

Sargent Park Code of Behaviour, Responsibilities and Expectations

Behaviour	Student	Parent	School	Range of Consequences
Readiness	<p>Have all materials (books, homework, student organizer etc.) and assignments completed for active participation.</p> <p>Have supplies ready and be focused to learn in all classes.</p> <p>Be responsible for completion of missed assignments.</p>	<p>Prepare students for school and encourage a productive school day.</p> <p>Contribute to the overall well-being of the child.</p> <p>Remind students of the organizer (and supplies) to ensure proper use of it.</p> <p>Student Agendas</p>	<p>Assume the responsibility to deliver the program.</p> <p>Provide a clear outline of expectations and required materials.</p> <p>Keep accurate and appropriate records.</p>	<p>Informal contact</p> <p>Parental Involvement</p> <p>Withdrawal from classroom setting</p> <p>In-school suspension</p> <p>Student conference</p> <p>Removal of privileges</p> <p>Behaviour contract</p>
Attendance and Punctuality	<p>Attend school and classes regularly and punctually.</p> <p>Leave the school grounds promptly when dismissed.</p>	<p>Encourage and ensure regular, punctual attendance.</p> <p>Contact school by note or phone when the child will be absent.</p>	<p>Keep accurate records.</p> <p>Adhere to call back policy.</p> <p>Determine reasons for absence.</p> <p>Adhere to daily schedule.</p>	<p>Informal contact</p> <p>Parent interview</p> <p>Detention</p> <p>Outside agency</p>
Proper Dress	<p>Dress appropriately: (Examples of inappropriate clothes are gang-related clothing, offensive t- shirts, revealing clothing, hats, bandanas and hoods.)</p>	<p>Provide your child with appropriate and adequate seasonal clothing.</p>	<p>Provide appropriate role models.</p> <p>Clearly define appropriate dress for specific areas and activities such as Industrial Arts and Physical Education.</p>	<p>Informal contact</p> <p>Withdrawal from classroom setting</p> <p>Parental involvement</p> <p>Attendance Officer</p>
Internet and Electronic Mail	<p>Respect appropriate use of electronic mail and the Internet, including the prohibition of accessing, uploading, downloading or distributing materials that the school has determined to be objectionable.</p> <p>Respect others online at all times.</p>	<p>Remind students that access to computers, email, and the Internet is for educational purposes.</p> <p>Acceptable Use Policy JFCBA</p>	<p>Provide a clear outline of expectations and prohibited content.</p> <p>Acceptable Use Policy JFCBA</p>	<p>Withdrawal of computer privileges.</p> <p>Parental involvement.</p> <p>Suspension</p>

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Substance Abuse	Is prohibited from trafficking, possession and use of tobacco, alcohol, illicit drugs and solvents on school property or attending school under the influence.	Enforce the laws regarding possession and use of illegal substances. Keep communication open with child and provide positive healthy role models.	Demonstrate positive health choices. Provide appropriate role models and encourage positive health attitudes. Provide clear outline or policy on substance abuse.	Seize materials Withdraw student from situation Parental involvement Suspension Outside agency School Resource Officer - SRO
Possession of a Weapon (any object designed or used to injure, threaten or intimidate another student or staff)	Shall not possess a weapon for any purpose. Will not be tolerated on school property.	Discourage violence in the home, school and community. Instill acceptable social values and respect for the law. Be aware of school division policies. Support and endorse these policies.	Seize all objects meant to threaten, intimidate, or injure.	Withdraw student from situation Parental involvement Suspension Expulsion Outside agency SRO Involvement
Respect for Authority	Recognize and accept the levels of authority within the school.	Encourage respect for the authority levels within the school.	Enforce school policies.	Formal administrative procedures
Respect for Others	Contribute to a safe, secure learning environment. Respect the rights of others. Intimidating gestures, words, actions that threaten the safety of another person will not be tolerated. Inappropriate language against race, religion, ethnic background, and gender will not be tolerated. Respect others online at all times.			Formal administrative procedures
Respect for Property	Encourage respect and responsibility for public and personal property. Encourage pride in the school. Any physical, out of control aggression with intent to hurt and injure where a student does not respond to adult intervention will result in a visit to the office, an incident report filled out and parents contacted. If the principal/designate observes that a pupil of the school has been harmed as a result of the unacceptable conduct, the principal will, as soon as reasonably possible, notify the pupil's parent or guardian of the nature of the harm, the cause and steps taken to ensure the pupil's future safety. Administration will review the incident and decide on a consequence and inform both parents/guardians			

RANGE OF CONSEQUENCE

INFORMAL CONTACT

All concerned parties will meet with the student to reach an agreement regarding the student's behaviour.

STUDENT CONFERENCE

A conference will be held with the student, teacher, administrator and appropriate staff to develop a plan for changing the student's behaviour. Parents may be notified/involved.

PARENTAL INVOLVEMENT

The parent will be contacted to discuss the specific behaviour of the student and steps that must be undertaken to change the behaviour. The nature of contact could vary from a telephone conversation to a formal conference at the school involving the parent, student and school personnel.

DETENTION OF STUDENT

The student will be detained at the school according to Division policies and procedures (Elementary - maximum 20 minutes with parents notified; Jr. High - maximum 45 minutes with parents notified after 4:00 PM). If students have commitments, alternate arrangements will be made.

WITHDRAWAL FROM CLASSROOM SETTING

The student will be temporarily withdrawn from the classroom setting and relocated to a supervised alternate location.

IN SCHOOL SUSPENSION

The student will be withdrawn from a classroom setting to a supervised alternate location for half a day or more. Parents will be notified.

REMOVAL OF PRIVILEGES

Access to playground, lunchroom, canteen, vending machines, and participation in field trips, extra-curricular activities, and special events will be removed. The school will notify the parent when such privileges are removed. Access to the use of technology and online resources can be removed.

RESTITUTION

The student or parent may be required to compensate for damages incurred. Such restitution may be monetary in nature but could take alternate forms.

BEHAVIOURAL/PERFORMANCE CONTRACT

In some instances, the student will be required to meet specific behavioural standards. Such expectations are developed between the school, the parent, and the student. Consequences are clearly identified for failure to meet the behavioural standards. Such behavioural action plans are documented, with copies provided to all concerned parties.

FORMAL ADMINISTRATIVE PROCEDURES

Incidents will be documented and parents will be notified. In-school suspension is maintained until parents, administration, and appropriate staff have met. The student must commit to a written plan of action designed to modify the underlying behaviour. Behaviour will be monitored and documented over a period of time, after which a follow-up conference will take place. Under extreme cases the child will be suspended.

SUSPENSION

Suspension from school is a serious consequence that is imposed subject to Board Policy and Procedures. See School Division Policies and Procedures.

OUTSIDE AGENCIES

Whenever necessary, the appropriate outside agency will be notified. (Child and Family Services, Student Services, Police, Truancy Officer, etc.)

EXPULSION

At the discretion of the Board of Trustees.

All students at Sargent Park School participate in Internet Safety Week. Students practise responsible use of technology systems, information, and software following the Winnipeg School Division Policy JFCBA - Appropriate use of Communication Devices and On-line Information. Students develop the understanding of the ethical, cultural, and societal issues related to technology.

The Internet Safety Week and Health classes included discussions on bullying through self esteem, Restorative Practices, Kids in The Know, Don't Laugh At Me, and Second Step Programmes. Presentations, small group and whole class activities are used to review anti-bullying information and reinforce concepts and strategies for students.

Bullying physically, socially and or psychologically will not be tolerated. This includes: harassment, intimidation and or threats made verbally or through electronic media or social networks.

If parents would like to appeal disciplinary decisions, or if they have any questions or concerns, please speak to the person who gave the consequence. If not satisfied, please contact the principal, and if still not satisfied, contact the district superintendent.