 3:40 PM

Please help to ensure that your children travel to and from school only during times when patrols are on duty. Also, students must use the sidewalks and cross at the corners where patrols are on duty unless accompanied by their parent. Students should not use the back lanes.

Transportation for Nursery and Kindergarten Students

In the interest of safety, only a parent or designated responsible adult is always to accompany Nursery and Kindergarten students to and from school each day.

Reporting

Report cards go home in November, March and June. In addition, parent-teacher conferences are scheduled in November and student-led conferences in March. If you would like information on your child's progress at other times during the year, please contact the classroom teacher.

Recess

All children in grades 1 to 6 are expected to go outside for a 15 minute recess both morning and afternoon. Students who are well enough to come to school are usually well enough to have an outdoor recess break.

Recess periods are as follows :

morning recesses: 10:35 to 10:50

afternoon recesses: 2:15 to 2:30

Recess is indoors if it's raining or if the windchill is -28 or colder. When the windchill is between -25 to -27, we may have a shorter recess or allow students to come inside to warm up. There are times when the windchill recorded at The Forks is reported to be high but local conditions are milder because of the shelter provided by buildings and trees. Please help to see that the students are dressed appropriately for the weather.

Cell Phones, Cameras and Personal Electronics

Cell phones, cameras and personal electronics are not allowed at school. However, if a parent/guardian finds it necessary for their child to bring a cell phone to school for safety reasons, not social reasons, then the parent/guardian needs to contact Mr. Mangaron to discuss the matter.

Playground

Playground equipment is provided by the school. We request that students do not bring equipment from home. Students can bring a ball for recess use as long as they are willing to share. If a ball goes over the playground fence, the student must check with the teacher or educational assistant before going to retrieve it.

Behaviour of Students

Glenelm students are expected to behave in a safe and respectful manner and to do their best to learn. If necessary, we will request your help on behaviour issues.

In the event of damage to property, the person responsible will be asked to make restitution.

The Winnipeg School Division has adopted a Code of Behaviour which is endorsed by Glenelm School staff and the Glenelm School Parent Advisory Council.

Snack Food

The school has a "no junk food" policy including gum, seeds, soft drinks and candy. There may be times during the year when a class has a small party and an exception is made to this policy. We ask for your support in sending only nutritious snacks with the students. We also need everyone's help to keep the playground litter-free by using the garbage bins provided on the playground.

Show and Tell

Many of the primary classes have a designated day for students to bring a toy to school or other personal article (no pets please). The students know in advance when it is their turn for Show and Tell. Except for Show and Tell, we ask that students not bring toys or other personal articles to school.

Glenelm School Parent Advisory Council

All parents who send their children to Glenelm are welcome to participate in the Parent Advisory Council. A meeting is held once a month and you can attend regularly or as often as your schedule allows. The dates are listed in your child's agenda, as well as the monthly calendar.

The Parent Advisory Council supports the education of students at Glenelm. We often have informal discussions about various issues facing the school. Some of the significant accomplishments of the Parent Council include raising money to support the purchase of SMART Boards, enhancing the music program, the library and play structure.

If you are interested in joining the Parent Advisory Council please contact the office and your contact information will be passed on to the current board members.

In-services

All schools are allowed ten days when the whole school is closed for in-services or administration purposes. Please refer to your child's agenda and the monthly calendar for those dates.

Nurse

The nurse assigned to the school is **Karla Gardner (204-223-1737)**. Karla serves the Glenelm Neighbourhood and Glenelm School on an on-call basis. Children who are between 4 and 6 years old need a booster immunization for diphtheria, pertussis and tetanus as well as a second dose of measles, mumps, and rubella vaccine. These immunizations will be offered within the school year for those children have not had them done by their doctor. The grade 6 students will be offered the HPV Immunization and the Hepatitis B vaccine.

Some of the services provided by the nurse are: health education, routine vision and hearing screening, health appraisals, and immunizations.

Student Medication

Parents who wish the school to administer medication must first have their doctor complete forms to support the request. These forms are available from the school office. All medication must be properly labelled and given to the office for safekeeping.

Student Accident Insurance

You will be receiving information regarding student accident insurance. The insurance is a good value and covers some potentially expensive situations for a very reasonable cost. It covers the student 24 hours per day/365 days per year and covers accidents whether at school or outside school hours. Please have a careful look at this information when it arrives at your home.

Halloween Costumes

To help discourage violence and ensure the safest and best educational environment for your children we ask that you avoid sending your child to school in a Halloween costume which portrays the killing or hurting of someone else.

Weapons or items depicting weapons (swords, guns, knives, etc.) which may be part of a costume, should be left at home. Please support our attempt to discourage violence.

Lost and Found

Each year many articles find their way to the lost and found bin. To help reduce losses we suggest that **all students' articles be labelled, especially all gym wear, outdoor clothing and boots.** Lost items can be found in the lost and found box located in the link entrance. Small items such as rings, keys, etc. are kept in the office. In December and June unclaimed Lost and Found articles are donated to charity.

Lunch Program

The Lunch Program is operated by the Glenelm School Parent Advisory Council, and is located in the library. Please notify the school office if your child will not be attending on a given day. Lunch Program also takes attendance.

Child Care

Can You Imagine School Age Care & Education Centre Inc. is a licensed before and after school program that operates in the gymnasium of Glenelm School on school days from 7:00 AM to school start and from 3:30 to 5:30 PM. For more information, call 204-668-4822.

Also, if you are interested in providing child care in your home part-time, full-time, before school, at lunch, after school and/or in-service days please call the school office at 204-667-8534 so this information can be made available for parents who enquire.

NSF Cheques

Due to the expense and staff time needed to process NSF cheques, we have instituted a charge, consistent with Parent Council practice. We will require a payment to cover our costs associated with NSF cheques.

Safe Schools Handbook

Schools are required to have the following practices:

10 Fire Drills-once per month

1 Evacuation Practice-to be held in September

3 Lockdown/Hold and Secure practices

LOCKDOWN

A lockdown is a critical incident response that secures students and staff, usually in classrooms, to prevent access or harm to the occupants of the lockdown locations. This may also involve quickly moving students and staff from unsecured locations to secure locations.

HOLD and SECURE

Hold and Secure is used when it is desirable to secure the school due to an emergency situation occurring outside and not related to the school. In this situation, all exterior doors are locked and monitored, to allow any students from the outside to enter, but the doors should otherwise remain locked. Classes continue to function normally. Types of events that trigger a Hold and Secure are serious criminal offences in close proximity to a school or where a suspect has been pursued by police near a school.

SEPTEMBER 2023

Monday	Tuesday	Wednesday	Thursday	Friday
4 LABOUR DAY	5 - DAY 1 NO CLASSES TODAY MEET THE TEACHER	6 - DAY 2 CLASSES START NURSERY/ KINDERGARTEN INTERVIEWS	7 - DAY 3 NURSERY ATTEND 1 HOUR	8 - DAY 4 NURSERY ATTEND 1 HOUR KINDERGARTEN STARTS
11 - DAY 5 NURSERY STARTS	12 - DAY 6 PAC MEETING	13 - DAY 1	14 - DAY 2	15 - DAY 3
18 - DAY 4	19 - DAY 5	20 - DAY 6	21 - DAY 1	22 - DAY 2
25 - DAY 3	26 - DAY 4 MOBILE VISION CARE CLINIC	27 - DAY 5	28 - DAY 6	29 - DAY 1

