

# Montrose Memo: 2016/2017 Registration

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February 2016

Dear Montrose Families:

Montrose School welcomes families from around the world at registration time. Provincial and Winnipeg School Division guidelines for *Schools of Choice* apply to all registrations from outside of the school's catchment area. Space may or may not be available to families depending upon the number of catchment students registered and the needs of the student population.

Registration for the 2016/2017 school year begins February 1<sup>st</sup>. Please complete all of the documents in the folder found on the schools website (see hyperlink below) and deliver in person to the school office during school hours 8:15 AM to 12:00 PM and 1:00 PM to 4:15 PM. Some of the forms are "fillable" on-line however, all of the documents must be signed by a parent or guardian. Parents/guardians must also present proof of age for all children and proof of residency (i.e. utility bill) at the address indicated on the registration forms. The school will take photocopies of all documentation. There may be additional documents required to complete the registration process.

School administration or a support team member will meet with new families at the time of registration if available or by appointment at a later date. Please make every effort to attend information evenings that apply to your child:

Nursery / Kindergarten Open House: Tuesday, March 8 at 6:00 PM

Grade 1 Orientation: Monday, May 30 at 6:00 PM

The school will receive all completed registration forms however, this does not indicate acceptance or classroom placement in Montrose. All registrations will be reviewed in late April to determine the availability of space and programming needs. Families will be notified by the school secretary once the registration has been confirmed.

Nursery, kindergarten and grade one to six registration packages can be found on the school's website: <https://www.winnipegssd.ca/schools/Montrose/Pages/default.aspx> Hard copies of registration papers will be available at the Nursery/Kindergarten Open House and in the school office.

I look forward to meeting you during the registration process.

Kindest regards,

Robert Stefaniuk  
Principal