

## Earl Grey Parent Advisory Council Minutes

Thursday November 30, 2023 6:15pm

Location: Earl Grey School

1. Call to Order, request for a notetaker (Lindsay Enns), Introductions of attendees, including School Board Trustee Kathy Hepner  
Attendance - Kathy Hepner, Tanya S, Melissa R, Lindsay E, Courtney Y, Tricia Penner (principal), Rob F, Jane F, Lisa G, Lisa S-B (school admin), Colleen Heuchert-Hamell (vice Principal), Sandra I, Kati S.  
Online: Arla, Oksana K, Charles, Kristin M, Miranda
2. Approval of Agenda
3. Approval of Minutes from previous meeting - see <https://www.winnipegssd.ca/earlgrey/page/842/earl-grey-parent-council> for minutes from previous meetings.
4. Reports:
  - a. Principal - highlights: report cards, family conferences, great turnout. Student surveys are underway - for students grade 4-8 from the school division. Should have results by the new year. Could share results with PAC. Use that data to create our school goals. November assembly (389 students), Building Student Success with Indigenous parents workshop- looking at a community approach to look at how we can make this place truly safe and welcoming for all. Winter concert - costume needs are in the principals report. Lions Gate movie will be filming from 4-10pm weekdays, and on weekends in December.
    - i. Regarding Wish list - idea proposed: Prepare a letter for requesting healthy snacks from an organization such as hockey.
  - b. Lunch Program - 90 students, (minimum staffing ratio 1:20) still needing ongoing staffing, staff have been offered some training - Food Handlers and First Aid.
  - c. Chairperson - One follow up item - parent volunteers - all need to complete the volunteer training. Parent Council would like to send out a survey - spring board off the previous one sent in 2018 (paper copy & Survey Monkey).
  - d. Treasurer - Lisa/Courtney - carried
    - i. Request from Mr Armstrong - \$10 per student for Jr High ski trip + \$300 for snacks for Winter carnival - approved.
  - e. South District Advisory Rep
    - i. Pilot program for 5 schools - free lunch program.
    - ii. Grant writer available to schools from the division.
    - iii. School Board is looking for input from families. Feedback can come individually, from PAC together, and send directly to Kathy Hepner, or Brenda Lapointe. Highlight programs going well in the school and also things that are struggling we would like more support for. (For example -

reminding them the Spanish program - busing for that program, could also include building concerns - heating and cooling in the building, bathrooms, etc. Guidance teacher - fulltime - mental health and wellness support. Mentioning how we would like to see Spanish education carry over to Kelvin for grade 9. Hoping Spanish Lang Arts and Social studies all the way along.

- iv. If anyone wants to send in feedback can direct to PAC and we can send in by the 10th.

5. Fundraising Update:

- a. Shelmerdines - approximately \$420 raised
- b. Next project

Add to agenda for Jan - a suggested fundraiser and then can work on setting a committee at that time.

6. Constitution review and amendments

- a. There are documents from the Division and local PAC in the past with guidelines around fundraisers so we can plan around a particular project - find volunteers for a specific project rather than a whole year commitment.
- b. Changes need to be made: to Lunch Program - we will review when Lunch program board meets on December 7th
- c. The constitution updates were approved with the exception of the Lunch program to be reviewed.

7. Additional Item: Book donation drive: - in December. Collecting books from family Dec 4-8, Dec 22 pick a book date.

8. Adjournment and submittal of Attendance sheet 7:35pm.

No meeting in December

Next meeting January 25, 2024 6:15pm

**Add to agenda for January:**

- a suggested fundraiser and then can work on setting a committee at that time including volunteers.
- amendments to constitution Re: Lunch program