

## École Robert H. Smith Parent Council Meeting Minutes

Attendance: Danielle Matthisen, Chair, Amy Young, Secretary, Stacy Kovnats, Treasurer, Adam Dyck, Principal, Sarah Arnold, Vice Principal and five parents

Date: October 7, 2025

Call to Order – 6:22 p.m.

1. Approval of the Agenda – motion by Kim, seconded by Craig, motion passed.
2. Approval of Previous Meeting Minutes – motion by Craig, seconded by Kim, motion passed.
3. Administrators Report
  - School Goals
    - Big picture idea is to assess where students are on the continuum below and adjusting planning to ensure learning is engaged and empowered.
      - Resistant – Complacent – Compliant – Engaged – Empowered
    - Broad frameworks that guide this work include:
      - [Winnipeg School Division Strategic Plan](#) – 3 goals (Joy, Love & Rigour)
      - The [Circle of Courage](#) (Generosity, Belonging, Independence and Mastery) . There has been a strong focus on the spirit of generosity and belonging over the past number of years.
      - Manitoba Education and Early Childhood Learning [Global Competencies](#) – Creativity, Citizenship, Connection to self, Critical thinking, Collaboration, Communication
    - Overall, the school year is off to a strong start for both staff and students.
4. Chair's Report
  - Fundraising Update – Rafflebox
    - Draw is Wednesday, October 15<sup>th</sup>, and current pot is \$1,135 (winner takes half). The goal was to raise \$150 per classroom (~4,500).
    - Danielle to draft reminder email to go out this week.
  - Halloween Dance
    - Motion to authorize expenditures up to \$3,500 – motion by Sarah C., seconded by Stacey, motion passed.
    - Considerations for reducing stimulus – low lighting or white lighting vs no/colourful lighting, music volume, potential for a quiet activity room (e.g. colouring etc.) – Mr. Dyck to follow up with Anthony re: options available at the school.
    - Volunteer sign up is going well (37 of 76 spots are filled), but later time slots and set up/take down are in need.
    - Danielle to draft volunteer sign up reminder email to go out the week of Oct 13<sup>th</sup>

- Fun Lunch
  - Current coordinator's child is in grade 6. They are happy to continue for this year but should consider training a new person for next year. Stacey is interested in supporting. Mme Arnold will send Stacey's contact info to Liz.
- 5. Treasurer's Report
  - N/A – will be reported at November meeting.
- 6. South District Advisory Committee – Appoint Representative
  - Meetings happen ~four times a year. First meeting is Thursday October 23<sup>rd</sup> at Grosvenor School from 6:30 – 7:30 p.m.
  - These meetings are an extension of the parent council at a district level. There is opportunity to engage with the division board, and the chief superintendent will sometimes attend. Our rep can use this venue to share concerns or highlight work of the parent council.
  - Mr. Dyck will send an email seeking a representative with the meeting schedule.
- 7. French Immersion Advisory Committee – Appoint Representative
  - As above re: recruitment of a representative.
  - This meeting is conducted in English.
- 8. Previous Business
  - N/A
- 9. New Business
  - Parent Council Meeting Dates – set for the first Tuesday of the month, with exceptions in January and April. Can look at time and other supports to increase participation at future meeting.

Next Meeting: November 4<sup>th</sup>, 6:00 p.m. in the library

Meeting Adjourned at 8:08 p.m. motioned by Craig, seconded by Sarah C., motion passed.